

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 13 SEPTEMBER 2018 AT LUXULYAN MEMORIAL INSTITUTE AT 6 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

18/80 **Apologies for absence**

18/81 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

18/82 **Public Session**

18/83 **Reports on Actions**

18/84 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 9 August 2018.
- b) To approve the cost of £12 pp for Planning training for councillors that wish to attend.

18/85 **Finance**

- a) To review August 2018 *Payments against Budget, Cash Flow, and Bank Rec.*
- b) External Auditor Report YE 2017-18
- c) To authorise payments. (See Clerk's Notes)
- d) To consider a new budgeting format.

18/86 **Reports**

- a) Chair's report
- b) Crime & Prevention
- c) Cllr Saunders' report to the Parish
- d) Neighbourhood Plan steering group report
- e) Skate Park Working Party
- f) Report on website analytics

18/87 **Considerations**

- a) To consider renewal of the insurance from Came & Company, at a cost of £852.57 for the second year of a three-year long term agreement.

- b) To consider purchasing a new larger Parish Council notice board for the King's Arms, to replace the small wooden one at the front, or to await the new owners of the Pub and consult with them.
- c) To consider changes to the Good Citizen Award guidelines.
- d) To consider a revision of the Complaints Procedure.
- e) To consider whether or not it is necessary to find help to collate the answers from the Bodwen Solar Park Fund questionnaire.
- f) To consider a website upgrade from Vision ICT.

18/88 **Planning**

- a) Planning correspondence.
 - i. **PA18/02176/PREAPP** | Pre-application advice for construction of one affordable dwelling (self build) | Mandalay Rosemelling Luxulyan PL30 5EQ
 Case Officer: Ellie Jolliffe
 Standard Consultation Expiry Date: Tue 04 Sep 2018
 Determination Deadline: Tue 25 Sep 2018
 Consultee Comments at time of agenda: 1
- b) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)
- c) Applications for consultee comments.
 - i) **PA18/07312** | Rear extension to kitchen. | 11 St Julitta Luxulyan PL30 5ED.
 Case Officer: Justine Rolfe
 Standard Consultation Expiry Date: Tue 28 Aug 2018
 Determination Deadline: Mon 01 Oct 2018
 Consultee Comments at time of agenda: 1
 - ii) **PA18/07489** | Certificate of lawfulness for existing occupation of Tredinnick Fields bungalow without compliance with the agricultural occupancy condition imposed on planning application C/SAR/61/15608 dated 28th August 1961 | Tredinnick Fields Access To Tredinnick Fields Luxulyan PL30 5DT.
 Case Officer: David Tapsell
 Standard Consultation Expiry Date: Fri 05 Oct 2018
 Determination Deadline: Fri 05 Oct 2018
 Consultee Comments at time of agenda: 0
 - iii) **PA18/07577** | Non-material amendment for design change of conservatory; walling at dwarf level to be cavity blockwork rendered and painted cream to match existing in respect of decision notice PA17/11149 - Conversion of existing barn store to form a granny annexe bedroom and en-suite together with oak frame conservatory | 2 Millbridge Cottages Pontsmill Road Pontsmill Par Cornwall PL24 2RR.
 Case Officer: John Rudge
 Standard Consultation Expiry Date: Fri 14 Sep 2018
 Determination Deadline: Wed 26 Sep 2018
 Consultee Comments at time of agenda: 0
 - iv) **PA18/07889** | Construction of detached dwelling | Sunnyside Access To Rosemullion Farm Rosemelling Luxulyan PL30 5EQ.
 Case Officer: Ellie Jolliffe
 Standard Consultation Expiry Date: Tue 25 Sep 2018
 Determination Deadline: Wed 17 Oct 2018
 Consultee Comments at time of agenda: 0
- v) Applications for consideration since the posting of this Agenda.

- 18/89 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.
- 18/90 **Assets – reports and maintenance**
- a) Playing Field. To receive the previous month's inspection reports.
 - b) Cemetery
 - c) Footpaths. Report on the delayed repairs of Footpath 13.
 - d) Luxulyan Memorial Institute
 - e) Village Toilets
 - f) Other matters for report
- 18/91 **Parish Matters – reports**
- a) Community Networks: St Blazey; China Clay
 - b) Luxulyan CLT
 - c) Luxulyan Parish Community Fund.
 - d) Luxulyan Valley Partnership
 - e) Street Sweeping / Knotweed at Treskilling
 - f) Village Hall Committee
 - g) Other matters for report
- 18/92 **Correspondence & Invitations** (complete list in Clerk's Notes)
- a) Letter from C Grey and family.
- 18/93 **Business for the next meeting**
- 18/94 **Dates of next meetings.** Planning if needed 20 September 2018, 6.00 pm and the Ordinary Meeting 11 October 2018, 6.00pm, both at the Luxulyan Memorial Institute.

Mrs C Wilson
Clerk to Luxulyan Parish Council
6 September 2018