

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

### **AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 9<sup>th</sup> JULY 2020 AT 6.00 PM – ONLINE**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

**THE MEETING WILL BE HELD ONLINE USING “ZOOM” SOFTWARE.**

If you wish to attend the online meeting you need **1)** an internet connection or telephone, and **2)** to email the Clerk for simple instructions and the meeting ID number, and **3)** if you wish to speak during the Public Session, please advise the Clerk in your email.

*This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*

#### **PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

#### **CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

20/31 **Apologies for absence**

20/32 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

20/33 **Public Session**

20/34 **Meetings and governance**

a) To approve and sign the minutes of the extraordinary ONLINE meeting held 3<sup>rd</sup> July 2020 via Zoom. The Chair's signature will be obtained by post.

b) To consider a response to the NEW MODEL CODE OF CONDUCT consultation from central government's Local Government Association before 17 August.

20/35 **Finance**

a) To review Internal Auditor's Report and to determine plan of action as needed.

b) To review the accounting figures for the external audit (Section 2 of the Annual Governance and Accountability Return 2019-20): the year end figures, bank reconciliation, and a revised explanation of variances.

- c) To answer and sign the Annual Governance Statements (Section 1 of the Annual Governance and Accountability Return 2019-20). The Chair's signature will be obtained by post.
- d) To approve and sign the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2019-20). The Chair's signature will be obtained by post.
- e) To approve the 30 working days' dates for the exercise of public rights as Monday, 20<sup>th</sup> July 2020 – Friday, 28<sup>th</sup> August 2020 inclusive.
- f) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of June 2020.
- g) To authorise payments. (See Clerk's Notes)

**20/36 Reports**

- a) Reports on actions.
- b) Chair's report
- c) Crime & Prevention
- d) Cornwall Councillor Saunders' report to the Parish including Reperry Junction.
- e) Report on CLT meeting attended by Cllr Payne.

**20/37 Considerations**

- a) To review the closure of the Cemetery with an update from the Coronavirus Risk Assessment Working Party.

**20/38 Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
- b) Update on Beswetherick Fields Residents Association and PA20/03153
- c) StARR project update
- d) Applications for consultee comments. There are no parish applications this month.
  - i. CONSULTATION: Launceston Southern Growth Area Concept Plan. More information available here: [cornwall.gov.uk/launcestonplan](http://cornwall.gov.uk/launcestonplan). Comments due by 10 August 2020.
  - ii. CONSULTATION: Hayle Growth Area Concept Plan. More information available here: [cornwall.gov.uk/hayleplan](http://cornwall.gov.uk/hayleplan). Comments due by 10 August 2020.
  - iii. Applications for consideration since the posting of this Agenda.

**20/39 Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

**20/40 Assets – reports and maintenance**

- a) Weed Spray on the village pavements
- b) Playing Field. To receive the previous month's inspection reports. Report on placement of picnic tables.
- c) Cemetery
- d) Footpaths
- e) Luxulyan Memorial Institute
- f) Village Toilets – Reports on Wallgate unit repairs and stuck stopcock
- g) Other matters for report

**20/41 Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

**20/42 Correspondence & Invitations (complete list in Clerk's Notes)**

- a) Electoral Review Panel has logged Luxulyan's request to return to one ward.
- b) Letter from member of the public about someone urinating in public.

c) Report on response from parish councils regarding the suggested letter to Cornish MPs about a slower easing of Lockdown.

20/43 **Business for the next meeting**

20/44 **Second PUBLIC SESSION for feedback from the public**

20/45 **Dates of next meetings.**

a) Planning if needed called by the Chair, ONLINE via *Zoom*.

b) Ordinary Meeting 13 August, 6.00 pm ONLINE via *Zoom*.

SIGNED:



*Mrs C Wilson*

*Clerk to Luxulyan Parish Council*

*4<sup>th</sup> July 2020*