

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 11 AUGUST 2022  
6.00 pm, at Luxulyan Memorial Institute

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Dan Cordy, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Francis Payne, Cllr Carl Tonkin.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin, and two Members of the Public.

**ABSENT:**

Cllr Helen Francis.

**ABBREVIATIONS:**

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**MINUTES:**

*The meeting began at 6.00 PM and the Chair welcomed all.*

22/75 Apologies

Apologies were received from HF.

22/76 Declarations of interest or requests for dispensation.

MG and KB declared an interest in planning application PA22/03588 as they live on the site.

*MG and KB left the chamber for the duration of the Public Session and for the discussion and vote on Item 22/82.B.i which was brought forward after the public session.*

22/77 Public Session

Both members of the public spoke about the planning application PA22/03588. They urged the parish council to request that a condition be placed on the application that a maximum of 15 residential homes could be placed there and that no further homes could be added at a later date. They are also keen to avoid problems that have been encountered in another area on the site which was recently developed for residential properties; these were explained in a letter to LPC from the Croft Farm Park Residents' Association, along with another letter from a resident.

The LPC Chair reported that she read the letters and spoke with the management about some of the issues in the letters. The Chair encouraged the recently formed Residents' Association to work directly with the management of the site to improve conditions for the residents. Many of their concerns were not material considerations for planning; however, LPC could consider supplemental comments to the planning authority at Item 22/82.B.i on today's agenda.

A member of the public wanted the parish council to clarify its previous consultee comment, decided on 27<sup>th</sup> July extraordinary meeting. The parish council explained that its comments were only 'suggested' because of the council's concerns about affordable housing in Cornwall and that its suggestions could not change Croft Farm Park policies.

The council brought Item 22/82.B.i forward (see the decision at that item) to decide whether to send supplemental comments on the planning application PA22/03588. After The decision on 22/82.B.i, a member of the public left the meeting, and KB and MG returned.

## 22/78 Meetings and governance

A	The council <b>RESOLVED</b> that the minutes, as read, of the meeting held on 14 July 2022 are a true and correct record (proposed KB, 2nd CT) and they were duly signed.
B	The council <b>RESOLVED</b> that the minutes, as read, of the extraordinary meeting held on 19 July 2022, which was inquorate, are a true and correct record (proposed KB, 2nd BH) and they were duly signed.
C	The council <b>RESOLVED</b> that the minutes, as read, of the extraordinary meeting held on 27 July 2022 are a true and correct record (proposed KB, 2nd CT) and they were duly signed.
D	The council <b>RESOLVED</b> (proposed SK, 2nd ML) that it would send this request to its Ward Members, the Leader and Deputy Leader of Cornwall Council, the CC Group Leader for the Liberal Democrats, Cornwall Council's Chief Executive and its Chief Operating Officer: Luxulyan Parish Council believes that the way Cornwall is governed is extremely important to our local residents. We note the emerging proposals for a powerful Mayor of Cornwall with their own staff, budget and choice of Cabinet. We believe that such a system should only be implemented if the people of Cornwall support it. We call on Cornwall Council and our local Cornwall Councillors to ensure that there is a referendum of all voters in Cornwall on whether to introduce this significant change.
E	The council <b>RESOLVED</b> (proposed SK, 2nd ML) that it would put information about the referendum regarding an elected mayor on its Facebook page.
F	The council <b>RESOLVED</b> (proposed BH, 2nd SK) to approve the revised <i>Grant Awarding Policy and Application Form, Aug22</i> , and it was duly signed by the Chair. The Clerk will advertise the grants in the Granite Towers twice a year. ACTION: Clerk

## 22/79 Finance

A	There were no questions about the accounts and it was <b>RESOLVED</b> (proposed KB, 2nd DC) to receive the Clerk's reports, <i>Bank Reconciliation, Budget Comparison and Cash Flow</i> to the end of July 2022, as a correct record.
B	The Clerk reported that she has confirmed LPC's eligibility for the Financial Services Compensation Scheme (FSCS). This must be confirmed with the bank every year.
C	Prices for various mobile broadband contracts were discussed so LPC could have the use of broadband at all its meetings. The council <b>RESOLVED</b> (proposed SK, 2nd ML) that it would reimburse the Clerk £9.50 monthly for the use of her mobile broadband from July 2022. She has used this at her home for a number of years to ensure backup broadband when normal broadband fails. It was successfully tested at the 27 <sup>th</sup> July extraordinary meeting. She will bring the dongle to all meetings so that broadband is available.
D	The council <b>RESOLVED</b> (proposed SK, 2nd ML) to take out Hirer's Liability for the hire of the Playing Field. The preliminary quote from the council's insurer was approximately £30 per year. It will require a written contract to be signed by the hirer. The Clerk will investigate and make up a DRAFT of the Hirer's Agreement for council approval at the

	next meeting. ACTION: Clerk		
E	The council <b>RESOLVED</b> (proposed SK, 2nd DC) to approve the parish council insurance, the third year of a 3-year long term agreement at £1,002.70. The cost of Hirer’s Liability will be in addition to this (see previous minute).		
F	The council <b>AUTHORISED</b> payments for August 2022 totalling £2,794.44 (proposed ML, 2nd KB).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	£1,101.86	-
	HMRC payment	£66.09	-
	Clerk's Pension	£40.23	-
	Annual Play Area inspection	87.54	14.59
	Public Convenience Cleaning Apr22	£341.34	56.89
	Public Convenience Cleaning May22	£341.34	56.89
	Public Convenience Cleaning Jun22	£341.34	56.89
	Public Convenience Cleaning Jul22	£341.34	56.89
	Public Conveniences, electricity	£14.35	0.68
	Granite Towers postage	£39.90	-
	Public Conven, water (meter reading)	£79.11	-

22/80 Reports

A	Report on Actions. The Clerk reported that the replacement of the play equipment roofs is still in progress and the LPCF webpage is not completely updated.
B	Chair’s report. The Chair attended the Community Network Panel meeting and found it very productive. She also had a drive around the parish with the Highways Manager pointing out hedges and drains that need attention. She has been invited to spend a day with the police when they are on their rounds.
C	<p>Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward) was circulated to all councillors before the meeting.</p> <p>Full Council. I asked the Cabinet member responsible about the provisions being put into place during the school holidays for those pupils entitled to free school meals. There is support available and I will get the details written up for circulation.</p> <p>We’re all aware of the current cost of living crisis, again, there is support available for the worst affected. Should you become aware of any local resident struggling, please let me know and I can help to point them in the right direction.</p> <p>You will be aware that there are finally ‘shovels in the ground’ on the A.30 link road project. I attended 2 open days hosted by Alun Griffiths [the main contractors] one at Victory hall Roche and the other at the Treverbryn Parish Council Office. While I was there, I was able to support Rebecca [their P.R. Officer] and fielded quite a few questions about the project. They were both very useful days as I held an unofficial surgery at the same time and managed to help a few residents with other matters. These events were very well attended and I was glad to see the levels of interest they generated among residents.</p> <p>In the last couple of weeks, I’ve been involved with various events held in St Austell, the unveiling of the controversial ‘Earth Goddess’ statue, the Pride event and, most rewardingly, a welcome party/open day at St Austell Rugby club for the Ukrainian families that have relocated to Cornwall. Fortunately, their spoken English was of a</p>

pretty good standard as my Russian is pretty rusty and my Ukrainian non existent!

We are all aware of the issues regarding the bus service [or lack of!] to Roche, Bugle and the surrounding villages. I'm pleased to say that following a lot of hard work from both myself and Steve Double, we've finally got the changes we so desperately need. With effect from the 4th September, the Number 26 bus will revert to its old route, servicing the village hourly from Monday to Saturday and 2 hourly on Sundays and Public Holidays. Timetables are in the process of being printed and once they are available, I will get them circulated.

Local issues. I met with the residents who live on or around the Reperry junction. Traffic safety has been an ongoing problem there for a while and I know my predecessor Sally Anne tried to resolve this. It was a positive meeting and we hope to make some progress in the following months. I've spoken to the Planning Officer dealing with 'Southernhay', negotiations are ongoing, but, again, there may be progress in the near future. A big shout out/invitation to you all to the Cornish equivalent of Crufts. The Whitemoor Dog Show is taking place on Saturday 27th August at 14.30. Hope to see you all there to support Bruno defending his 'Dog with the waggiest stump' title!

I will close this report as I always do by saying please don't wait for our monthly meetings if you need me, my phone is always on. Peter. 07947 826627

- D Cornwall Councillor Colin Martin (Luxulyan Ward) gave a verbal report.
- He explained that the case officer could accept extensions for consultee comments if the clerk let them know about a delay.
  - Cllr Martin was unable to take the two planning applications at Bodiggo (PA21/08493) and Atwell (PA21/03156) to committee; however, the Atwell application is outline permission and the objections of the council have been noted and will be taken into account when and if a full application is submitted.
  - Cllr Martin is the Chair of the Luxulyan Valley Partnership which has just been reorganised to include 4 working parties. Members of the public are welcome to join the working parties which will get most of the work done. All landowners in the Luxulyan Valley are invited to the meetings of the Partnership, which meets quarterly.

## 22/81 Considerations

A	There was no proposal for a response to CC's Consultation on the Schedule of Modifications to the Climate Emergency Development Plan Document Submission Document.
B	There was no proposal for a response to NALC briefing paper : Short Term Holiday Lets Open consultation: Developing a tourist accommodation registration scheme in England: call for evidence.
C	Quotes for recycled plastic fingerposts to replace broken public footpath fingerposts were circulated to all councillors before the meeting. There was no proposal to replace the fingerposts.
D	Approval of a quote to replace salt/grit for the parish council grit bins was <b>DEFERRED</b> .
E	The proposed defibrillator for Croft Farm Park will be discussed between the newly formed Residents' Association and the management.

## 22/82 Planning

A	Beswetherick update. There has been no update for some time so Ward Member Guest offered to ask about progress.
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ACTION: Cllr Guest
B Planning issues and correspondence. Planning decisions are reported in Clerk’s Notes and on the website.
C Applications for consultee comments.
<p>i. <b>PA22/03588   Change of use of land from the stationing of 13 static holiday caravans and 15 seasonal pitches to the stationing of 15 residential park homes.   Croft Farm Holiday Park Luxulyan Bodmin PL30 5EW.</b></p> <p>The council resolved consultee comments for this application at the 27 July extraordinary meeting (Minute 22/71.B.v). However, in the light of two letters from residents of the park and after discussion of the residents’ concerns during the Public Session (Minute 22/77 above) the council <b>RESOLVED</b> (proposed SK, 2nd FP) to submit the following supplementary comment:</p> <p>*** In addition to its previous SUPPORT for this application, Luxulyan Parish Council would like to add a request that the case officer limit, by condition, the number of units to no more than the 15 allotted in this application, as overcrowding can be a problem in residential parks.</p>
<p>ii. <b>PA22/06891   Erection of agricultural dwelling with removal of condition 7 of decision C2/89/01194 dated 20.11.1990   Outer Savath Savath Lane Lockengate Bugle Cornwall PL26 8SA.</b></p> <p>The council <b>DEFERRED</b> its consultee comments until the September meeting in order to hold a site visit.</p>

22/83 Highways & Flooding

Highways issues were discussed with the Highways Manager when she and the Chair had their periodic drive around the parish.
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22/84 Assets – reports and maintenance

A Playing Field.
<p>i. Playing Field inspections were not completed during July, but councillors did make informal inspections and inform the clerk about the roof of the Junior Multiplay which needed to be taken down by A&amp;A and this has been completed.</p>
<p>ii. Luxulyan’s Landmark Tree will be distributed in the late autumn during the planting season for these trees.</p>
<p>iii. The Clerk is getting a quote from Biffa for emptying the bin at the play area. It was suggested she also get a quote from the company used by the Village Shop. ACTION: Clerk</p>
B Cemetery. Nothing to report.
C Footpaths
<p>i. Ocean Housing replied to the clerk’s query about cutting hedges and said an officer had inspected the footpath through St Julitta. The Chair requested a meeting with Ocean and this will be arranged by the Clerk. ACTION: Clerk</p>
<p>ii. A parishioner emailed to say that footpath 408/5/3 from Lockengate to Barguse was very overgrown. HF has promised to report on that the footpath. ACTION: HF</p>

iii. SK will send the Clerk the numbers of the houses bordering on the footpaths through the village so a regular letter can be sent out to remind them to trim their hedges.  
ACTION: SK

D Luxulyan Memorial Institute. A meeting of the committee will be called soon.

E Village Toilets. DC and the Clerk will work on getting quotes for the refurbishment of the public toilets, starting with the ladies.

22/85 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. Nothing further to report.

C Village Hall Committee. The clerk reported that the VH would like to erect a notice board near the village bus shelter. The council thought that a notice board would be better placed outside the Village Hall.

D Luxulyan CLT Ltd. FP will forward a copy of the CLT articles of constitution to the other councillors. A number of people have put their names forward to become members.

22/86 Correspondence & Invitations

Operation London Bridge was discussed and there was no proposal to change the website but it was agreed that the event should be acknowledged on the council’s social media.

22/87 Business for the next meeting

Luxulyan CLT.

22/88 Second Public Session for feedback from the public

None.

22/89 Dates of next meetings.

A Ordinary Meeting 8 September 2022, 6.00 pm at the Luxulyan Memorial Institute.

B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

*The meeting closed at 8.20 pm and the Chair thanked everyone for attending.*

*Mrs C Wilson ~ Parish Clerk ~ 24 August 2022*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_