

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 11 SEPTEMBER 2025 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

25/74 **Apologies for absence**

25/75 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

25/76 **Public Session**

25/77 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 14 August 2025.
- b) To appoint the members of the new Luxulyan Parish Community Fund Committee, up to three parish councillors and three members of the community.
- c) To consider a new signatory on the bank account that is also a member of the Luxulyan Parish Community Fund Committee.
- d) To consider the *Standing Order* 11.f.
- e) To review and approve any changes to the *Complaints Procedure*.
- f) To review and approve any changes to the *Staffing Committee Terms of Reference*.
- g) To discuss high-viz jackets for LPC.

25/78 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of August 2025.
- b) To report that Luxulyan PC is automatically eligible for the Financial Services Compensation Scheme (FSCS) upon confirming its budget is below EUR 500K.
- c) To approve the appointment of Barbara Goraus as internal auditor for 2025-26 with the same fee as last year.
- d) To authorise payments. (See Clerk's Notes)

25/79 **Reports**

- a) Reports on actions.
- b) Chair's report
- c) Lockengate Ward Member Trevelyan's report to the Parish
- d) Luxulyan Ward Member Preece's report to the Parish

25/80 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.

25/81 **Planning**

- a) Correspondence and planning of note. Planning decisions are reported in Clerk's Notes.
- b) Applications for consultee comments.
 - i. **PA25/06514 | Non material amendment in relation to decision notice PA25/02013 dated 13.03.2025: change of roof covering from metal to GRP, change of window positions and sizes change of roof light position | 2 Challow Terrace Luxulyan Bodmin Cornwall PL30 5DP.**
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Mon 15 Sep 2025
Determination Deadline: Thu 25 Sep 2025
Comments at time of agenda: zero
 - ii. Applications for consideration since the posting of this Agenda.

25/82 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

25/83 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) To consider new play equipment and improvements to the play area.
- c) Cemetery
- d) Footpaths. Enhanced LMP Grant Invitation for 2025 – 2026.
- e) Luxulyan Memorial Institute
- f) Village Toilets
- g) Other matters for report

25/84 **Parish Matters – reports**

- a) Luxulyan Valley Partnership
- b) Village Hall Committee
- c) Other matters for report

25/85 **Correspondence & Invitations (complete list in Clerk's Notes)**

25/86 **Business for the next meeting**

25/87 **Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) The Audit Panel will meet in October one hour before the ordinary meeting.
- c) Ordinary Meeting Thurs, 9 October 2025, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

5 September 2025