

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
www.luxulyan-pc.gov.uk | 01208 831283 | 07543 427141 | clerk@luxulyan-pc.gov.uk

NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 9 OCTOBER 2025 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

25/88 **Apologies for absence**

25/89 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

25/90 **Public Session**

25/91 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 14 August 2025.
- b) To approve and sign the minutes of the ordinary meeting on 11 September 2025.
- c) To review and approve any changes to the *Accessibility Statement* for the website.
- d) To review and approve any changes to the *Internal Audit Review*.
- e) To review the independence of the internal auditor.

25/92 **Finance**

- a) To receive a report from the Audit Panel.
- b) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Sept 2025.
- c) To agree the renewal of the Information Commissioner's Office (ICO) annual direct debit at a new price of £47. It is required of all government organisations and, with a direct debit, the cost is £5 less than the regular price of £52.
- d) To advise that the bank interest rate on the Instant Access account is being lowered from 2.25% to 2.10% on 23 Nov 2025.
- e) To authorise payments. (See Clerk's Notes)

25/93 **Budget / Precept**

- a) To review and approve the Budget for the 2026-27 fiscal year taking into account the

comments on reserves from the external auditor and the council's new Reserves Policy.

b) To approve the Precept.

25/94 **Reports**

a) Reports on actions

b) Chair's report

c) Lockengate Ward Member Trevelyan's report to the Parish

d) Luxulyan Ward Member Preece's report to the Parish

25/95 **Considerations**

a) To receive an update on the Luxulyan CLT and consider any action needed.

b) To consider enlisting a private laboratory to analyse a sample from Carne Cross where sewage is allegedly spilling onto the highway.

c) To consider quotes for a new animal shaped litter bin for the children's play area.

25/96 **Planning**

a) Correspondence and planning of note. Planning decisions are reported in Clerk's Notes.

i. Reply from Enforcement team about possible change of use for **PA25/01268** | Agricultural building near Penhale Farm.

ii. To reopen the closed enforcement case: **EN20/00457** | Alleged breach of condition 5 of planning approval C2/08/01791 - failure to provide street lighting | Beswetherick Field Luxulyan Cornwall.

b) Applications for consultee comments.

i. **PA25/04054 | Proposed agricultural access track | Kents Farm Minorca Lane Bugle St Austell Cornwall PL26 8QN.**

Case Officer: Rosilyn Baker

Standard Consultation Expiry Date: Tue 21 Oct 2025

Determination Deadline: Wed 19 Nov 2025

Comments at time of agenda: zero

ii. **PA25/06656 | Application for permission in Principle for the construction up to 3 self-build detached dwellings | Beswetherick Field Luxulyan PL30 5FB.**

Case Officer: Tom Smith

Standard Consultation Expiry Date: Wed 08 Oct 2025

Determination Deadline: Tue 28 Oct 2025

Applicant Name: Quay Developments Luxulyan Ltd

Agent Name: FPD Consultancy Ltd

Comments at time of agenda: one

iii. Applications for consideration since the posting of this Agenda.

25/97 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

a) To report on parking problems in St Julitta which affect emergency vehicles.

b) To report on the alleged sewage on the road at Carne Cross.

25/98 **Assets – reports and maintenance**

a) Playing Field. To receive the previous month's inspection reports.

b) Cemetery

c) Footpaths and the Enhanced LMP Grant.

d) Luxulyan Memorial Institute

e) Village Toilets. To consider reducing costs by keeping only the disabled toilet open in the winter.

f) Other matters for report

25/99 Parish Matters – reports

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

25/100 Correspondence & Invitations (complete list in Clerk's Notes)

25/101 Business for the next meeting

25/102 Dates of next meetings.

- a) An extraordinary meeting will be called by the Chair if needed.
- b) Ordinary Meeting 13 November 2025, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

2 October 2025