

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 11 APRIL 2019 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

- 18/194 **Apologies for absence**
- 18/195 **Declarations of interest**
- a) Declarations re agenda items.
 - b) Requests for dispensation.
- 18/196 **Public Session**
- 18/197 **Reports on Actions**
- a) Report about St Blazey Police Office
- 18/198 **Meetings and governance**
- a) To approve and sign the minutes of the ordinary meeting on 14 March 2019.
 - b) To report on quotes for Bodwen Solar Park Fund for presentation at and input from the Annual Parish Meeting.
 - c) To consider requesting that the Community Governance Review unify Luxulyan parish under one Cornwall Council division so that it is not warded.
 - d) To consider responding to the current Polling Districts and Polling Places Review that Luxulyan should be unified under one Cornwall Council division so that it is not warded.
- 18/199 **Finance**
- a) To review Year End *Payments against Budget, Cash Flow, and Bank Rec.*
 - b) To consider a software package for payroll as HMRC Basic Tools is not adequate.
 - c) To authorise payments. (See Clerk's Notes)
- 18/200 **Reports**
- a) Chair's report
 - b) Crime & Prevention
 - c) Cllr Saunders' report to the Parish
 - d) Neighbourhood Plan steering group report
 - e) Skate Park Fundraising Group
- 18/201 **Considerations**
- a) To consider new combination locks for the sandbag boxes outside the Institute.
 - b) To consider whether the bus shelter needs a renewal of Perspex/acrylic.
 - c) To consider the British Gas Electricity Plan for June 2019-June 2020.
 - d) To consider reviewing the Good Citizen of the Year guidelines so that the nominee must have done something good in the year of the nomination.
- 18/202 **Planning**
- a) Planning issues and correspondence. Planning decisions are reported in *Clerk's Notes* and on the website.

b) Applications for consultee comments.

- i) **PA18/10874** | Outline planning permission with all matters reserved: Infill dwelling | Land North Of Fairhaven Rosemelling Luxulyan.
Case Officer: Ellie Joliffe
Revised boundaries for consultee comments.
- ii) **PA19/01357** | Proposed annexe and workshop | Catch 22 New Road St Blazey PL24 2SB.
Case Officer: Michelle Billing
Standard Consultation Expiry Date: Wed 27 Mar 2019
Determination Deadline: Tue 30 Apr 2019
Consultee Comments at time of agenda: 1
- iii) **PA19/02696** | Technical Details Consent following the Permission in Principle for one dwelling dated 29/10/2018 | Land Adj Ivy Cottage Luxulyan Bodmin Cornwall PL30 5DW
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Fri 19 Apr 2019
Determination Deadline: Sat 11 May 2019
Consultee Comments at time of agenda: zero
- iv) Applications for consideration since the posting of this Agenda.

18/203 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

18/204 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports. We have received the annual inspection.
- b) Cemetery
- c) Footpaths. Reports on Footpaths 15 and 13 (Saints' Way).
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

18/205 **Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Street Sweeping
- d) Village Hall Committee
- e) Other matters for report

18/206 **Correspondence & Invitations** (complete list in Clerk's Notes)

18/207 **Business for the next meeting**

18/208 **Dates of next meetings.**

- a) Planning if needed 25 April 2019, 6.00 pm and the
- b) Annual and Ordinary Meeting of the Parish Council 9 May 2019, 6.00pm Luxulyan Memorial Institute.
- c) Annual Parish Meeting,. Date to be confirmed.
- d) 30th October 2019. Common Land Application No. 2960. Cornwall Council to provide a suitable local venue

Mrs C Wilson — Clerk to Luxulyan Parish Council — 5 April 2019

A NOTE ON NUMBERING

The municipal year begins in May when the Chairman is elected and Committee members are appointed. During January – April the numbering of the Agendas and Minutes continues in sequence, with the same prefix. May's first Agenda item will be 19/01.