

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 12 SEPTEMBER 2024 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

24/70 **Apologies for absence**

24/71 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

24/72 **Public Session**

24/73 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 8 August 2024.

24/74 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of August 2024.
- b) To confirm that the Audit Panel will undertake a review of the independence and quality of the internal audit in October and report back to full council.
- c) To approve a standing order for the Clerk's salary, £900 to be paid on the 1st of each month, until and including 1st May 2025. The rest of the salary and expenses will be approved at the ordinary meeting. The standing order will be renewed at each ordinary May meeting.
- d) To purchase new pads for the Memorial Institute defibrillator as they are reaching their expiry date at a cost of £79.20.
- e) To purchase 'Bird's Nest' universal swing hangers for the basket swing at £167.00 and to approve associated installation costs.
- f) To authorise payments. (See Clerk's Notes)

24/75 **Reports**

- a) Reports on actions
- b) Chair's report

- c) Projects report
- d) Lockengate Ward Member Guest's report to the Parish
- e) Luxulyan Ward Member Martin's report to the Parish

24/76 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.

24/77 **Planning**

- a) Of note
- b) Correspondence. Planning decisions are reported in Clerk's Notes.
- c) Applications for consultee comments.
 - i. **PA24/06488 | Proposed Extensions and Alterations | Trescoll Barn Lockengate Bugle St Austell Cornwall PL26 8SB.**
Case Officer: Tom Smith
Standard Consultation Expiry Date: Thu 12 Sep 2024
Determination Deadline: Mon 14 Oct 2024
Comments at time of agenda: TWO
 - ii. **PA24/06517 | Construction of single storey rear extension. | (Claytons) St Cyors St Cyors Luxulyan Bodmin Cornwall PL30 5EA.**
Case Officer: Sophie Thomas
Standard Consultation Expiry Date: Fri 13 Sep 2024
Determination Deadline: Tue 15 Oct 2024
Comments at time of agenda: ONE
 - iii. **PA24/06607 | Form B to covert an existing HV and LV network diversion | Savath Farm Savath Lane Lockengate Bugle St Austell Cornwall PL26 8SA.**
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Fri 20 Sep 2024
Determination Deadline: Fri 04 Oct 2024
Comments at time of agenda: ZERO
 - iv. Applications for consideration since the posting of this Agenda.

24/78 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) To write to the owner about the overgrown hedge on the pavement opposite the school.
- b) To report on the response from Highways about the problem with an emergency vehicle.
- c) Site visit to Cross on 2nd September.
- d) Letter from Reperry resident to HGV company.

24/79 **Assets - reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

24/80 **Parish Matters - reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership. In recent weeks, the Rangers have noted and reported safety and access signage going missing and damaged, as well as damage to gates, padlocks, etc. The issue is highlighted as there is now a feeling that they may not be one-off occurrences.
- c) Village Hall Committee

d) Other matters for report

24/81 **Correspondence & Invitations (complete list in Clerk's Notes)**

24/82 **Business for the next meeting. Confirm the same internal auditor for fiscal year 2024/25.**

24/83 **Dates of next meetings.**

a) An extraordinary meeting will be called by the Chair if needed.

b) Audit Panel meets 5.30pm on 10 October in the Institute.

c) Ordinary Meeting 10 October 2024, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:

A handwritten signature in black ink, appearing to read 'C. Wilson', written in a cursive style.

Mrs C Wilson

Clerk to Luxulyan Parish Council

6 September 2024