

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

**AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 11 DECEMBER 2025 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

**PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

**CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

25/127 **Apologies for absence**

25/128 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

25/129 **Public Session**

25/130 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 13 November 2025.

25/131 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Nov 2025.
- b) To report new banking fees.
- c) To authorise payments. (See Clerk's Notes)

25/132 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Luxulyan Ward Member Preece's report to the Parish
- d) Lockengate Ward Member Trevelyan's report to the Parish

25/133 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To discuss: Parish Call for Sites update November 2025. The Call for Sites will be reported in the Housing and Economic Land Availability Assessment (HELAA) which will be a technical evidence document for the next Local Plan.

25/134 **Planning**

- a) Correspondence and planning of note. Planning decisions are reported in Clerk's Notes.
  - i. **EN25/00920 | Alleged non-compliance with Notice served under EN20/00457 | Beswetherick Field, Luxulyan, Cornwall.**
- b) Applications for consultee comments.
  - i. **PA25/08734 | Non-material amendment to decision notice PA25/02847 dated 24.09.2025 to change the proposed conservatory roof to slate and for alterations to fenestration | Land South East Of St Cyors Cottage St Cyors Luxulyan Cornwall PL30 5EA.**  
Case Officer: Tom Smith  
Standard Consultation Expiry Date: Tue 09 Dec 2025  
Determination Deadline: Mon 22 Dec 2025  
Comments at time of agenda: zero
  - ii. Applications for consideration since the posting of this Agenda.

25/135 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

25/136 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

25/137 **Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

25/138 **Correspondence & Invitations (complete list in Clerk's Notes)**

25/139 **Business for the next meeting**

25/140 **Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) Ordinary Meeting 8 January 2026, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



**Mrs C Wilson**  
**Clerk to Luxulyan Parish Council**  
**5 December 2025**