

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 12 OCTOBER 2023
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Dan Cordy (Vice-chair), Cllr Helen Francis, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, and four Members of the Public.

ABSENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Cllr Margaret Higman, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The Vice-chair assumed the chair and the meeting began at 6.00 PM. The Chair welcomed all.

23/82 Apologies

Apologies were received from ML, KB, MH and Ward Members.

23/83 Declarations of interest or requests for dispensation.

None.

23/84 Public Session

A A resident at Bridges informed the council that last month Cllr Hatton cleared the leat beside his property with a digger. There is a lot of mess. The leat is very blocked below this because a small footbridge has collapsed and the water only trickles through. The resident used a 1" rod to try and get water to flow under the footbridge but could not clear it. Network Rail has deposited a lot of debris after cutting bushes and trees growing in the leat. Simon Deverill of Cornwall Council has visited the site. The resident is very concerned that, because the water doesn't flow well, the properties on either side will flood.

The resident of Bridges left the meeting.

B The clerk read an email (subject: *Request to remove tree trunk from water course - causes flooding - Near to Luxulyan Station*) from Network Rail (forwarded by Cllr Hatton) dated 9 Oct stating that "we're continuing to investigate your case."

It was suggested by some councillors that perhaps a digger and a 2" pipe could get the water flowing under the collapsed footbridge which might help clear the leat further downstream.

C A colleague of the resident of Meadow Barns came in her place to advise the parish council about her views on the Luxulyan Valley Partnership which the council **NOTED**.

The clerk advised that the Cornwall Council officer for the Luxulyan Valley Partnership will be at the November meeting of the parish council to address the issues raised.

- D The owner of the northern plot at Atwell Gardens came with some architectural drawings to introduce his plans for his family home and to answer questions. Outline planning permission has been granted (PA21/03156). The plans appear to be in a place where most trees will be preserved and where it will not severely overlook other residences. The owner stated that they have already planted a number of trees on the plot. Though the council is not able to fully assess the plans until they are formally submitted, the consensus was positive.

Three members of the public left the meeting.

23/85 Meetings and governance

- A The minutes of the meeting held on 14 September 2023 had one change in that Cllr Tonkin was only present to give his apologies and left the meeting immediately, so he is now listed as absent. With this change, initialled by the Chair and Clerk, the council **RESOLVED** (proposed SK, 2nd HF) that the minutes were true and correct and they were duly signed.

- B Polling Place Review consultation. Luxulyan has two polling districts, each with their own polling place. For Luxulyan Ward (polling district ELN1) the place to cast your vote is the Village Hall. For Lockengate Ward (polling district ELN2) the place to cast your vote is the car park of Danish Crown. However, the portacabin at Danish Crown was last used in December 2019 at the snap General Election. For the May 2021 elections, the polling station moved to Bugle Village Hall and it is proposed by Cornwall Council that it should continue there for future elections.

The council **RESOLVED** unanimously (proposed HF, 2nd FP) to OBJECT to the proposed change for Lockengate polling district, ELN2. The portacabin at Danish Crown car park is available to people who have no car or other transportation. There is no public transport to Bugle and if the polling station remained at Bugle there would be a number of people disenfranchised. Rural voters need polling places within walking distance just like urban voters do. Cornwall Council should be very considerate of rural voters without transport.

- C The clerk reported that from the next General Election (by January 2025), Luxulyan parish is to be split between two constituencies, following the review by the Boundary Commission for England. ELN2 (Lockengate Ward) will be in St Austell and Newquay constituency, while ELN1 will remain in South East Cornwall. This was a surprise to the clerk. Last November, the clerk had asked the Cornwall Councillors to advise Luxulyan PC whether the Boundary Commission review would affect Luxulyan parish and never received a reply. The clerk apologised for not following this up. LPC never had the opportunity to discuss and respond to these changes. Some thought there might be advantages to having two MPs for Luxulyan.

23/86 Finance

- A The internal control check for the second quarter would be completed by DC and SK after the meeting tonight.

- B There were no questions about the accounts and it was **RESOLVED** (proposed SK, 2nd DC) to receive the Clerk's reports, *Bank Reconciliation, Budget Comparison* and *Cash*

Flow to the end of September 2023, as a correct record.

C The clerk reported that Corserv Facilities that is contracted to clean the toilets has submitted extra invoices for the first six months of the contract, firstly for consumables and secondly for hygiene bins. The invoices amount to £283.92 for the first six months and by extrapolation would be approximately £570 above the agreed annual contract. The clerk reported that though it was stated in April that a signed contract was imminent, it has never arrived. The council felt that extra charges after the contact was agreed was unprofessional and poor business practice and **RESOLVED** (proposed SK, 2nd MG) that it would not make any back payments for these extras, and that it would agree to future payments for these extras from the date of the arrival of a signed contract.

D The Clerk reported that the external auditor’s report had arrived. The auditor was satisfied with the Annual Governance and Accountability Return (AGAR) with no other matters giving cause for concern. The External Auditor’s report and the Notice of Conclusion of Audit were posted on the council’s website under *Parish Council Accounts*.

E The council considered four quotes for internal auditor for the 2023-24 fiscal year. After discussion, the council **RESOLVED** (proposed SK, 2nd FP) to appoint Barbara Goraus who is Finance Officer for Hayle Town Council and who was one of a number of possible internal auditors suggested by CALC.

F The council **AUTHORISED** payments for October 2023 totalling £2,253.39 (proposed SK, 2nd MG).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,189.56	-
HMRC payment	93.39	-
Clerk's Pension	45.15	-
Playground inspections	120.00	-
Public Convenience Cleaning Sep23	460.94	£76.82
Public Conveniences, electricity, in credit	-	-
Granite Towers postage	57.35	-
External Audit	252.00	42.00
Annual subscription to the ICO	35.00	-

23/87 Reports

A Report on Actions.

i. Cllr Kemp noticed a streetlamp was dangling precariously at the entrance to Rosevale Gardens. The Clerk reported it and it was fixed the next day. Good job.

ii. Weed Spraying in Luxulyan village. This was only partially done by a concerned citizen. The clerk will get two quotes and bring them to the next meeting.

B Chair’s report. None.

C Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward). Cllr Guest sent his report in anticipation of the meeting.

Although not much of my work has been in the Division this month, I’ve been kept busy in Truro working on SEND [Special Educational Needs] provision, fisheries law and catching up on various mandatory training.

You may or may not know that I’m the Safeguarding Advocate for all the Cornwall Councillors, I mention this because I’ve just completed my refresher training and although my brief is with the Cornwall Councillors, if you do come across any

safeguarding concerns, please do not hesitate to get in touch and I will help and advise if I can.

I was pleased to see the Parish represented at the recent C.A.P. meeting held in Penwithick by our Clerk. Although it is early days, I think a lot of good work can come out of it to benefit Clay Country as a whole.

You will have heard and seen in the national press reports of the Prime Minister scrapping the 20 M.P.H. programme. The reports have been slightly misleading, as it is getting mixed up with what the Welsh Synedd have done which is to impose a blanket speed limit in all built up areas. Just to re-assure you, if there is local support for a 20 M.P.H. speed limit in particular areas, it will go ahead. If not, it won't. Clay Country as a whole is currently lined up to be in the phase of roll-outs scheduled for the next financial year [2024-25] and the preparation and consultation is about to start.

A week today, I will be attending a meeting with the people responsible for creating the 'Smoke free' park in Liskeard. We are looking to replicate this in Roche and this meeting will give us the chance to understand, how this was achieved and to work out the best method of achieving it. Should it prove to be practical and achievable, I'd be happy to share the outcome with you if you have a similar aspiration in the Parish.

You may remember about a year and a half ago the Boundary Commission of England were tasked with re-drawing the Parliamentary constituency borders in order to make each constituency approximately the same size population wise. One of their initial proposals was to move the entire Roche & Bugle Electoral Division into the South East Cornwall Constituency. This was opposed by many and I spoke against this proposition at the Boundary Commission in Exeter as did Steve Double. In the end, Roche & Bugle remained in the St Austell & Newquay constituency [STAN] and St Columb moved into North Cornwall, which kept the bean counters in Westminster happy. One slight tweak that has come about is that the Lockengate ward has moved to the STAN, but the rest of the Parish is unchanged and stays in S.E. Cornwall. This will not affect the day to day running of the Parish, the only change will be that come next year's General Election, Lockengate will have a different M.P. to the rest of the Parish. Now I look on that from a glass half full perspective in that we will have 2 M.P.s to lobby and get support from as opposed to one.

And finally, there is still a couple of bob left in my Community Chest Fund, so, if you can think of any local groups that may wish to apply, please ask them to get in touch with me.

Short and sweet this month and I should be back with you for the next meeting, but, as always, if anything crops up, please don't wait for our monthly meeting, either call me or drop me a line. Peter | Cllr.peter.guest@cornwall.gov.uk | 07947 826627

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). None.

23/88 Considerations

A The council **NOTED** Cllr Payne's October report on Luxulyan CLT Ltd. The Trustee /Directors met on 27 September and three more Trustee/Directors were co-opted making a total of 10.

B There was no proposal to respond to the Cornwall Council Licensing Act Policy Review .

23/89 Planning

A Of note. None.

B	Correspondence. Planning decisions are reported in Clerk’s Notes.
C	Pre-apps. Though not a formal Pre-app, a member of the public came to discuss his plans for a residence which already has outline planning permission. See 23/84.D.
D	Applications for consultee comments. None.

23/90 Highways & Flooding

A	See Minute 23/84.A & B.
B	The clerk reported that Luxulyan village is in phase 5 of the 20mph rollout which is anticipated in the 2026/27 financial year. However, due to the recent announcement by the Prime Minister in relation to area wide 20mph speed limits, Highways is not yet sure what impact this will have on the rollout plans for 20mph limits.
C	The clerk investigated how to get a Speed Watch Group (SWG) to Luxulyan village. The police will not allow a SWG to monitor speed in an area that is not previously approved by the police. Firstly speed data recording devices must collect data. The council RESOLVED to ask Highways to install speed data recording devices in Luxulyan village. ACTION: Clerk

23/91 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for month were received and NOTED . The clerk reported that the fence in the play area surrounding the large granite rock will need to be renewed with stronger ‘climbing-proof’ fencing and the contractors are preparing a quote.
B	Cemetery. Nothing to report.
C	Footpaths
	i. WCA 546. The new Footpath to Pontois Mill is 408/25/1 and has been added to the Local Maintenance Partnership as a Gold path requiring two cuts.
	ii. It was AGREED that the clerk should meet with the contractors to review the cutting schedule. The lead councillor for footpath, HF, will attend with the Clerk. ACTION: Clerk
	iii. A member of the public wrote to the parish council requested a handrail for FP 408/14/1 which runs beside Bridges Mill. The council agreed that it was in a dangerous state and knew of a number of falls there. The clerk had asked Cornwall Council to inspect it and had not yet had a reply. BH offered to be a point of contact.

Cllr Francis made her apologies and left the meeting.

D	Luxulyan Memorial Institute.
E	Village Toilets. The Shared Prosperity Fund does not give grants for maintenance. It wants to see innovation. Two ‘design & build’ quotes will be requested. ACTION: Clerk & DC
F	Shed door. The off-cuts of the red HDPE plastic sheets (used to make the roofs of the Junior and Toddler Multi-plays) are stored in the shed. They don’t fit very well. One hinge of the door has fallen off and both hinges need replacing. FP offered to do a temporary fix and it will be on the next agenda.

23/92 Parish Matters – reports

A	Luxulyan Parish Community Fund. There is a new link to an online application form for
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the grants. The link is available on the parish council website under *Our Community*:
<http://www.luxulyanpc.co.uk/LPCF - Luxulyan Parish Community Fund 32058.aspx>

B Luxulyan Valley Partnership. See 23/84.C.

C Village Hall Committee. Nothing to report.

23/93 Correspondence & Invitations

Nothing to report outside these Minutes and Clerk's Notes.

23/94 Business for the next meeting

BUDGET. PRECEPT. Shed door and hinges.

23/95 Dates of next meetings.

A Ordinary Meeting Thurs, 9 November 2023, 6.00 pm at the Luxulyan Memorial Institute.

B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 7.55 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 25 October 2023

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____