

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 18 JULY 2024
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Dan Cordy (Vice-chair), Cllr Keith Bilston, Cllr Helen Francis, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, and 4 Members of the Public.

ABSENT:

Cllr Bob Hatton, Cllr Sarah Kemp, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

24/41 Apologies

Apologies were received from SK, BH, Cllr Peter Guest, Cllr Colin Martin.

24/42 Declarations of interest or requests for dispensation.

Chair explained that there was still too much to be decided about the details of the renovation of the toilets so that the decision should be deferred, and no declarations of interest were made.

24/43 Public Session

A Two members of the public requested that the parish council help them in their conversation with Highways about slowing traffic near Challow Terrace. Fast vehicles make the crossroads at Cross difficult and dangerous. Highways has stated that the “rumble strips” will be repainted in this fiscal year. However, the Clerk will request a site visit with the Highways Manager to look into further solutions. The Clerk will also request the data from recent traffic counters on the Bodwen road.

ACTION: Clerk

B One member of the public informed the council that the noise at the sewage works continues and that earplugs are still necessary at night. The parishioners said that each time Cornwall Council sets up the noise monitoring equipment, they must inform the sewage works about it, and the noise levels markedly decrease. The clerk will write to ask why the business being monitored needs to be informed about the noise monitoring.

ACTION: Clerk

24/44 Meetings and governance

The council **RESOLVED** that the minutes, as read, of the meeting held on 13 June 2024 are a

true and correct record (proposed HF, 2nd MG) and they were duly signed.

24/45 Finance

A	The Audit Panel meeting was postponed until 5.30 pm before the 8 th August meeting.		
B	There were no questions about the accounts and it was AGREED to receive the Clerk's reports, <i>Bank Reconciliation</i> , <i>Budget Comparison</i> and <i>Cash Flow</i> to the end of June 2024, as a correct record.		
C	The council RESOLVED (proposed ML, 2nd KB) to replace the multi-swivel hangers for the basket swing at £287 for parts and labour.		
D	The council RESOLVED (proposed CT, 2nd ML) to purchase replacement pads for the Gunwen defibrillator which are ending their 2-year life; also, a green defibrillator sign for the Institute and Gunwen Chapel; total £122.38 .		
E	The council received an estimate for 3 replacement Wallgate units for the village Public Toilets and there was no proposal to purchase them. FP will investigate a possible person who might fix them.		
F	The council received three quotes but DEFERRED the decision about the renovation of the public toilets. A separate meeting will be organised to discuss how the toilets can be improved within budget.		
G	The council RESOLVED (proposed MG, 2nd ML) to purchase two more bags of play chippings/mulch for the play area at £129.95 each. 14 bags were authorised in November (Minute 23/105.A.ii). Now that the ground is dry, 8 bags were delivered and spread this month and 8 more (for a total of 16) are required to reach the recommended height below the play equipment.		
H	The council AUTHORISED payments for July 2024 totalling £5,692.09 (proposed MG, 2nd HF).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	£1,253.93	£7.98
	HMRC payment	£117.97	-
	Clerk's Pension	£50.05	-
	Playground inspections	£120.00	-
	Public Conveniences, electricity	£24.44	£1.16
	Public Convenience Cleaning, 6 weeks	£914.00	-
	Celtic Cross & bus shelter Lockengate	£300.00	-
	Grass cutting & verges	£850.00	-
	Playing Field fence posts & gates	£159.00	-
	8x bulk bags Playchips, 2nd delivery	£1,295.52	£215.92
	1x Gunwen defibrillator pads & 2 signs	£122.38	£20.40
	Weed spraying in village	£192.00	£32.00
	90 litre bin for playing field	£292.80	£48.80

24/46 Reports

A Report on Actions. All actions completed or in progress (bin, play chippings, new website address).

A member of the public arrived.

B Chair's report. The Chair continues to monitor the parish roads and to send in pothole,

	etc, reports. Various problem areas were discussed. See 24/49 Highways.
C	Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward). None this month.
D	Cornwall Councillor Colin Martin’s report to the Parish (Luxulyan Ward). None this month.

24/47 Considerations

A	FP reported that the old CLT bank account is closed and a new one opened. The Chair should not be receiving any further bank statements from the previous Secretary for the old account.
B	HF reported that Cornwall Council’s Gambling Policy (reviewed by CC every 3 years) does not affect the parish directly and there was no proposal to respond to the consultation.

24/48 Planning

A	Of note and correspondence. Planning decisions are reported in Clerk’s Notes.
B	Applications for consultee comments since the posting of the Agenda.
	<p>i. PA24/05239 Application for a Lawful Development Certificate for an Existing use of non compliance with agricultural occupancy condition Lower Menadue Bungalow Luxulyan Bodmin Cornwall PL30 5DR.</p> <p>The council looked at the planning documents and discussed the application. It RESOLVED (proposed ML, 2nd CT) to submit the following consultee comments</p> <p>*** Luxulyan Parish Council has NO OBJECTION to this application.</p>

24/49 Highways & Flooding

A	A member of the public mentioned a large conifer that is overhanging the bridge at Bridges. The Clerk will contact Network Rail because they are responsible for the Rail Bridge and should cut it back. ACTION: Clerk.
B	A roadside hedge at Treskilling is very overgrown. The council RESOLVED to write to the landowner requesting them to cut it as soon as possible. ACTION: Clerk

24/50 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for June 2024 were received and NOTED .
B	Cemetery. Nothing to report.
C	Defibrillator training. MG reported that four people attended the Free CPR & Defibrillator training at the Memorial Institute on Sat, 29 th June.
D	Footpaths.
	<p>i. The new FP 408/25 at Pontois Mill has been closed because of repairs needed to the bridge. Since the closure was put in place, the barriers have been vandalised daily. Therefore, they made the decision to remove the bridge. Cormac has said that, “The installation of the new bridge is a priority”.</p> <p>ii. HF, the lead councillor for footpaths, met with Caroline Stephenson of the Meadow Barns Centre to discuss her suggestions for the development of the footpaths in Luxulyan Valley. The council discussed the implications of having two groups planning</p>

the development of the Valley, one, the Luxulyan Valley Partnership which functions democratically with representation from each of the affected parishes, and another, the Meadow Barns Centre. The council **AGREED** that it has no affiliation with the Meadow Barns Centre and will continue to coordinate with the Valley Partnership.

iii. HF reported that the landowner would be willing to move/modify the style behind the Village Shop near the old school to keep the granite but make it more accessible. The Clerk will contact the Countryside Access team and request a meeting.
ACTION: Clerk

E Luxulyan Memorial Institute. The Institute is 100 years old! A celebration is being held **Friday, 13 September, 2pm, Cream Tea & Cakes** with raffle and historical photo display.

F Village Toilets. See 24/45.E&F.

24/51 Parish Matters – reports

A Luxulyan Parish Community Fund. The Fund panel has decided to give PALS (Parents at Luxulyan School) an annual sum of £1500 for their various projects. Please note that there is still plenty for other parish organisations. See the parish website under *LPCF - Luxulyan Parish Community Fund*.

B Luxulyan Valley Partnership. See 24/50.D.ii. There was also a question about the size of the Valley and the Clerk will ask the officer, Charlotte Evans.

C Village Hall Committee. Nothing to report.

24/52 Correspondence & Invitations (complete list in Clerk’s Notes)

The council received a request from parishioners to purchase the Old Bus Shelter which is now used as storage for various things. After discussion, it was **AGREED** that the old bus shelter, or Shed, is a community asset which is useful and will remain useful in future for various organisations. The Clerk will reply explaining that it is not for sale.

24/53 Business for the next meeting

A revised Risk Assessment. A revised Grant Awarding Policy. Date for Annual Parish Council Meeting in May.

24/54 Second Public Session

A member of the public said he thought the village bus shelter is too small for the number of students. He also requested more gritting of the roads during the winter’s icy weather.

24/55 Dates of next meetings.

A Audit Panel meeting 5.30 pm, 8 August 2024 at the Luxulyan Memorial Institute.

B Ordinary Meeting 8 August 2024, 6.00 pm at the Luxulyan Memorial Institute.

C An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 7.17 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 23 July 2024

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____