

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 10 August 2023
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Cllr Helen Francis, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest and two Members of the Public.

ABSENT:

Cllr Dan Cordy (Vice-chair), Cllr Bob Hatton, Cllr Sarah Kemp, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

23/54 Apologies

Apologies were received from DC, BH, SK and Cllr Martin.

23/55 Declarations of interest or requests for dispensation.

None.

23/56 Public Session

A A member of the Footpath Committee reported on the new fingerpost above the Viaduct installed by the Luxulyan Vally Partnership with their special fund. The new fingerpost is in the correct position, at the junction of Footpaths 408/16/1, 16/2 and 20/1. However, one of the three fingers does not point exactly to the cut path. The item about Footpaths (Minute 23/63.C.ii) was brought forward. See the decision about the fingerpost at that Minute.

The Footpath Cmte. member left the meeting. Cllr P Guest arrived with apologies for being late.

B Mrs M Wright, a director/trustee of the Luxulyan CLT Ltd, came to explain that she is not and never has been Chairman of the Luxulyan CLT, as stated in the Luxulyan CLT AGM Agenda for 11 August. Cllr Payne, Acting Secretary of the Luxulyan CLT, apologised that he had been misinformed and agreed to delete the wording about a 'Chairman' from the AGM invitation at item 3 and delete item 5 entirely. Mrs Wright was invited to open the proceedings of the AGM with a formal welcome as one of the most senior directors/trustees that would be in attendance on 11 August.

Correspondence between Cllr Payne and Mr Wright, Secretary & Treasurer of the Luxulyan CLT, and also between Mr Wright and the Clerk was read out. It was agreed that after the AGM the new officers of the Luxulyan CLT should contact Mr Wright to

clarify the difference, if any, between the Luxulyan CLT Ltd and the Luxulyan Community Land Trust, as differentiated by Mr Wright in the correspondence.

It was explained that the invitation to the AGM is not for the public in general, but for members of the Luxulyan CLT. For example, all residents of Beswetherick and all parish councillors are members. Anyone else who wishes to become a member and who agrees to the objectives of the Luxulyan CLT, may become a member. The parish council is the 'constitutional custodian' of the CLT in accordance with its Articles of Association.

FP reported that he had sent the invitation for the AGM to Andrew George at Cornwall CLT and has not had a response. Cllr Guest said he would ask about this.

The AGM is on 11 August at the Village Hall. It will begin at 6.00 pm with an informal chat session and the meeting will begin at 7.00 pm. Mrs C Wilson, not as clerk to the parish council, but in a private capacity, will take the minutes of the AGM.

Mrs Wright left the meeting.

23/57 Meetings and governance

A The council **RESOLVED** (proposed CT, 2nd MG) to CHANGE the minutes because CT pointed out that he was not present on 13 July. The name 'Cllr Carl Tonkin' was moved from 'Present' to 'Absent' and this was initialled by the Clerk and Chair. With that change, the minutes of the meeting held on 13 July 2023 were **RESOLVED** to be a true and correct record (proposed FP, 2nd MH) and they were duly signed.

23/58 Finance

A ML reported that Audit Panel met that day, just before the ordinary meeting. The internal control check was completed for the 1st quarter, plus July, and all was correct.

B The Clerk reported that she has confirmed LPC's eligibility for the Financial Services Compensation Scheme (FSCS). This must be confirmed with the bank every year.

C There were no questions about the accounts and it was **RESOLVED** (proposed KB, 2nd FP) to receive the Clerk's reports, *Bank Reconciliation, Budget Comparison and Cash Flow* to the end of July 2023, as a correct record.

D The council **AUTHORISED** payments for August 2023 totalling £2,472.73 (proposed ML, 2nd HF).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,131.55	-
HMRC payment	95.59	-
Clerk's Pension	45.15	-
Playground inspections	120.00	-
Public Conveniences, electricity	still in credit	-
Grass cutting	847.50	-
Annual Play Area inspection	99.00	-
Granite Towers postage	42.55	-
Public Conveniences, water	93.39	-

23/59 Reports

A Report on Actions. The Clerk reported actions completed.

B Chair's report. The Chair reported that she had a conversation with the person who asked about the tipping that is going on near Croft Farm Park (Minute 23/33.C.ii). The Chair confirmed that a tipping licence is in place. The person who wrote to the council

about it just wanted to know how long it would go on; however, currently there is no timeline for termination.

C Cornwall Councillor Peter Guest's report to the Parish (Lockengate Ward)

Is it just me, or was that a really quick month? On Friday, I was in Plymouth sitting on the Police and Crime Panel. It was already an interesting and emotional meeting as we had to discuss and comment on the Coroner's report into the Keyham shootings, and that was before the Police & Crime Commissioner suspended the Chief Constable!

July is traditionally a busy month as Cornwall Council tend to frontload Committee meetings in order to free up August to cover their leave and holidays. They say that August tends to be a quiet month, it may well be for them, but I've never noticed a drop off in work! Along with numerous committee meetings over the last month, I sat on the interview panel for the new Strategic Director for Children's & Families and am pleased to say that the successful candidate was head and shoulders over the others and I'm looking forward to working with her closely in the future. I also made a corking speech in Full Council on a motion to give extra support and recognition to our Fishing Industry. I say a corking speech, to the best of my knowledge, nobody fell asleep!

Later on that day, I played in the traditional Chairman's XI v Officers X1 charity cricket match and again traditionally we got hammered! I was battered and bruised, had my wrist broken by the first ball of the day and played the rest of the match one handed, but, at least we made a few bob for charity!

Following on from our very successful Armed Forces Week, a couple of weeks ago, I was invited to an Army Engagement Team presentation in Truro, not only was it good to catch up, it was also interesting to see how much things within the Army have changed in the last 14 years [was it really that long ago??], mostly, I must say for the better. The reason for the invitation was to give recruitment for the Regular, Territorials and Cadets a higher profile. If you know of anyone expressing an interest, please put them in touch with me and I can point them in the right direction.

On Wednesday last, I met with the Roads Minister Richard Holden M.P. at the A.30 to St Austell Link Road Site Office. There, along with Steve Double, I was able to brief him on how the project is progressing. In general it is still on schedule and they are aiming for an Autumn 2024 finish. It is hoped that the new road will ease our traffic problems, primarily in Roche and Bugle, but hopefully Lockengate and Luxulyan will also benefit. We also discussed briefly the Mid Cornwall Metro Link, which doesn't directly affect this Parish but will benefit the Division as a whole.

With all the goings on in Truro, I feel that I may have given the impression that I have been neglecting our Division. That is certainly not the case, I always give priority to Residents casework. That is my day job and the reason I get out of bed every morning is to try and make a difference for the better for our residents. I'm glad to see that Helen and Christine have started the ball rolling on the Lockengate Gateway signs and the traffic calming measures for Reperry are scheduled to start in Mid September. Along with our Chair, I met with some other residents of Lockengate to discuss some remedial roadworks that we are planning there. I had to manage expectations as any proposed improvements won't start before next year, but they were pleased that something will finally happen there.

You may or may not be aware that each County Councillor is given a small Community Chest Fund each year to give small donations to local groups. Last year, I was pleased to give grants totalling £3,000.- to various community causes within the Electoral Division.

I'm very keen to help out any local groups as community spirit and involvement is something that can always be strengthened. Please email me for more details.

Around the Division, I give regular talks and hold question and answer sessions to various clubs and groups, again, if you would like me to do this at any particular club, please get in touch. One of the most common themes that is raised when I talk to people around the area is the state of our roads, especially potholes. Cornwall Council have a report it web page that can be accessed at:

<https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/potholes/> Although I do flag issues up with our Highways department, experience has shown me that the more that people report issues, the quicker they are rectified. So, can I encourage you to use this form as well as informing me. Thank you.

Another criticism that I occasionally receive is about anti-social behaviour and nuisance. Again, there is a form to report you concerns and the link is below:

<https://www.cornwall.gov.uk/fire-and-rescue-service/keeping-safe/community-safety/anti-social-behaviour-and-nuisance/report-anti-social-behaviour/>

As always, if something crops up, please don't wait for the monthly meeting, just give me a ring. Peter | Cllr.peter.guest@cornwall.gov.uk | 07947 826627.

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). No report.

23/60 Considerations

A Luxulyan CLT. See the Public Session at Minute 23/56.B.

23/61 Planning

A Beswetherick update. Only the AGM of Luxulyan CLT on 11 August. All Beswetherick residents are invited to attend as members.

B Of note. **EN22/01018 | Alleged change of use of land being used as a caravan site | Land North West Of Drift Pontsmill Road Pontsmill Par Cornwall PL24 2RR.** — An appeal against the Enforcement Notice has been submitted, APP/D0840/C/23/3324334.

C Correspondence. Planning decisions are reported in Clerk's Notes.

D There were no applications for consideration this month.

23/62 Highways & Flooding

A The Chair reported that the drains at Conce Moor, very close to the entrance to Appletree Farm have not been dealt with yet and the standing water on the road is affecting residences. Cllr Guest asked the Clerk to send him a strongly worded email about the issue so he could deal with Highways.
ACTION: Cllr Guest

B Highways has replied to the request for Gateway signage at Lockengate with the suggestion that it be requested via the Highways Scheme within the Community Area Partnership when it opens up again for expressions of interest.

23/63 Assets – reports and maintenance

A Playing Field. Playing Field inspections for month were received and **NOTED.**

The weekly inspector rang to say that there are damaged fences in a number of areas around the playing field and play area. The Clerk has spoken with A&A contractors to fix the fences; however, in general (and A&A corroborated this) there is a lot of

unnecessary damage happening to the equipment and field; for example, children have been hanging on the goal posts which now have to be resealed; lurid graffiti on a picnic table, and bits of concrete needed to be removed from the field before the grass could be mowed. Damage such as this causes extra expense for the taxpayers.

The council has had conflicting advice about installing CCTV cameras in the past, but other parish councils have installed CCTV, so the clerk will pursue this avenue and get some quotes for CCTV coverage of the playing field and play area.

Installation, usage and maintenance of CCTV cameras would unavoidably increase the precept for the parish.

B Cemetery. Nothing to report.

C Footpaths.

i. Cornwall Council has confirmed the Definitive Map Modification Order: addition of a footpath at Ponds Mill, in the Parish of Luxulyan. Modification Order 2023.

ii. See 23/56.A. The councillors discussed various options to make the paths clearer. It was noticed that the current cut through the bracken for 408/16/2 is misleading and doesn't actually follow the correct line. It was **AGREED** that the correct line of the footpath should be cut – and then the new fingerpost will be correctly aligned. The Clerk will contact the contractors for the footpaths.

iii. The council has **RECEIVED** a copy of the 2023 REPORT ON THE PUBLIC RIGHTS OF WAY IN LUXULYAN PARISH compiled each year by a resident, who then sends it to the CC Countryside Information Officer.

D Luxulyan Memorial Institute. A letter was received from Village Hall contractors who mistakenly washed the windows and cleaned the gutters of the Institute, rather than the Village Hall. They wondered if it would be all right to ask for compensation. However, it was **AGREED** that the issue should be considered by the Institute Committee. The Chair, who is also Chair of the Institute Committee, agreed that it could be considered at the next Institute meeting which should be held shortly and that the Clerk should request an indication of the cost which had not been supplied.

E Village Toilets. Nothing to report.

F Bicycle. A bicycle which was found in the disabled toilet is now in the shed. The Clerk will ask the local PCSO whether there has been a bicycle declared stolen in the area.

23/64 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. See 23/56.A.

C Village Hall Committee. The secretary of the VH sent the Clerk the minutes of the meeting at which the suspended ceiling was agreed. The LPC grant of £6,500 was immediately paid and the work has been done to a very high standard.

23/65 Correspondence & Invitations

Nothing to report outside these Minutes and Clerk's Notes.

23/66 Business for the next meeting

Insurance renewal with 3 quotes.

23/67 Dates of next meetings.

A	Ordinary Meeting 14 September 2023, 6.00 pm at the Luxulyan Memorial Institute.
B	An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.
C	Luxulyan CLT Ltd. AGM, Friday, 11 Aug. 6pm informal chat. 7pm Meeting. Village Hall.

The meeting closed at 7.30 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 11 August 2023

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____