

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

**AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 11 JUNE 2026 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

### **PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

### **CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

25.26/32 **Apologies for absence**

25.26/33 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

25.26/34 **Public Session**

25.26/35 **Meetings and governance**

- a) To receive new Registers of Interest from each councillor because of a change of format.
- b) To approve and sign the minutes of the ordinary meeting on 9 April 2026.
- c) To approve and sign the minutes of the annual & ordinary PC meetings on 14 May 2026.
- d) To review for errors the Draft Minutes of the Annual Parish Meeting held on 17 April 2026.
- e) To consider a proposed logo for the Luxulyan Parish Council.
- f) Luxulyan Parish Community Fund.
- g) Neighbourhood Priorities Statement Steering Group update.

25.26/36 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of May 2026.
- b) To authorise payments. (See Clerk's Notes)

25.26/37 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Lockengate Ward Member Trevelyan's report to the Parish
- d) Luxulyan Ward Member Preece's report to the Parish

25.26/38 **Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To consider financial help for the Village Hall 50<sup>th</sup> anniversary celebrations in July 2027.
- c) To consider purchasing a lock-box for wall-mounting in the Institute to keep a spare set of defibrillator pads and also useful for keys.
- d) To agree to add a new page to the website for Luxulyan Valley Partnership documents.

25.26/39 **Planning**

- a) Correspondence and planning of note. Planning decisions are reported in Clerk's Notes.
  - i. **PA26/01068** - Local Development Order (LDO) for River Camel catchment area.
- b) Applications for consultee comments.
  - i. **PA26/03250 | Change of use of residential annexe to allow short-term holiday use | New Property On Land At Little Gillies Conce Bugle St Austell PL26 8RT.**  
Case Officer: Max Shepherd  
Standard Consultation Expiry Date: Wed 10 Jun 2026  
Determination Deadline: Tue 07 Jul 2026  
Comments at time of agenda: zero
  - ii. **PA26/03430 | Proposed demolition of 2no conservatories. Proposed sun room. Proposed single storey side extension and first floor extension. Proposed external improvements and internal alterations | Bridges Moor Bridges Luxulyan Bodmin Cornwall PL30 5EN.**  
Case Officer: Max Shepherd  
Standard Consultation Expiry Date: Mon 22 Jun 2026  
Determination Deadline: Tue 14 Jul 2026  
Comments at time of agenda: zero
  - iii. Applications for consideration since the posting of this Agenda.

25.26/40 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

25.26/41 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

25.26/42 **Parish Matters – reports**

- a) Luxulyan Valley Partnership
- b) Village Hall Committee
- c) Other matters for report

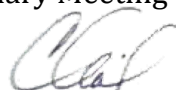
25.26/43 **Correspondence & Invitations (complete list in Clerk's Notes)**

25.26/44 **Business for the next meeting**

25.26/45 **Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) The Audit Panel will meet one hour before the ordinary meeting.
- c) Ordinary Meeting 9 July 2026, 6.00 pm at the Luxulyan Memorial Institute.

SIGNED:



*Mrs C Wilson ~ Clerk to Luxulyan Parish Council ~ 5 June 2026*