

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

**AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 14 SEPTEMBER 2023 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

### **PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

### **CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

23/68 **Apologies for absence**

23/69 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

23/70 **Public Session**

23/71 **Meetings and governance**

a) To approve and sign the minutes of the ordinary meeting on 10 August 2023.

b) To appoint a Deputy Community Area Partnership (CAP) Representative for Luxulyan PC. Cllr Linfoot is the principal representative.

23/72 **Finance**

a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Aug'23.

b) To consider a grant for the publishing costs of the Granite Towers.

c) To consider quotes for LPC insurance.

d) To authorise payments. (See Clerk's Notes)

23/73 **Reports**

a) Reports on actions

b) Chair's report

c) Projects report

d) Lockengate Ward Member Guest's report to the Parish, including update on traffic calming at Reperry and incident at Higher Menadue

e) Luxulyan Ward Member Martin's report to the Parish

**23/74 Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To agree that the clerk should attend the next CLT meetings as it has only recently become active again and because the council is 'Constitutional Custodian'.
- c) To consider renewing the annual playground inspection with the Play Inspection Company.

**23/75 Planning**

- a) Of note
- b) Correspondence. Planning decisions are reported in Clerk's Notes.
- c) Applications for consideration since the posting of this Agenda.

**23/76 Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Message from landowner requesting more courtesy towards hedge cutting contractors.

**23/77 Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets. Clerk's report on problems with billing from CorServ Facilities for cleaning contract.
- f) Other matters for report

**23/78 Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee – pictures of finished ceiling
- d) Other matters for report

**23/79 Correspondence & Invitations (complete list in Clerk's Notes)**

**23/80 Business for the next meeting**

**23/81 Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) The Audit Panel will meet one hour before the next ordinary meeting on 12 October.
- c) Ordinary Meeting 12 October 2023, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



*Mrs C Wilson*

*Clerk to Luxulyan Parish Council*

*8 September 2023*