

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 29 APRIL 2021  
6.00 pm, ONLINE via Zoom

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Bob Hatton, Cllr Francis Payne.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson and seven Members of the Public.

**ABSENT:**

Cllr Dan Cordy, Cllr Kay Baker, Cllr Margaret Higman, Cllr Sarah Kemp.

**NOTE ON JOINING THE MEETING:**

All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible before the meeting begins.

**ABBREVIATIONS:**

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**NOTE ON NUMBERING:**

The prefix will follow the Municipal Year which begins in May. January-April will carry the 20/ prefix. At the May 2021 meeting the first item on the Agenda will be 21/01.

**MINUTES:**

*The meeting began at 6.04 PM and the Chair welcomed all.*

20/224 Apologies

Apologies were received from DC, KBa, MH and SK.

20/225 Declarations of interest or requests for dispensation.

None.

20/226 Public Session

A A member of the public requested that the council look again at environmentally friendly methods of weed control for the pavements in the parish because we should all be looking at every way possible to eliminate harmful chemicals. The Chair explained that the contract has been given for this year. Methods without herbicide had been considered and the cost of the least expensive was 4 times more than the method using a standard herbicide. At the time, without other input from the parish, the councillors chose the method with the least impact on the parishioners' pockets. If other methods were chosen the annual precept would have to reflect this. The Chair emphasised that it was good to hear from the parish regarding this issue and the parish's opinion will certainly be taken into consideration next year.

B Ross Sundercombe, builder and small developer, had been consulted by the clerk to help find quotes for the outstanding works at Beswetherick, that is, the pavements and street lighting. He came to the meeting to explain in detail to the council the procedures involved in the provision of these works. As the road will not be adopted by Cornwall

Council without pavements and lighting, the other option is to form a private company with the residents as directors and fund the project privately. The Chair explained that the council's first priority was the safety of the residents and therefore it would be important to move forward. FP thought that the Luxulyan CLT could be the 'company' that oversaw the installation of the pavements and lighting. Mr Sundercombe would be happy to help with any further questions the council had.

C Sarah O'Toole introduced herself. She will be one of the new councillors after the 6<sup>th</sup> May uncontested election for parish council. She gave a brief summary of her experience and interests and looks forward to working with the council in the future.

D Peter Guest, candidate for Luxulyan Ward Cornwall Councillor, explained that he was at the meeting to familiarise himself with the parish's issues, so that he would be better prepared if he were elected on 6<sup>th</sup> May.

*Mr Sundercombe and five other members of the public left the meeting.*

20/227 Meetings and governance

A Election and Co-option update. Notices have been posted for the co-option of 3 parish council members to represent Lockengate Ward. Co-option is taking place because there were no candidates for this Ward. Two people interested in co-option were present. At least two other people have shown interest and perhaps one or two more. The Chair explained that, according to election rules, anyone living in the parish, or within 3 miles of the border of the parish may represent Lockengate Ward, and it is wonderful to have such interest in the parish council.

Current councillors remain in office until 4 days after the election. Then the new candidates take office after signing their Declaration of Acceptance of Office.

B The council **RESOLVED** that the minutes, as read, of the ONLINE meeting held via Zoom on 8 April 2021 are a true and correct record (proposed KBi, 2nd FP). The Chair's signature will be obtained by post.

C The clerk reported that, after a court ruling yesterday 28 April, online meetings are no longer permitted. However, there is a strong segment of the local council sector that would like online meetings to be an option for parish councils. Official consultation is taking place and it will probably take years before a decision is reached. Nevertheless, in the event that online meetings are possible in future...

The council **RESOLVED** (proposed KBi, 2nd FP) that Standing Order 26 would read:  
26 Online meetings

a The council may hold full council meetings and committee meetings online when permitted and when practical.

b The council will use online meeting software to conduct its meetings that 1) allows each member to be heard and (where practicable) seen by all attendees. 2) allows public participation during the public session. 3) allows the public to witness the meeting in real time using the same software. 4) allows the council to close the meeting to the public when necessary, in accordance with the 1960 Public Bodies (Admission to Meetings) Act.

c The type of software used and the codes required to enter the meeting will be published on the agenda.

d The agenda for any meeting at which decisions are made will be posted on the council website and the notice boards 3 clear days before the meeting.

e Voting may take place using electronic icons on screen or as instructed by the chairman.

D The council **RESOLVED** (proposed KBi, 2nd FP) to remove clauses 2.2 and 2.3 from the *ONLINE MEETING PROCEDURE using ZOOM*.

20/228 Finance

A The council **RESOLVED** (proposed MLI, 2nd KBi) to accept the quote from Andy Inglefield for the replacement of parts on the Junior swing and the inspection of chain links on the Toddler and Basket swings, plus the lifting and reseating of the mesh under the Junior swing, at £391.44.

B The council **AUTHORISED** payments for May 2021 totalling £1,884.95 (proposed MLI, 2nd KBi).

| Description                              | Amount with VAT | VAT   |
|--|-----------------|-------|
| Clerk's salary and expenses              | 1,090.85        | -     |
| HMRC payment                             | 109.69          | -     |
| Clerk's Pension                          | 38.92           | -     |
| Playground inspections Apr21             | 60.00           | -     |
| ROSPA annual play area inspection        | 90.60           | 15.10 |
| Play equip. maint. & special inspections | 391.44          | -     |
| Public Conveniences, water               | 37.65           | -     |
| Insurance update after bldg survey       | 65.80           | -     |

20/229 Reports

A Report on Actions.

Cllr Hatton reported concerns about the sewerage treatment plant in Luxulyan. He and others are worried about the increased the amount of water treatment they will be doing, with much more water going to the River Par, a river that is having £3m+ spent on it to stop flooding downstream. There is also the problem at Cam Bridges with the river having broken its banks. Now SWW will be adding a large amount of extra water before this point so, possibly making the problem worse.

The clerk was asked to enquire about the situation.

ACTION: Clerk

20/230 Considerations

A The council **RESOLVED** (proposed MLI, 2nd KBi) that the council will add its voice to the voices of the parents requesting bus service for the 10 students in the parish that are due to attend Callywith College in September.

ACTION: Clerk

B **Fly tipping** is a problem in the parish and the council's webpage *Useful Links* has a direct link to the online form that can be used to report fly tipping. Details are needed, such as quantity, location, exact description, and date of first sighting. For that reason, it is often more practical for the person who sees the fly tipping to make the report. An image can also be uploaded, which is helpful:

[http://www.luxulyanpc.co.uk/Useful\\_Links\\_32051.aspx](http://www.luxulyanpc.co.uk/Useful_Links_32051.aspx), OR

[https://secure.cornwall.gov.uk/form/auto/waste\\_flytip\\_report](https://secure.cornwall.gov.uk/form/auto/waste_flytip_report)

20/231 Planning

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| A | Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.   |
|   | i. <b>PA21/01063/PREAPP</b>   Pre application advice for a single dwelling   Carminnow Farm Luxulyan Bodmin Cornwall PL30 5EA.<br>The council discussed this application. It seemed to be a site that would fall into the category of rural exception site, which would involve a 106 agreement.   |
| B | Applications for consultee comments.   |
|   | i. <b>PA21/03156</b>   Outline permission for the construction of 2 detached dwellings with all matters reserved   Atwell Gardens Road From Junction North Of St Cyriac To Atwell Gardens Luxulyan PL30 5DW.<br>The council looked at this application. It was noted that the Notice of the application had not yet been posted at the property. It was felt a site visit would be most helpful. The clerk will arrange this with dates from the Chair.<br>ACTION: Clerk |
|   | ii. <b>PA21/03429</b>   Proposed rear single storey extension   Aidenetha House Bodwen PL26 8RP<br>The council discussed the application and <b>RESOLVED</b> (proposed MLI, 2 <sup>nd</sup> FP) to send the following consultee comments:<br>*** Luxulyan Parish Council has NO OBJECTION to this application.   |

20/232 Highways & Flooding

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| A | A pothole on Shop Hill toward the valley is 2m long without tarmac. The clerk will report.<br>REF: W2162311 |
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20/233 Assets – reports and maintenance

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| A | Playing Field.  |
|   | i. Playing Field inspections for month were received and <b>NOTED</b> .   |
|   | ii. The roofs of the Junior and Toddler Multi-plays are rotten again. It was <b>RESOLVED</b> (proposed MLI, 2 <sup>nd</sup> KBi) to purchase HDPE red plastic for these roofs that are merely decorative.<br>ACTION: Clerk  |
| B | Cemetery. Reported as all right.  |
| C | Footpaths. The clerk reported email correspondence between a member of the public and Cormac to reinstate Dark Lane (FP 408/6/1) but no action has been decided.  |
| D | Luxulyan Memorial Institute. The institute will open for bookings on Monday 17 May. Please contact the Clerk to book.   |
| E | Village Toilets. The clerk reported that Cormac has been in communication, but no resolution has been reached about the lack of proper cleaning since November last years, and also the repair of the Wallgate unit. An estimated date for completion of the repair was requested, but no response has been received. |

20/234 Parish Matters – reports

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| A | Luxulyan Parish Community Fund. Kay Baker is the new secretary of the LPCF. Two grants have been awarded. Youth Football received £2K and the PTA at the school |
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| received £3K for play equipment.   |
| B Luxulyan Valley Partnership. The lengthy email correspondence between the members of the Partnership is NOTED.               |
| C Village Hall Committee. Nothing to report.   |
| D The drilling equipment for drilling to start on the Eden Geothermal project is arriving. Notice has been posted on Facebook. |

20/235 Correspondence & Invitations (complete list in Clerk's Notes)

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| CC has requested all parishes help provide a list, by area, of the popular wild camping hot spots. FP will help make the list.<br>ACTION: FP |
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20/236 Business for the next meeting

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| No suggestions were made as the meeting on 20 <sup>th</sup> May will be as short as possible. |
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20/237 Second Public Session for feedback from the public

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| Peter Guest hoped to see us on 20 <sup>th</sup> May. |
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20/238 Dates of next meetings.

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| A Annual Meeting of the Parish Council followed by a short Ordinary Meeting, Thursday, 20 <sup>th</sup> May 2021, 6.00 pm, on the playing field behind the Village Hall. Bring an umbrella! |
| B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.  |

*The meeting closed at 7.32 pm and the Chair thanked everyone for attending.  
Mrs C Wilson ~ Parish Clerk ~ 17 May 2021*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair of meeting: \_\_\_\_\_ Date: \_\_\_\_\_