

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 8 FEBRUARY 2024 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

A NOTE ON NUMBERING.

The municipal year begins in May when the Chairman is elected and Committee members are appointed. January – April the Agendas and Minutes continue in sequence, with the same prefix. May's first Agenda item will be 24/01.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

23/142 **Apologies for absence**

23/143 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

23/144 **Public Session**

23/145 **Meetings and governance**

a) To approve and sign the minutes of the ordinary meeting on 11 January 2024.

b) To approve and sign the minutes of the extraordinary meeting on 1st February 2024.

23/146 **Finance**

a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Jan 2024.

b) To review the Financial Regulations

c) To authorise payments. (See Clerk's Notes)

23/147 **Reports**

a) Reports on actions

b) Chair's report

c) Lockengate Ward Member Guest's report to the Parish

d) Luxulyan Ward Member Martin's report to the Parish

23/148 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To agree the Local Maintenance Partnership 2024-25 for the cutting of the footpaths.
- c) To consider acquiring a bin, or bins, for dog mess in the parish.

23/149 **Planning**

- a) Correspondence. Planning decisions are reported in Clerk's Notes.
- b) Applications for consultee comments.
 - i. PA23/09883 | Reserved matters application for access, appearance landscaping, layout and scale for the construction of a single residential dwelling on the northern plot as approved under outline permission reference PA21/03156 | Atwell Gardens Luxulyan Bodmin Cornwall PL30 5DW.
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Thu 01 Feb 2024
Determination Deadline: Fri 01 Mar 2024
Comments at time of agenda: one
 - ii. Applications for consideration since the posting of this Agenda.

23/150 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Innis Downs Fly tipping
- b) Letter from CC Environment Service about flooding at Bridges.

23/151 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Defibrillators.
- d) Footpaths
- e) Luxulyan Memorial Institute
- f) Village Toilets. To consider 3 quotes for contracted cleaning of the public toilets from April.
- g) Other matters for report

23/152 **Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

23/153 **Correspondence & Invitations (complete list in Clerk's Notes)**

23/154 **Business for the next meeting**

23/155 **Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) Ordinary Meeting 14 March, **7.00 pm** at the Luxulyan Memorial Institute. PLEASE NOTE the later time.

SIGNED:



Mrs C Wilson
Clerk to Luxulyan Parish Council
2 February 2024