

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 13 July 2023  
6.00 pm, at Luxulyan Memorial Institute

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Dan Cordy (Vice-chair), Cllr Keith Bilston, Cllr Helen Francis, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest and four Members of the Public.

**ABSENT:**

Cllr Sarah Kemp and Luxulyan Ward Member Cllr Colin Martin.

**ABBREVIATIONS:**

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**MINUTES:**

*The meeting began at 7.00 PM.*

23/40 Appointment of Chair and apologies

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| A | As the Chair and Vice-chair were not in the chamber, it was <b>AGREED</b> that KB would chair this meeting and the Chair welcomed all. |
| B | Apologies were received from ML who will not arrive until 7pm and SK.  |

23/41 Declarations of interest or requests for dispensation.

BH and FP declared an interest as member of LEGGS.
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23/42 Public Session

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| A | Mr C Thomas, Chairman of the Village Hall Committee, explained the details of the VH request for a grant for a new suspended ceiling and LED lighting. A suspended ceiling should improve the appearance of the rooms and the efficiency of the heating. The LED lighting will be much more energy efficient. |
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*DC, the Vice-chair arrived and took the chair. After bringing the Chair up to speed, Mr Thomas left the meeting. BH and FP left the chamber for the duration of the next item.*

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| B | Mrs S Porter, representing LEGGS handed out copies of LEGGS accounts and its current bank statement. The accounts show that after meeting all their liabilities LEGGS will not have sufficient funds to pay for its lease this year. They have met all their other obligations and charitable objects with funds raised and with grants they applied for. |
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*Mrs Porter left the meeting. BH and FP returned to the chamber.*

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| C | A young couple that had applied for planning (PA22/11440) had their planning refused but have the opportunity to resubmit the application. They explained their design to the council in the context of their neighbours and the other residences in the hamlet which also use cladding. They will have solar panels on the new roof. The council felt it had a |
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better understanding of the extension in context and it looks forward to seeing the application resubmitted for consultee comments in due course.

**23/43 Meetings and governance**

- A The council **RESOLVED** that the minutes, as read, of the meeting held on 9 June 2023 are a true and correct record (proposed BH, 2nd HF) and they were duly signed.
- B The review of the Annual Parish Meeting draft minutes was **DEFERRED**.

**23/44 Finance**

- A There were no questions about the accounts and it was **RESOLVED** (proposed FP, 2nd BH) to receive the Clerk's reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of June 2023, as a correct record.

*BH and FP left the chamber for the duration of the next item.*

- B The council considered the accounts of LEGGS - Lux Environment Green Glebe Space - presented during the public session. The decision about a grant was deferred from the last meeting as there was not enough information for the council. The council agreed that the accounts were now complete and the council **RESOLVED** (proposed MG, 2<sup>nd</sup> KB) to grant LEGGS £400 from the Bodwen Solar Park fund for the lease of the Glebe land for the next 12 months.
- C Consideration of the Village Hall grant was moved to 23/50.C. See the decision there.
- D The council **AUTHORISED** payments for July totalling £8,327.62 (proposed HF, 2nd KB).
- | Description                           | Amount with VAT | VAT |
|---------------------------------------|-----------------|-----|
| Clerk's salary and expenses           | £1,139.08       | -   |
| HMRC payment                          | 93.39           | -   |
| Clerk's Pension                       | 45.15           | -   |
| Playground inspections                | 150.00          | -   |
| GRANT for VH ceiling and lights       | 6,500.00        | -   |
| Public Conveniences, elec £85.73 CR   | 0.00            | -   |
| GRANT for LEGGS, year's lease of land | 400.00          | -   |

**23/45 Reports**

- A Report on Actions. The clerk reported all actions completed.
- B Chair's report. The Chair arrived after Minute 23/47.B.i and gave a report about the Feast Week Married v Singles football match at which a vicious fight broke out and the Chair shut down the game. This type of behaviour must be controlled in some way at the next Feast Week.
- C Cornwall Councillor Peter Guest's report to the Parish (Lockengate Ward)  
I'm writing this month's report having recently returned from a fantastically successful Armed Forces Week, primarily based in Falmouth and culminating in the largest military parade held in Cornwall, where the salute was taken by H.R.H. Prince Richard, Duke of Gloucester. I was honoured to be given a seat in the V.I.P. area right next to the Royal Dias. Please be re-assured that I behaved myself and minded my P's and Q's! My personal highlight, despite the Gurkha's being there was the marchpast of the Chelsea Pensioners and the Veterans, trust me there wasn't a dry eye in the house! Although, I must also say that it was heartening to see the Cadet Forces looking so smart and marching so well, it looks like we are in safe hands in the future. All in all, it has been a

very busy but rewarding time for me. The whole event did us as a Duchy proud and put us on the map. Now that it is behind us, I can concentrate on my day job.

A couple of nights ago, I was invited to an Army Engagement Team presentation in Truro. Not only was it good to catch up, it was also interesting to see how much things within the Army have changed in the last 14 years [was it really that long ago??], mostly, I must say for the better. The reason for the invitation was to give recruitment for the Regular, Territorials and Cadets a higher profile. If you know of anyone expressing an interest, please put them in touch with me and I can point them in the right direction.

I was at the Eden project recently for the big 'Turn on' of the Eden Geothermal project. It all went exceedingly well apart from a blown fuse which delayed it by 24 hours.

The week before last, along with the great and the good, I attended the official signing of the partnership agreement between Imerys and British Lithium. This is an exciting development which should bring great benefit to the area. The key figure I took away from the meeting was the potential creation of 300 or so jobs. I did query whether specialists would be bussed in from around the country to fill these vacancies but was assured that the Lithium people feel confident that we already have the skills and expertise required in the local area through our proud mining heritage.

Today's breaking news is of course the barn fire at Lockengate. As soon as I became aware of it, I contacted the Chief Fire Officer, Kath Billing and we met up in County Hall this morning to discuss the ongoing incident. As I was working out of there this morning, Kath was able to give me regular operational updates. As I write this report, the operation is being scaled back, the fire is under control and thankfully there were no casualties. I did ask Kath to pass on my thanks and appreciation to all of her team who were involved in today's operation.

Also last week, we saw the inaugural meeting of our new Community Area Partnership at the Victory Hall. This replaces the Clay Country Network Panel, and it is hoped that more funding and powers will become available to us. Each Parish Council will have 1 vote at future meetings, but that doesn't mean only 1 of you can attend. You are all more than welcome to come along.

On to matters local. We've been given the green light for the enhanced road safety works to be carried out at Reperry Junction. This has long been both an accident blackspot and a dangerous junction. I've been working on getting these works funded since I got elected and all we are waiting for now is a start date.

Regarding the Lockengate works, the funding has been secured and I am just waiting on accurate costings etc before we start work. This has been a long and tortuous process from the start and as so much time has elapsed since the first site visit, I am planning in meeting up with the residents over the weekend, just to double check that the plans are still valid and see if there have been any major changes.

You may or may not be aware that each County Councillor is given a small Community Chest Fund each year to give small donations to local groups. Last year, I was pleased to give grants totalling £3,000 to various community causes within the Electoral Division. I'm very keen to help out any local groups as community spirit and involvement is something that can always be strengthened. Please email me for more details.

Around the Division, I give regular talks and hold question and answer sessions to various clubs and groups, again, if you would like me to do this at any particular club, please get in touch. One of the most common themes that is raised when I talk to

people around the area is the state of our roads, especially potholes. Cornwall Council have a REPORT SOMETHING web page that can be accessed at:

<https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/potholes/>

Although I do flag issues up with our Highways department, experience has shown me that the more that people report issues, the quicker they are rectified. So, can I encourage you to use this form as well as informing me. Thank you.

Another criticism that I occasionally receive is about anti-social behaviour and nuisance. Again, there is a form to report you concerns and the link is below:

<https://www.cornwall.gov.uk/fire-and-rescue-service/keeping-safe/community-safety/anti-social-behaviour-and-nuisance/report-anti-social-behaviour/>

As always, if something crops up, please don't wait for the monthly meeting, just give me a ring. Peter | [Cllr.peter.guest@cornwall.gov.uk](mailto:Cllr.peter.guest@cornwall.gov.uk) | 07947 826627

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). No report.

### 23/46 Considerations

A FP reported that, after consultation with CLT members and parish councillors, he has responded to Cornwall Council on behalf of the CLT that the Luxulyan CLT would indeed be interested in a land transfer to take on the remaining land at Beswetherick Fields "to deliver affordable housing." Cornwall Council is still looking into the potential for this.

The CLT now needs the active support of its members, along with the residents of Beswetherick (who are automatically CLT members), to see the final plots completed.

FP also reported to the council about the lack of response from the previous Secretary/ Treasurer of the Luxulyan CLT who is still in possession of CLT documents. The parish council, as Constitutional Custodian of the Luxulyan CLT, requested the CLT documents and bank statements in August last year and they have not been delivered. The council **RESOLVED** unanimously (proposed BH, 2nd HF) to authorise the council's representatives on the CLT, Councillors Payne and Grindley, to call an AGM of the CLT and fully reactivate the Trust.

B Beswetherick Field. Nothing further to report.

C 'Gateway' signage for Lockengate. HF proposed that the council should request a 'gateway' feature on both sides of the road north and south of Lockengate along the A391 in order to slow down the cars and make them aware that they are driving through a hamlet. After discussion, the council **RESOLVED** (proposed HF, 2nd DC) that the Clerk should start the ball rolling by emailing Highways. Cllr Guest asked to be copied so that he can follow it up.

### 23/47 Planning

A Correspondence. Planning decisions are reported in Clerk's Notes.

i. **PA23/05111 | Review of Mineral Planning Permissions: application for postponement of periodic of mineral planning permissions at Luxulyan Quarry | Luxulyan Quarry Luxulyan Bodmin Cornwall PL30 5DX**

This application was **NOTED** by the council but no consultee comments were requested and the council did not raise any concerns.

*ML arrived from work and took the Chair, thanking the Vice-chair for standing in.*

B Pre-apps. Comments may be submitted to the case officer but the council is not a

consultee.
<p>i. <b>PA23/00811/PREAPP   Pre application advice for erection of a one bedroom, single storey timber log cabin as additional space for family and friends when visiting and as office space as work from home.   April Cottage Bridges Luxulyan Bodmin Cornwall PL30 5EN</b></p> <p>The council <b>NOTED</b> the pre-application and awaits the full application.</p>
C Applications for consultee comments.
<p>i. <b>PA23/00007/NDP   Carlyon Neighbourhood Development Plan   Carlyon</b></p> <p>The council <b>NOTED</b> the application but there was no proposal to submit comments.</p>

23/48 Highways & Flooding

A The abandoned caravan full of junk in the layby just before Seven Stars was taken away.
B Reperry. Cllr Guest has been helping the residents of Reperry for many years to get traffic calming in place. Recently there was a bad collision there. As Cllr Guest reported this month, a scheme is now approved and they are awaiting a start date.
C It was discussed previously that Rosemelling has lost its sign and the Clerk requested a gateway sign from Highways. Highways has replied that it will inspect the site.

23/49 Assets – reports and maintenance

A Playing Field. Playing Field inspections for month were received and <b>NOTED</b> .
<p>i. The Clerk reported that she has asked the contractors to reset the goal posts that have become unstable.</p> <p>ii. The organisers of Youth Football in Luxulyan have requested the use of the playing field again as they have lost the use of the field they have been using for the last few years. The council <b>RESOLVED</b> (proposed DC, 2<sup>nd</sup> ML) to allow Youth Football to use the playing field. They will send the clerk their insurance details annually.</p> <p>iii. Unfortunately, at the same time, the grass cutting contractor has written to the council to say that, despite the signage for NO DOGS, there is a lot of dog mess in the playing field and also sticks from dog exercising. The council <b>AGREED</b> that the Clerk should send a message to the Granite Towers about the DOG BAN in the playing field.</p>
B Bus Shelter. The council would like to thank the parishioner who has maintained the flower borders at the village bus shelter for the last few years. The parish is very grateful. The parishioner has written to say that she is unable to continue, so it was <b>RESOLVED</b> to ask the regular contractors to weed the flowerbed and pressure wash the flagstones.
C Cemetery. Nothing to report.
D Defibrillator. The Clerk reported that the defibrillator box at the Institute is a bit stiff and difficult to open and close. MG offered to see if it could be improved.
E Footpaths.
<p>i. The three-way public footpath sign that has been missing above the viaduct has been promised by the Luxulyan Valley Partnership. It is renovating the steps from Black Hill car park up to the viaduct and the timber ladder steps to the footpath in the field above the viaduct. It was explained that the replacement of the fingerpost “is only possible because there is a specific project funding pot available for Luxulyan Valley.”</p> <p>ii. The other public footpath fingerposts that are missing in the parish are on a long</p>

- waiting list. The Clerk has requested a meeting with the countryside access team but has not had a reply.
- iii. At the 9 June meeting there were concerns about the standing crop in the field where FP 408/12/1 cuts across diagonally. DC explained at this meeting that, though the path is not completely straight, there is a path across the field.
- iv. HP walked the bridleway 408/11/2 which was reported as blocked at both ends. It was **RESOLVED** that the Clerk would write to the landowner who is responsible for cutting the vertical hedges and keeping the bridleway clear 3 metres across.  
ACTION: Clerk

- F Luxulyan Memorial Institute. Nothing to report.
- G Village Toilets. The council again discussed the refurbishment of the public toilets. It was mooted that it would be best to do one at a time; for example, the Disabled first, then the Ladies' and then the Gents'. However, it has been difficult to find contractors interested in the work. DC and ML will organise a meeting at the toilets.

23/50 Parish Matters

- A Luxulyan Parish Community Fund. A list of current panel members is on the council's website and the financial details of all the grants are being sorted out.
- B Luxulyan Valley Partnership. BH reported that CC officers met to look at the weir. The parish council **RESOLVED** (proposed FP, 2<sup>nd</sup> ML) to ask for details of the meeting.
- C Village Hall. The council considered the grant application from the Village Hall Committee for a suspended ceiling and LED lighting – as explained in the public session. The council **RESOLVED** (proposed BH, 2<sup>nd</sup> FP) to grant the £6,500, in principle, as soon as the Clerk receives confirmation of the VH Committee agreement for the project. The council further **RESOLVED** to use and deplete the 'LPC Grant reserve' which has not been touched for many years and is not needed. The rest of the grant will be taken from the Bodwen Solar Park fund.

23/51 Correspondence & Invitations

Network Rail contacted the council to find the owner of a Mine Adit at Pons Mill. ML will ask a couple people who live near there.

23/52 Business for the next meeting

No business was requested.

23/53 Dates of next meetings.

- A The Audit Panel will meet at 5.30 pm before the next meeting.
- B Ordinary Meeting 10 August 2023, 6.00 pm at the Luxulyan Memorial Institute.
- C An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

*The meeting closed at 8.15 pm and the Chair thanked everyone for attending.  
Mrs C Wilson ~ Parish Clerk ~ 26 July 2023*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_