

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ANNUAL MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 20 MAY 2021 AT 6.00 PM AND A SHORT ORDINARY MEETING WILL IMMEDIATELY FOLLOW AT THE LUXULYAN PLAYING FIELD BEHIND THE VILLAGE HALL.

This unusual venue has been scheduled because local councils no longer have the right to hold meetings online. In light of Covid restrictions and because the Village Hall is undergoing repairs, the playing field was deemed the most suitable venue.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND – AND ADVISED TO CARRY AN UMBRELLA.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA – Annual Meeting of the Parish Council

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

- 21/1 Election of the Chairman and Declaration of Acceptance of Office.
- 21/2 Election of the Vice-chairman and Declaration of Acceptance of Office.
- 21/3 Appointment of the Responsible Financial Officer.
- 21/4 To defer the appointment of committees and council representatives on outside committees until the next ordinary meeting on 10th June.

In continuation:

AGENDA — Ordinary Meeting

Following Covid-19 guidelines, the business at these meetings has been kept to a minimum. The next ordinary meeting will consider the yearly appointments and other business.

- 21/5 Apologies for absence
- 21/6 Declarations of interest
 - a) Declarations re agenda items.

- b) Requests for dispensation.
- 21/7 Public Session
- 21/8 Meetings and governance
 - a) To approve and sign the minutes of the ordinary meeting on 29 April 2021 held ONLINE via Zoom.
 - b) To approve the *Risk Assessment for the hiring of the Village Hall for meetings organised by the Parish Council* on the playing field and in the Village Hall.
- 21/9 Reports
- 21/10 Considerations
 - a) To consider a proposal of a neighbour of the Institute that they share the septic tank and, by agreement, they would empty the tank yearly.
- 21/11 Planning
 - a) Applications for consultee comments.
 - i. **PA21/03156** | Outline permission for the construction of 2 detached dwellings with all matters reserved | Atwell Gardens Road From Junction North Of St Cyriac To Atwell Gardens Luxulyan PL30 5DW.
Case Officer: Tracy Young
Standard Consultation Expiry Date: Wed 05 May 2021
Determination Deadline: Sat 19 Jun 2021
Comments at time of agenda: zero
 - ii. Applications for consideration since the posting of this Agenda.
- 21/12 Business for the next meeting
- 21/13 Second PUBLIC SESSION for feedback from the public
- 21/14 Dates of next meetings.
 - a) Planning if needed will be called by the Chair.
 - b) Ordinary Meeting Thurs, 10 June, 6.00 pm at the Village Hall.

SIGNED:



Mrs C Wilson
Clerk to Luxulyan Parish Council
14 May 2021