

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 10 JUNE 2021 AT 6.00 PM AT THE VILLAGE HALL

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

21/6 **Apologies for absence**

21/7 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

21/8 **Public Session**

- a) The applicant for this planning application would like to explain his plans: PA20/02706/PREAPP | Pre-application advice for the carrying out of land filling with inert material from local develop sites to reinstate and reshape a small section of Prideaux Woods.
- b) Residents would like to discuss the possibility of a self-build house in the village.

21/9 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 29 April 2021 held ONLINE via Zoom.
- b) To approve and sign the minutes of the Annual & Ordinary Meeting on 20 May 2021.
- c) To approve the Risk Assessment for the hiring of the Village Hall for meetings organised by the Parish Council on the playing field and in the Village Hall.
- d) To declare and confirm that, in accordance with the Localism Act 2011, the parish council holds the General Power of Competence. The council qualifies for this power by having two-thirds elected members and a Clerk with the required qualification.
- e) To appoint members to attend the Local Council Planning Induction Training – 22, 23 and 24 June 2021. The council may nominate 2 delegates plus 1 reserve for each event.

21/10 **Finance**

- a) To receive the Bank Reconciliation and Budget Comparison to end of May 2021.

- b) To review Internal Auditor's Report and to determine plan of action as needed.
- c) To review the Internal Controls of the parish council, consider whether they are adequate and effective, and consider any action required for the 2021-22 fiscal year.
- d) To review the accounting figures for the external audit (Section 2 of the Annual Governance and Accountability Return 2020-21): the year end figures, bank reconciliation, and an explanation of variances.
- e) To answer and sign the Annual Governance Statements (Section 1 of the Annual Governance and Accountability Return 2020-21).
- f) To approve and sign the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2020-21).
- g) To approve the dates for the exercise of public rights as Monday 14 June – Friday 23 July 2021 inclusive.
- h) To authorise payments. (See Clerk's Notes)

21/11 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Crime & Prevention
- d) Cornwall Councillor Saunders' report to the Parish

21/12 **Considerations**

- a) To ratify the delegated decision to purchase Zoom Pro on a monthly contract from November 2020.
- b) To consider whether monthly Zoom Pro is needed.
- c) To consider a proposal of a neighbour of the Institute that they share the septic tank and, by agreement, they would empty the tank yearly.
- d) To receive an update and consider any action needed regarding the Luxulyan sewage pumping station (SX 0503 5790).
- e) To consider repainting the bus shelter at Bridges.

21/13 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
 - i. Letter from parishioner about **PA21/00384/PREAPP** Pre application advice for erection of four holiday lodges on site Land North Of South Barn Luxulyan Bodmin PL30 5DR. See Minutes from 11 March 2021.
 - ii. Letter from parishioner about the blocked view. **PA18/05947** | Replacement of 6 no. static holiday caravans and 7 no. seasonal pitches with 9 no. park homes for permanent residential use (one of which is an existing unit to be retained) | Croft Farm Holiday Park Luxulyan Bodmin Cornwall PL30 5EW. See Minutes from 8 Nov 2018.
- b) Beswetherick Field development
- c) StARR project update
- d) Applications for consultee comments.
 - i. **PA21/02427** | Change of use for part time dog grooming salon within an existing room at home address. No exterior changes. | Inner Tredennick Luxulyan Bodmin PL30 5DS.
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Tue 22 Jun 2021
Determination Deadline: Fri 18 Jun 2021
Comments at time of agenda: zero
 - ii. **PA21/00733** | EIA Scoping Opinion Request for St Austell China Clay Area ROMP. | St Austell China Clay Area ROMP.

Case Officer: Tim Warne
Standard Consultation Expiry Date: Fri 25 Jun 2021
Determination Deadline: Thu 08 Jul 2021
Comments at time of agenda: zero

iii. Applications for consideration since the posting of this Agenda.

21/14 Highways & Flooding

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

21/15 Assets - reports and maintenance

a) Playing Field.

i. To receive the previous month's inspection reports.

ii. To report on fence at Beswetherick side of the field with possible quote for work.

b) Cemetery

c) Footpaths

d) Luxulyan Memorial Institute

e) Village Toilets.

i. Letter from parishioner.

ii. Update.

iii. Response to the advertisement for a cleaner.

f) Other matters for report

21/16 Parish Matters - reports

a) Luxulyan Parish Community Fund.

b) Luxulyan Valley Partnership

c) Village Hall Committee

d) Other matters for report

21/17 Correspondence & Invitations (complete list in Clerk's Notes)

21/18 Second PUBLIC SESSION for feedback from the public

21/19 Co-option of three parish councillors for Lockengate Ward.

21/20 Business for the next meeting. Appointment of committees and representatives on outside committees. Review of Financial Regulations and LPC Financial Risk Assessment. Review and adopt the revised Code of Conduct for Cornwall.

21/21 Dates of next meetings.

a) An extraordinary meeting will be called by the Chair if needed and held in the Village Hall.

b) Ordinary Meeting 8 July 2021, 6.00 pm at Luxulyan Village Hall.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

5 June 2021