

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
www.luxulyan-pc.gov.uk | 01208 831283 | 07543 427141 | clerk@luxulyan-pc.gov.uk

NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 12 FEBRUARY 2026 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

25.26/155 **Apologies for absence**

25.26/156 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

25.26/157 **Public Session**

25.26/158 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 8 January 2026.
- b) To note the Draft Minutes of the Luxulyan Parish Community Fund Committee for 21 January 2026.
- c) To review councillor email addresses.
- d) To review the council's Privacy Notice.
- e) To approve and adopt an Information Technology Policy for the council.
- f) To approve CALC training for the Clerk about Assertion 10 at £12.50 + VAT.
- g) To consider SLCC training for Clerk: Managing Grant Applications and Source Funding (19th February 2026, 10am – 12pm) at a cost of £77 + VAT.

25.26/159 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of January 2026.
- b) To authorise payments. (See Clerk's Notes)

25.26/160 **Reports**

- a) Reports on actions. To report on the winning bin.
- b) Chair's report
- c) Lockengate Ward Member Trevelyan's report to the Parish
- d) Luxulyan Ward Member Preece's report to the Parish

25.26/161 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To consider registering an interest in starting a *Neighbourhood Priorities Statement* in consultation with local residents to set out the parish's aspirations and identify important local planning issues.
- c) To consider fixing a post box to the Institute and requesting it become a postal address. This address could then be the permanent address for official documents: Luxulyan Parish Council, Luxulyan Memorial Institute, Luxulyan, Bodmin PL30 5EA.
- d) To approve the corporate subscription to Friends of Luxulyan Valley which included four newsletters a year at a cost of £25.
- e) To consider the purchase of six new bins of gritting salt for Luxulyan parish at £300 per bin in these areas:
Rosemelling, Treskilling, Gatty's Bridge, Cemetery Car Park, Bodiggo, Lockengate
- f) To consider weed spraying twice (spring & summer) along the pavements of Luxulyan village.
- g) To agree to the Local Maintenance Partnership 2026 with Cornwall Council for cutting the footpaths.
- h) To agree to the Grass Cutting Agreement with Cornwall Council for cutting the verges.

25.26/162 **Planning**

- a) Correspondence and planning of note. Planning decisions are reported in Clerk's Notes.
 - i. **PA26/00321 | Prior Approval for conversion of barn to a single dwelling | Land North West Of Tan Yard Cottage Luxulyan Cornwall PL30 5DR.**
Consultee comments are not requested for this application.
Case Officer: Tom Smith
Determination Deadline: Wed 18 Mar 2026
Comments at time of agenda: zero
- b) Applications for consultee comments.
 - i. **PA25/09313 | Replacement dwelling to include demolition of existing property | Land At The Workshops, Station Yard, The Bridges, Luxulyan, PL30 5EF.**
Case Officer: Tom Smith
Standard Consultation Expiry Date: Thurs, 19 Feb 2026

Determination Deadline: Wed 25 Mar 2026

Comments at time of agenda: one

- ii. **PA25/09678 | Retrospective application for the demolition of the original dwelling due to structural instability and construction of a replacement two-storey dwelling. | Penhale Bugle St Austell Cornwall PL26 8RT.**

Case Officer: Rosilyn Baker

Standard Consultation Expiry Date: not listed

Determination Deadline: Mon 30 Mar 2026

Comments at time of agenda: zero

- iii. Applications for consideration since the posting of this Agenda.

25.26/163 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Repairs to road potholes at Carne Cross.
- b) Flooding at Water Meadows

25.26/164 **Assets - reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths. Hazardous stile - 408/1/1 to 408/2/2
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

25.26/165 **Parish Matters - reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

25.26/166 **Correspondence & Invitations (complete list in Clerk's Notes)**

25.26/167 **Business for the next meeting**

25.26/168 **Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) Ordinary Meeting 12 March 2026, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

6th February 2026