

LUXULYAN PARISH COUNCIL

DRAFT Minutes of the Ordinary Meeting at the Luxulyan Memorial Institute, 6.00 pm,

THURSDAY 9 JANUARY 2020

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Michele Latham, Cllr Tina Windsor.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and 5 Members of the Public.

ABSENT:

Cllr Kay Baker, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Francis Payne.

Abbreviations: Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Local Maintenance Partnership (LMP), Community Network Panel (CNP), Friends of Luxulyan Valley (FOLV), General Data Protection Regulations (GDPR), Luxulyan Neighbourhood Plan (LNP). *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

The meeting began at 6.00 PM and the Chair welcomed all.

19/150 Apologies

Apologies were received from KBa, MG, FP.

19/151 Declarations of interest or requests for dispensation.

None.

19/152 Public Session

A The agent for the planning application PA19/10862 at Item 19/158.B.ii spoke about the application and its conformance with Luxulyan's Neighbourhood Development Plan. The Chair moved the discussion and decision on this Item forward. See the decision at that Item.

B A member of the public and neighbour to planning application PA19/07333 spoke about their reservations regarding the suitability of such a large development with a large number of vehicles where the highway is fast and narrow. The Chair reported that the parish council had visited the site recently and was concerned about the effect on the environment by the proposed development, as it is marshy ground. The habitat will be lost and the water, previously absorbed by the marsh/reed bed will have to go somewhere. It was also mentioned that the day room is very large but does not have many toilets or other facilities for that number of family units.

The Chair brought the discussion of the application at Item 19/158.B.i forward. See the decision at that Item.

Two members of the public left the meeting.

C Three members of the family making the Pre-application PA19/03139/PREAPP at Item 19/158.A.iii explained their ideas. The councillors were able to ask questions of the applicants. See the decision at that item.

Three members of the public left the meeting.

19/153 Review of action points

Item 19/139.B. The clerk thought it might be important to speak with the residents of Beam Villas in person about the proposal to move the parish boundary and place them

and all the land above the A30 into Lanivet parish. It was **AGREED** that MLI and FP would visit each house and speak to each resident, if possible, about the proposed boundary change. The Clerk would write to each residence advising them of the date and time of the visit. **ACTION: MLI, FP and Clerk**

19/154 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 12 December 2019 were a true and correct record (proposed KBi, 2nd TW) and they were duly signed.

B The clerk will reply to the query by the Standards Committee about number of councillors that have received Code of Conduct training.
ACTION: Clerk

C Wards. The clerk circulated a Briefing Note on Parish Wards and Elections. The council discussed the pros and cons of a two-ward parish with three councillors in Lockengate ward and 7 in Luxulyan ward. The council came to the conclusion that the areas were not big enough nor distinct enough to warrant the wards. It was noted that candidates from any place in the parish could be elected in each ward, and thus any advantage of the two wards is effectively negated. After discussion it was **RESOLVED** unanimously (proposed KBi, 2nd MH) to request that the Electoral Review Panel return Luxulyan to one ward with 10 councillors so that elections can be held more fairly with all parishioners voting for all 10 candidates.
ACTION: Clerk

D Consultation: powers-to-tackle-unauthorised-encampments. It was **AGREED** that the Clerk, MLI and KBi would meet with councillors from Treverbyn Parish to form a joint response to the consultation.
ACTION: Clerk, MLI, KBi

19/155 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed KBi, 2nd MLI) to receive the Clerk's reports *Budget Comparison, Cash Flow and Bank Reconciliation* as a correct record.

B KBi reported that Audit Panel had met that day before the ordinary meeting. The internal control check was completed for the 3rd quarter and all is correct.

C BUDGET 2020-21. The Clerk brought a DRAFT Budget Version 4 to the meeting which had been discussed in a working party with MG and KBa and also earlier that day with the Audit Panel. After a close scrutiny of proposed expenditure, the Budget was reduced for the next year by £136. It was **RESOLVED** (proposed SK, 2nd KBi) to approve the 2020-21 Budget at £31,430.

D PRECEPT 2020-21. It was noted that in the fiscal year 2019-20, £3K of unallocated cash was used to boost the budget. For the next fiscal year 2020-21, reserves have been allocated and there is no cash available. Without the 'cash available' and despite the slight decrease in the budget, the Precept for 2020-21 needed to rise. The rise will cover all that was covered last year, plus a redesign of the website to meet statutory website accessibility standards, re-filling the grit bins, maintenance of the exterior of the Institute and general cost of living rises. It was **RESOLVED** (proposed SK, 2nd KBi) that the 2020-21 Precept would be £27,814, which equates to a rise of £0.28 per month at Band D. The Budget will be available on the council's website under *Parish Council Accounts*.

E The council **AUTHORISED** payments for January 2020 totalling £1,652.31 (proposed KBi, 2nd TW). The last column is recoverable VAT.

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| Mrs C Wilson | 9 Jan 19 | Clerk's salary and expenses | faster | £ | 860.00 | | |
| HMRC-PAYE | 9 Jan 19 | HMRC payment | faster | £ | 62.89 | | |
| NEST Pensions | 9 Jan 19 | Clerk's Pension Nov19 | DD | £ | 27.00 | | |
| Andy I. Inv | 9 Jan 19 | Playground inspections - 5 weeks | faster | £ | 57.50 | | |
| Cormac Cleaning | 9 Jan 19 | Public Conven. Cleaning Nov19 | faster | £ | 391.67 | | 65.28 |
| British Gas | 9 Jan 19 | Public Conveniences, electricity | DD | £ | 12.25 | | 0.58 |
| Alun Jones | 9 Jan 19 | Weed treatment, 2nd of two | faster | £ | 216.00 | | 36.00 |
| FoLV membership | 9 Jan 19 | FoLV membership 2020 | faster | £ | 25.00 | | |

19/156 Reports

A Chair's Report.

The Chair is organising a fundraising Clairvoyant Evening, **22 Feb** to benefit the **St Blazey Recycle Reuse Resale CIC**. Tickets are available from her at £15 per person.

B Crime & Prevention. Police surgeries at the St Austell Library 2-4 pm, 16th of each month. The Clerk will try to find more information on Facebook to post on the council's Facebook page.

C Cllr Saunders' report to the Parish.

- Wishing everyone a happy and healthy New Year.
- Work on the access road for the new school at the new Garden Village should begin next month and may affect traffic in and out of the parish.
- West Country Rivers Trust would like to come speak at a parish council meeting about grant funding available for landowners with land next to water courses. It was **AGREED** that the parish council would like them to give their presentation and when details are available from Sally notices will be placed on the notice boards and Facebook page.

19/157 Considerations

A Citizen of the Year Award 2019. The Clerk and Cllr Saunders opened the nomination boxes and counted the votes. Congratulations to Samantha and Wayne Manship who were voted Luxulyan Community's Citizens of the Year 2019.

**Samantha and Wayne Manship
Citizens of the Year 2019**

B Benches. This item was **DEFERRED**.

19/158 Planning

A Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.

i. Planning Working Group. The original three members of the public who were on the working group have stepped down and it was **AGREED** that the council will look for members of the public who could be part of the Planning Working Group that helps the council respond to planning applications, particularly with reference to the new Neighbourhood Development Plan. The work is done almost exclusively by email and only when the importance of a planning application dictates.

ii. StARR Project report. Nothing to report over the holiday season.

iii. **PA19/03139/PREAPP** | Pre-application advice for the creation of dwelling from former pigshed. | Penrose Farm Luxulyan Bodmin Cornwall PL30 5EQ. The documents and plans were viewed and discussed with the applicants who attended

the meeting (see Public Session). LPC is not consulted on Pre-apps; however, it was **AGREED** that the parish council is happy with the plans as they stand and would have no objection to this application, though the council will be look at the documents again when the formal application arrives.
It was highlighted that the council is always pleased to discuss pre-applications.

B Applications for consultee comments.

i. **PA19/07333** | Proposed change of use of land to an extended family Traveller pitch including 6 no. mobile homes, 6 no. touring caravans, 1 no. day room, hardstanding, and associated works | Land At Okewoon Farm Luxulyan Bodmin PL30 5HU.

The council had visited the site the day before (see Public Session) and had concerns regarding the environment and loss of wetland. It would like a site visit with the agent and/or the applicants to understand their plans better. The Clerk will request an extension for consultee comments until after the February meeting.

ACTION: Clerk

ii. **PA19/10862** | The proposed removal of a storage unit, the erection of one affordable dwelling and the installation of a septic tank | Land North West Of Appletree Farm Conce Moor Bugle St Austell Cornwall PL26 8RT.

The council looked at the plans, discussed the application and **RESOLVED** (proposed MLI, 2nd KBI) to submit the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application which is infill and affordable and appears to conform well with the Neighbourhood Development Plan.

iii. **PA19/10726** | Construction of single-storey extension, cladding, installation of new balcony, construction of new entrance porch, reconfiguration of windows and doors. removal of existing chimney, installation of new stainless steel flue, reinstatement of boundary wall and installation of 3kW solar panel array. | 29 St Sulien Luxulyan PL30 5EB.

The council viewed the plans, discussed the application and **RESOLVED** (proposed SK, 2nd KBI) to submit the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application. It will be a great improvement.

iv. **PA19/10492** | Demolition of garage and construction of residential annexed accommodation for family members and holiday letting. | Old Stone Cottage Treskilling Luxulyan Bodmin Cornwall PL30 5EL

The council discussed the application and **RESOLVED** (proposed KBI, 2nd SK) to submit the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application.

19/159 Highways & Flooding

Nothing to report.

19/160 Assets – reports and maintenance

A Playing Field. Playing Field inspections for December were received and **NOTED**. The annual inspection is booked for April/May this year.

B Cemetery. Nothing to report.

C Footpaths. Nothing to report other than that they are very damp.

D Luxulyan Memorial Institute. Nothing to report other than that it is dry and warm.

E Village Toilets. Nothing to report.

F Grit Bins. KBa sent the clerk photos of the Atwell grit bin filled with filthy water. The clerk will contact A&A to see if they can drain the bin and fix it so that it keeps reasonably dry.

ACTION: Clerk

19/161 Parish Matters – reports

A Luxulyan Parish Community Fund. The clerk received the dates for applications deadlines in 2020 and they are available on the LPCF webpage. There is currently over £10,000 in the fund which is for organisations in the parish:

[http://www.luxulyanpc.co.uk/Core/Luxulyan-Parish-Council/Pages/LPCF -
Luxulyan Parish Community Fund 1.aspx](http://www.luxulyanpc.co.uk/Core/Luxulyan-Parish-Council/Pages/LPCF-_Luxulyan_Parish_Community_Fund_1.aspx)

B Luxulyan Valley Partnership. Cllr Saunders reported that they have determined that the columns of the viaduct are solid, which is good news if there will be future refurbishment bids.

C Village Hall Committee. No meetings this month.

19/162 Correspondence & Invitations (complete list in Clerk's Notes)

A A member of the public wrote to the council thanking it for the new "BODWEN drive slowly through our hamlet" signs. The council is equally pleased and they will hopefully prove to be a reminder and a deterrent for speeding vehicles!

B A member of the parish wrote asking the council to declare a climate emergency, as in 1981 when it declared Luxulyan Parish a "nuclear-free zone" to combat the proposed nuclear power plant. As yet, no proposal has been made regarding the climate but the council will keep its mind open for ways it can help combat climate change and it is willing to look at this again at some point when concrete action can be taken.

C SK reported that there is a historic project looking for people who were directly involved in the protests in Luxulyan against the nuclear power station in the 1980s. The clerk will try to put information about this on Facebook.

ACTION: Clerk

19/163 Business for the next meeting

Outdoor maintenance of the Institute by the parish council. Purchase of three benches.

19/164 Dates of next meetings

A Planning if needed 23 January, 6.00 pm and the Ordinary Meeting 13 February 2020, 6.00pm, both at the Luxulyan Memorial Institute.

The Chair thanked everyone and closed the meeting at 7.30 pm.

Mrs C Wilson ~ Parish Clerk ~ 10 January 2019

Signed: _____, Chair of meeting. Date: _____