

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
www.luxulyanpc.co.uk | 01208 831283 | 07543 427141 | clerk@luxulyanpc.co.uk

NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD FRIDAY 9 JUNE 2023 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

23/26 **Apologies for absence**

23/27 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

23/28 **Public Session.**

- a) LEGGS representative.

23/29 **Meetings and governance**

- a) To approve and sign the minutes of the annual meeting on 11 May 2023.
- b) To approve and sign the minutes of the ordinary meeting on 11 May 2023.
- c) To review the draft minutes of the Annual Parish Meeting so that this review can be referred to at the next Parish Meeting when the minutes are approved.
- d) Projects Working Party – review of Terms of Reference

23/30 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of May 2023.
- b) To consider a grant for LEGGS' (Luxulyan Environment Green Glebe Space) lease for the next year which is due next month. The year's lease is £400.
- c) To consider the replacement of a 3-finger signpost at the Viaduct at a cost of about £100.
- d) To consider purchasing a number of 'waymarkers' for the footpaths around the parish at £2.22 each.
- e) To authorise payments. (See Clerk's Notes)

23/31 **Reports**

- a) Reports on actions

- b) Chair's report
- c) Lockengate Ward Member Guest's report to the Parish
- d) Luxulyan Ward Member Martin's report to the Parish

23/32 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To accept the annual cleaning charge for the toilets of £4,225.30 + VAT. Cormac explains that it has discovered that "our charging mechanism has not been correct for some time" and a higher than 10% increase is necessary.

23/33 **Planning**

- a) Beswetherick Field development
- b) Of note
 - i. **EN22/01018 | Alleged change of use of land being used as a caravan site | Land North West Of Drift Pontsmill Road Pontsmill Par Cornwall PL24 2RR.**
Type: Change of Use
Close Reason: Notice Served
- c) Correspondence. Planning decisions are reported in Clerk's Notes.
- d) Applications for consultee comments.
 - i. **PA23/03360 | Proposed internal alterations to Jasmine Cottage namely the first floor, total refurbishment to internal and external areas of the property, all work, materials, and finishes will be consistent with good practice guidance for historic buildings. | Jasmine Cottage Higher Menadue Farm Bugle St Austell Cornwall PL26 8RW.**
Case Officer: Jack Bromley
Standard Consultation Expiry Date: Tue 13 Jun 2023
Determination Deadline: Mon 18 Jul 2023
Comments at time of agenda: one
 - ii. **PA23/03361 | Listed building consent for proposed internal alterations to Jasmine Cottage namely the first floor, total refurbishment to internal and external areas of the property, all work, materials, and finishes will be consistent with good practice guidance for historic buildings. | Jasmine Cottage Higher Menadue Farm Bugle St Austell Cornwall PL26 8RW.**
Case Officer: Jack Bromley
Standard Consultation Expiry Date: Tue 13 Jun 2023
Determination Deadline: Mon 17 Jul 2023
Comments at time of agenda: zero
 - iii. Applications for consideration since the posting of this Agenda.

23/34 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Parking on both sides of the road at the Village Shop.

23/35 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
 - i. To consider writing a letter to the farmer who has covered Footpath 408/12/1 with a crop to ask that he clear the footpath. Fingerposts for this path are also missing.
- d) Luxulyan Memorial Institute
- e) Village Toilets

f) Other matters for report

23/36 Parish Matters – reports

a) Luxulyan Parish Community Fund.

b) Luxulyan Valley Partnership

c) Village Hall Committee

d) Other matters for report

23/37 Correspondence & Invitations (complete list in Clerk's Notes)

23/38 Business for the next meeting

23/39 Dates of next meetings.

a) An extraordinary meeting will be called by the Chair if needed.

b) Ordinary Meeting 13 July 2023, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

5 June 2023