

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 14 DECEMBER 2023  
7.30 pm, at Luxulyan Memorial Institute

**PRESENT:**

Cllr Dan Cordy (Vice-chair), Cllr Helen Francis, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest and three Members of the Public.

**ABSENT:**

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Cllr Michael Grindley, Cllr Sarah Kemp, and Luxulyan Ward Member Cllr Colin Martin.

**ABBREVIATIONS:**

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**MINUTES:**

*The Chair and the clerk consulted and decided to begin the meeting at the later time because of a hospital appointment. The meeting began at 7.30 PM and the Vice-chair welcomed all.*

23/109 Apologies

Apologies were received from ML, KB, MG, SK.

23/110 Declarations of interest or requests for dispensation.

CT declared an interest in item 23/115.B because he submitted one of the quotes for weed treatment.

23/111 Public Session

The agent and the applicant for Item 23/116.D.iii (PA23/08962) explained the application and answered questions from the councillors.

*Item 23/116.D.iii was brought forward for consideration. See the decision at that Minute.  
Two members of the public left the meeting.*

23/112 Meetings and governance

A Approval of the minutes of 9 November 2023 was **DEFERRED** until the next meeting.

B The clerk reported the correspondence between the council and a Senior Electoral Officer at Cornwall Council about the *Polling Districts and Polling Places Review - Cornwall Council – 2023*. The parish council objected to the proposed change; that is, that Lockengate Ward’s polling place should officially change to Bugle Village Hall. In 2019 Lockengate Ward voted at Danish Crown car park. In 2021 they voted at Bugle. The Electoral Officer replied that Cornwall Council considered the objection, but nevertheless, will move the polling place for Lockengate Ward to Bugle permanently. One argument was that at the last election in 2021 ‘only’ ninety electors less voted. The parish council considers this unacceptable because 90 votes is one quarter of the

- electorate of Lockengate Ward.  
 Cllr Guest will look into this decision and report back to the next meeting.
- C The clerk reported that she has received an estimated cost for a contested election in 2025. The costs of the election in 2025 will be shared 50/50 between the parish and Cornwall Council because of the other polls besides parish council elections. In this case, it was **NOTED** that the Election Reserve in the council’s budget will cover a possible contested parish council election.

23/113 Finance

- A There were no questions about the accounts and it was **RESOLVED** (proposed HF, 2nd DC) to receive the Clerk’s reports, *Bank Reconciliation, Budget Comparison* and *Cash Flow* to the end of November 2023, as a correct record.
- B The Corserv Facilities Cleaning Contract for Apr24-Mar25 arrived and they have more than doubled the cost of cleaning the public toilets in Luxulyan. However, the clerk reported that there is a local person willing to take on the job starting in April 2024. The clerk will arrange a meeting at the Public Toilets with the prospective cleaner, the Chair and herself to discuss a cleaning contract for 2024-25. Any other councillors are welcome to attend.  
 ACTION: Clerk
- C Impact on the Budget of a new cleaning contract. It was **AGREED** that the council will do everything in its power to find a local cleaner at a reasonable rate so that there is not an excessive increase in the council’s budget and precept.
- D The council **AUTHORISED** payments for December 2023 totalling £4,707.84 (proposed FP, 2nd BH).
- | <u>Description</u>               | <u>Amount with VAT</u> |
|----------------------------------|------------------------|
| Clerk’s Salary & expenses        | £1,131.55              |
| HMRC payment                     | £93.59                 |
| Pension                          | £45.15                 |
| Playground inspections           | £150.00                |
| Public Conven. Cleaning          | £460.94                |
| Public Conveniences, electricity | £33.41                 |
| SLCC membership                  | £188.00                |
| Christmas Tree for Institute     | £45.00                 |
| Granite Towers postage Dec/Jan   | £55.80                 |
| Footpaths - 1st Cut              | £563.20                |
| Footpaths - 2nd Cut              | £593.20                |
| Opening up FP 16 & 20            | £400.00                |
| Grass cutting                    | £930.00                |
| Quarterly bank fee               | £18.00                 |

23/114 Reports

- A It was **AGREED** that the clerk could to give a report on actions at the next meeting.
- B Chair’s report. None.
- C Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward)  
 Well, that’s another year nearly behind us. My first thought was that we blinked and nearly missed it, but, looking back, we’ve actually achieved quite a lot.

I won't bore you with an annual review, it's been an eventful year, both locally and nationally, but I feel that as a Parish Council you can be proud of the work both you and us collectively have done.

On Wednesday, I attended and spoke at the extraordinary Cabinet meeting in Truro. The 2 items of interest on the agenda were the Home to school transport policy (thrown out) and the Mid Cornwall Metro Link project.

There has been considerable media and resident interest in the consultation of safe walking routes to school. Although none of this Parish will be affected by this as they live outside the limit for walking to secondary school, some of the proposed safe walking routes fall within the rest of the Division, there has been a lot of smoke and mirrors around this, but, I have been involved from the start of the debate.

Regarding the Mid Cornwall Metro Link and specifically the proposed improvements to Roche & Bugle, there is movement. Treasury haven't actually signed off on the funds yet, but the business case and all the associated costings are in place. Given that we were let down [although all is not lost] on the complementary measures that came with the link road works, I've made it plain to both Cornwall Council and our M.P. that I will keep banging on about the importance of the improvements to the village and will raise it at every opportunity, in fact, the Deputy Leader of the administration is convinced that my record is stuck!

The latest timetable that is available is for the commit to construct the works on our patch by December 2024 and completion of the works by December 2025. In the summer, myself, the Chair and the Deputy Clerk attended a meeting where we discussed the proposed plans for Bugle and some observations and suggestions were made by us. The revised plans are due to land any minute and I hope to share them with you soon.

Although Christmas is a season for celebration and festive fun, it is [sadly] also the time of year when crisis and hardship comes to the fore. I will be available all over the festive season should you or any residents have an issue and will be happy to take a phone call and do my best to help. I thought it would be useful to send out the emergency contact list so that you have it to hand, just in case. You'll find it as a separate attachment to this report.

In closing can I first thank you for all your work and the support you have given me throughout the year. Next year will be busy and I'm looking forward to continuing to work closely and constructively with you.

And finally, can I wish you and yours a very Merry Christmas and a Happy New Year. Parish Councillors are the unsung heroes of Local Government. Thank you for all you do, and I hope you enjoy your well-deserved break.

Peter | [cllr.peter.guest@cornwall.gov.uk](mailto:cllr.peter.guest@cornwall.gov.uk) | 07947 826627

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). None.

## 23/115 Considerations

A FP gave an update on the Luxulyan CLT. Approval of a new bank account is moving forward slowly. The CLT trustees met again on 22 Nov and after the meeting a number of the residents of Beswetherick discussed the maintenance and organisation of the sewage system there. The discharge from the treatment plant will be tested for contaminants.

*Cllr Tonkin left the chamber for the duration of the discussion and debate on the following item.*

B	After consideration of two quotes for weed treatment on the pavements of Luxulyan village, the council <b>RESOLVED</b> (proposed FP, 2nd MH) to accept the quote from A1 Tree & Grounds Ltd for £160 + VAT per spray. This quote includes spraying the gravel around the Institute and the paving around the village bus stop.
C	Grit Bin at Beswetherick. The bin is not in a good place and water is getting in, resulting in worthless grit/salt. FP & BH will inspect it to decide on a better spot and whether or not it needs a concrete base. The council <b>RESOLVED</b> (proposed BH, 2nd CT) that, if necessary, the clerk should ask A&A contractors to make a concrete base for the bin. ACTION: FP, BH & Clerk
D	The council <b>RESOLVED</b> (proposed BH, 2nd FP) to purchase two pallets of grit for the parish to be delivered to Cllr Linfoot’s house .
E	The council <b>RESOLVED</b> (proposed BH, 2nd DC) that the clerk should get up to three quotes for the removal of 3 dead ash trees at Atwell triangle.
F	There was no proposal to respond to the 2024 Off-street Parking Order.

23/116 Planning

A	Beswetherick update. See Minute 23/115.A.
B	Of note. None.
C	Correspondence. Planning decisions are reported in Clerk’s Notes.
D	Applications for consultee comments.
	<p>i. <b>PA23/08197   Change of use of agricultural land for use as a secure dog walking paddock which will be securely fenced with 1.8m high post and wire fence   Land Adjacent To Coldwell Farm Lanivet Bodmin Cornwall PL30 5HF.</b> The council discussed the application and <b>RESOLVED</b> (proposed BH, 2nd HF) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application.</p> <p>ii. <b>PA23/08666   Retrospective: Siting of a Shepherds Hut for Use as Ancillary Residential Accommodation and a Holiday Let   Land East Of Owl Barn Treskilling Luxulyan Cornwall PL30 5EL.</b> The council discussed the application and also a strong objection because of a loss of privacy. The council <b>RESOLVED</b> (proposed FP, 2nd HF) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application as long as an attractive and permanent fence is erected to protect the privacy of the residents of the neighbouring property, Rosevear.</p> <p>iii. <b>PA23/08962   Application for Principal in Planning Consent: Erection of up to five dwellings.   Land North West Of Bridges Mill Bridges Luxulyan PL30 5EF.</b> After discussion the council <b>RESOLVED</b> (proposed DC, 2nd FP) to submit the following consultee comments: *** The council heard from the agent and applicant and Luxulyan Parish Council has NO OBJECTION to this application.</p>
E	Applications for consideration since the posting of this Agenda.
	<p>i. <b>PA23/09823   Proposed erection of a detached dwelling, an attached garage and the installation of a septic tank without complying with condition 2 of decision PA22/00677 dated 28/04/2022   Land To The South Of Little Oaks Carne Cross St</b></p>

**Blazey PL24 2SX**

The council looked at a few of the documents for this application, but decided to **DEFER** the consultee comments until the January meeting because the determination deadline is not until the end of January.

23/117 Highways & Flooding

A tremendous pothole at Carne Cross was discussed. It was noted by various councillors that Cormac was seen investigating and discussing the enormous pothole but has yet to do anything about it.

23/118 Assets – reports and maintenance

A Playing Field. Playing Field inspections for month were received and **NOTED**.

B Cemetery. Nothing to report.

C Footpaths. The clerk received a telephone call about a footpath where there are some slightly aggressive horses. The horses are usually behind an electric fence, but recently have not been. Walking along the footpath with a small child was possibly dangerous. The clerk was unsure exactly where this occurred. The complaint was discussed briefly, and the clerk will enquire whether the owner of the animals must protect the public right of way from the animals. Please contact the clerk if you wish to report a problem on a public footpath.

ACTION: Clerk

D Luxulyan Memorial Institute. Nothing to report.

E Village Toilets.

i. The Disabled loo flush is not flushing quickly. DC will investigate.

ii. It was suggested that the Village Toilets could use less space and become Unisex toilets. Some members have been very opposed to this. It would require a robust public consultation, but before that a Working Party should look the toilets.

It was **AGREED** that a Working Party would be formed of FP, BH, DC, ML & CT. They will decide amongst themselves when to meet and consider

1) the best way forward for the Village Toilets.

2) to see if an expert is needed to look at the manhole in the cupboard which doesn't seem to be designed very well and tends to get blocked.

ACTION: FP, BH, DC, ML & CT

iii. Someone thought there might be rodents living in the stone wall outside the Village Toilets. The Clerk will speak with Keith Perks who might be able to advise and remove any pest problem.

ACTION: Clerk

23/119 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. The council's representative at the 24<sup>th</sup> January hybrid meeting will be confirmed at the council's January meeting.

C Village Hall Committee. Nothing to report.

23/120 Correspondence & Invitations

Nothing to report outside these Minutes and Clerk's Notes.

23/121 Business for the next meeting

No business was requested.
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23/122 Dates of next meetings.

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| A The Audit Panel will meet at 5.30 pm, 11 January, before the ordinary meeting.   |
| B Ordinary Meeting 11 January 2024, 6.00 pm at the Luxulyan Memorial Institute.  |
| C An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before. |

*The meeting closed at 9.33 pm and the Chair thanked everyone for attending.*

*Mrs C Wilson ~ Parish Clerk ~ 21 December 2023*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_