

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 13 AUGUST 2020 AT 6.00 PM – ONLINE

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

THE MEETING WILL BE HELD ONLINE USING “ZOOM” SOFTWARE.

If you wish to attend the online meeting you need **1)** an internet connection or telephone, and **2)** to email the Clerk for simple instructions and the meeting ID number, and **3)** if you wish to speak during the Public Session, please advise the Clerk in your email.

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

20/66 **Apologies for absence**

20/67 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

20/68 **Public Session**

20/69 **Meetings and governance**

a) To approve and sign the minutes of the extraordinary ONLINE meeting held via Zoom on 30 July 2020, adjourned and resumed on 3 August 2020. The Chair's signature will be obtained by post.

b) To consider a response to the new model Code of Conduct.

c) To consider webinar training for the Clerk: *Creating Accessible Excel Documents*, from the SLCC, £30. It will help the Clerk comply with statutory accessibility standards.

20/70 **Finance**

a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of July 2020.

b) Confirmation of eligibility status for the Financial Services Compensation Scheme.

- c) Confirmation of eligibility for the Small Business Grant Fund (SBGF) and the Local Authority Discretionary Grant Fund (LADGF).
- d) To approve the List of Assets for insurance purposes.
- e) To consider four insurance quotes for 2020/21.
- f) Ratification of purchase of hand sanitiser for council services. Cost of £110.00 for 4x 5 litre bottles. Originally purchased with delegated decision and consultation.
- g) To authorise payments. (See Clerk's Notes)

20/71 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Crime & Prevention
- d) Cornwall Councillor Saunders' report to the Parish and StARR Project update.

20/72 **Considerations**

- a) To consider adding to the council's List of Assets: 1) the bus shelter at Bridges; 2) the bus shelter at Conce Moor.
- b) To consider a response to the Cornwall and West Devon Mining Landscape World Heritage Site Management Plan - draft consultation before 31 August.

20/73 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
 - i. **PA20/01577/PREAPP** | Pre application advice for change of use of land from stationing of 18 static holiday caravans and 15 seasonal pitches to the stationing of 20 residential park homes, | Croft Farm Luxulyan Cornwall PL30 5EQ. Case Officer: Michelle Billing. Determination Deadline: Tue 1st Sep 2020
- b) Applications for consultee comments.
 - i. **PA20/05053** | Change of use from a redundant agricultural barn to a 1No. 2bed private residential dwelling | Lower Harros Farm Tremodrett Roche St Austell Cornwall PL26 8LN.
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Wed 12 Aug 2020
Determination Deadline: Tue 15 Sep 2020
Comments at time of agenda: two
 - ii. **PA20/05538** | Extension of steel framed building for use as hobby / workshop | Little Oaks Carne Cross St Blazey PL24 2SX.
Case Officer: Ellie Jolliffe
Standard Consultation Expiry Date: Thu 13 Aug 2020
Determination Deadline: Thu 17 Sep 2020
Comments at time of agenda: zero
 - iii. **PA20/00006/NDP** | Plan Proposal and Strategic Environmental Assesment submitted for Tywardreath and Par Neighbourhood Development Plan. | Tywardreath And Par Parish Cornwall.
Case Officer: Chloe Hillson
Standard Consultation Expiry Date: Thu 27 Aug 2020
Determination Deadline: Thu 17 Sep 2020
Comments at time of agenda: zero
 - iv. Applications for consideration since the posting of this Agenda.

20/74 **Highways & Flooding**

- a) To review the traffic situation in the village and consider any action.
- b) Community Networks Highways Scheme - Year 3. Suggestions for Expressions of Interest.

- c) To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

20/75 Assets – reports and maintenance

- a) Playing Field. To receive the previous month's inspection reports.
b) Cemetery
c) Footpaths.
i. FP 5. Letter from parishioner about Footpath access at Barguse.
ii. Letter from member of public about FP 14 through Beswetherick.
iii. FP12 stile.
d) Luxulyan Memorial Institute
e) Village Toilets. Bill for stopping business rates for public toilets has had a successful 2nd reading.
f) Other matters for report

20/76 Parish Matters – reports

- a) Luxulyan Parish Community Fund.
b) Luxulyan Valley Partnership
c) Village Hall Committee
d) Other matters for report

20/77 Correspondence & Invitations (complete list in Clerk's Notes)

20/78 Business for the next meeting

20/79 Second PUBLIC SESSION for feedback from the public

20/80 Dates of next meetings.

- a) Planning if needed ONLINE via *Zoom*.
b) Ordinary Meeting 10 September 2020, 6.00 pm ONLINE via *Zoom*.
c) To decide the next meeting of the Risk Assessment Working Party.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

7 August 2020