

Luxulyan Parish Council **DRAFT** Minutes
Extraordinary Meeting, MONDAY 21 DECEMBER 2020
6.00 pm, ONLINE via Zoom

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson and one Member of the Public.

ABSENT:

Cllr Dan Cordy, Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Margaret Higman, Cllr Kay Baker, Cllr Michele Latham.

NOTE ON JOINING THE MEETING AS MEMBERS OF THE PUBLIC:

Members of the public must request online Meeting details in advance from the Clerk in order to join the meeting online. All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

20/150 Apologies

Apologies were received from DC, BH, SK, MH, KBa, MLa.

20/151 Declarations of interest or requests for dispensation.

None.

20/152 Public Session

Jim Cleare was able to answer questions from the councillors about the day to day running of the Institute booking system.

The Chair moved items 20/156.A-C forward. See the decisions at that item.

The member of the public left the meeting.

20/153 Meetings and governance

A The council **DEFERRED** the signing of the minutes of the ONLINE meeting held via Zoom on 10 December to the next ordinary meeting.

B CONSULTATION. Standards Matter 2: Public Consultation and Public Sector Surveys. This was **DEFERRED** until the January meeting. A Working Party meeting will be held to discuss the reply to this on Tuesday, 12 January 2021 at the Institute. All councillors welcome to attend.

20/154 Finance

A	The council DEFERRED the choice of building surveyors until the January meeting and the clerk will send details of each quote to the councillors. ACTION: Clerk
B	The payment for the play equipment repair was DEFERRED until after Cllr Linfoot and Cllr Payne inspect the remedial repairs.

20/155 Reports

A	Report on Actions
i.	Ref: W2052441. Biffa is in charge of street sweeping and footways and they have been tasked by Highways to make safe the slippery footway from Kitts Place to St Cyriac. The parish council thanked A&A Garden Services for clearing away the dead leaves.
ii.	Ref: W2052639. Highways update on property at Treskilling and large vehicles. Highways says it “cannot be of further assistance in relation to this matter”; however, the Chair and Highways manager will look at it again when they get a chance.
iii.	Pre-school CCTV installation. The pre-school has advised that it has a quote for CCTV cameras to deter vandals.
iv.	Two new salt bins have been installed, one at the entrance to the Railway Station, the second on the hill from Bridges to Rosevale Gardens.

20/156 Considerations

A	The council DEFERRED appointment of a new councillor-trustee for the Luxulyan Memorial Institute because there were so few councillors.
B	The council RESOLVED that Cllr Linfoot would open and shut the Institute when bookings required it. Most groups that book the Institute have keys. The council will make a list of all the keyholders. ACTION: Clerk
C	The council AGREED that the booking of the Institute would be advertised in Granite Towers magazine, LPC Facebook page, LPC website and laminated signs. ACTION: Clerk
D	The council DEFERRED the decision to change the wood on the Toddler Multi-play bridge to grit covered wood. MLI has quotes coming in.
E	The council DEFERRED the decision whether to prune the trees on the corner by the green internet box in the village.
F	After discussion, there was no proposal to position a sign for the numbering system of the houses at St Julitta.
G	The council considered the many potholes in the road leading to Innes Chapel and recognises that it is a private lane. LPC did not consider it a suitable use of parish council funds, but MLI will discuss with the Chair of the Innes Chapel Committee the various grant possibilities that are available for charities like Innes Chapel. ACTION: MLI
H	A discussion of weed treatments for the village pavements was DEFERRED .

20/157 Planning

A Planning issues and correspondence. Planning decisions are reported in Clerk’s Notes and on the website.

i. **PA20/02819/PREAPP** | Pre-application advice for the conversion of a redundant open front barn to a private residential dwelling. | Lower Harros Farm Roche St Austell Cornwall PL26 8LN.

The council agreed to hold a site meeting to look at the plans in situ.

ii. CC Planning responded to the council’s query about a caravan that: “a caravan is permitted on land or land adjoining a site for use on a temporary basis during the course of a development whilst building works are taking place.”

20/158 Assets – reports and maintenance

None.

20/159 Parish Matters – reports

None.

20/160 Correspondence

None.

20/161 Business for the next meeting

All deferred items.

20/162 Second Public Session for feedback from the public

None.

20/163 Dates of next meetings.

A Working Party to look at the Consultation on Standards. Tuesday, 12 January 2021 at the Institute. 9.30 am to go together to a site meeting for PA20/02819/PREAPP.

B Ordinary Meeting 14 January 2021, 6.00 pm ONLINE via Zoom.

The meeting closed at 7.50 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 4 January 2021

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____