

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 13 NOVEMBER 2025 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

25/113 **Apologies for absence**

25/114 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

25/115 **Public Session**

25/116 **Meetings and governance**

- a) To approve and sign the minutes of the extraordinary meeting on 20 October 2025.
- b) To note the Draft Minutes of the Luxulyan Parish Community Fund Committee on 27 October 2025.
- c) To review and sign the Letter of Engagement with the Internal Auditor, B Goraus.
- d) To receive the *Application Form and Guidelines* approved by the Luxulyan Parish Community Fund Committee and available on the council's website.
- e) To confirm registration for 2025-26 with the ICO as a Tier 1 organisation.
- f) To review and approve any changes to the *Accessibility Statement* for the website.
- g) To review and approve any changes to the *Internal Audit Review*.
- h) Assertion 10 training for Clerk on 18 November; free from CALC.

25/117 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Nov 2025.
- b) The taxbase has risen 11 points which lowers next year's precept.
- c) To approve the purchase of a Christmas tree and lights for the Institute.
- d) To authorise payments. (See Clerk's Notes)

25/118 **Reports on actions**

- a) Works in progress.
- b) Chair's report
- c) Lockengate Ward Member Trevelyan's report to the Parish
- d) Luxulyan Ward Member Preece's report to the Parish

25/119 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.

25/120 **Planning**

- a) Correspondence and planning of note. Planning decisions are reported in Clerk's Notes.
 - i. **PA25/07951 | Prior notification of agricultural or forestry development for general purpose agricultural building and polytunnels. | Land South East Of Nanscawen St Blazey Cornwall PL24 2SR.**
 Applicant Name: T Varcoe
 Determination Deadline: Mon 17 Nov 2025
- b) Applications for consultee comments.
 - i. Applications for consideration since the posting of this Agenda.

25/121 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Community Highways Improvement Programme: 2026-2029. One highways scheme available to each parish by 31st December.
- b) Atwell hill from church gates to bottom graveyard.

25/122 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
 - i. To report that the parish council now has a digital copy of the Parish Walks booklet which could be updated and reprinted sometime in the future.
 - ii. Consultation letter regarding the Private Footpath Level Crossing known as Rockwork located between Bugle and Luxulyan on Network Rail's Newquay Branch line.
 - iii. Consideration of a proposed footpath from the Village Hall to the Quarry junction.
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

25/123 **Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

25/124 **Correspondence & Invitations (complete list in Clerk's Notes)**

25/125 **Business for the next meeting**

25/126 **Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) Ordinary Meeting 11 December 2025, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



Mrs C Wilson ~ Clerk to Luxulyan Parish Council ~ 6 November 2025