

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 9 January 2025
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Dan Cordy (Vice-chair), Cllr Helen Francis, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson and no Members of the Public.

ABSENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Francis Payne, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

NOTE ON NUMBERING:

The prefix will follow the Municipal Year which begins in May. January-April will carry the 24/ prefix. In May the first item on the Agenda will be 25/01.

MINUTES:

The meeting began at 6.02 PM and the Chair welcomed all.

24/126 Apologies

Apologies were received from ML, KB, MH, SK, FP and Cllr Peter Guest.

24/127 Declarations of interest or requests for dispensation.

CT declared an interest in 24/132.B (weed spraying) and 24/135.B (removal of fallen trees).

24/128 Public Session

None.

24/129 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 12 December 2024 are a true and correct record (proposed MG, 2nd HF) and they were duly signed.

24/130 Finance

A Members of the Audit Panel had given their apologies. HF who is not a bank signatory, agreed to complete the internal control check after the meeting and will report to the next meeting.

B There were no questions about the accounts and it was **RESOLVED** (proposed HF, 2nd BH) to receive the Clerk's reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of December 2024, as a correct record.

C The council **DEFERRED** payment of membership for the Friends of Luxulyan Valley until

after the next Luxulyan Valley Partnership meeting.

- D The council **RESOLVED** to approve the payment schedule for January 2025 totalling £2,280.11 (proposed MG, 2nd HF).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,213.29	-
HMRC payment	£136.21	-
Clerk's Pension	£53.08	-
Playground inspections	£120.00	-
Public Conveniences, electricity	£23.53	1.07
Public Convenience Cleaning Dec24	£729.00	121.50
Monthly bank interest	6.00	-

24/131 Reports

A Report on Actions. Nothing to report outside these minutes.

B Chair's report. None.

C Cornwall Councillor Peter Guest's report to the Parish (Lockengate Ward) None.

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward) None.

24/132 Considerations

A BH reported that a meeting of the CLT would soon be called.

CT left the meeting for the duration of the discussion and vote on the following item.

B The council **RESOLVED** (proposed MG, 2nd DC) to accept the quote from A1 Tree and Grounds Ltd for two rounds of weed spraying in the spring and autumn at the same price as last year, £160 + VAT per spray.

C The council thought a larger bus shelter for the village would be a good idea considering the number of children waiting for their school buses there. However, the council will need a better idea of the size and cost. The clerk will investigate.

D The council discussed the quotes for refurbishment of all the metal play equipment in the play area behind the Village Hall. The clerk will enquire with one more person.

E As requested by the Local Government Liaison Officer for South West Water, the council discussed the list of questions it will put to the representatives of South West Water at the February PC meeting concerning the Luxulyan treatment plant. The Clerk will send the officer these questions:

1. When major works, traffic and noise are programmed, how can you improve the communication between the Treatment Plant and the nearby community?
2. How far ahead can you inform the Parish Council about future works /traffic/noise at the Treatment Plant?
3. What will the spare capacity at the Treatment Plant be once all the new houses are built?
4. Will it be possible in future to connect houses in Luxulyan village that currently have private septic tanks?
5. Please explain, when emergency or planned major works happen, what the traffic management plan entails.

F The council looked at two quotes for refurbishment of the woodwork in the public toilets and **RESOLVED** to request quotes without widening the disabled toilet door.

24/133 Planning

A	Planning decisions are reported in Clerk’s Notes.
B	Applications for consultee comments.
i.	<p>PA24/07358 Listed Building Consent for proposed internal alterations to the first floor and total refurbishment to internal and external areas of the property. Higher Menadue Farmhouse Bugle St Austell Cornwall PL26 8QW.</p> <p>The council looked at the plans and discussed the application. The council RESOLVED (proposed DC, 2nd BH) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application.</p>
ii.	<p>PA24/09388 Replacement dwelling and detached garage The Firs Bridges Luxulyan Bodmin Cornwall PL30 5EF</p> <p>The council looked at the plans and discussed the application. The council RESOLVED (proposed DC, 2nd MG) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application.</p>
iii.	<p>PA24/09654 Erection of dwellinghouse Land South Of The Old Chapel Rosemelling Luxulyan Cornwall PL30 5EQ.</p> <p>The council looked at the plans and discussed the application. The council RESOLVED (proposed CT, 2nd HF) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application.</p>
iv.	<p>PA24/09771 Application for tree works subject to a tree preservation order TPO: T3 Sycamore- Remove the lowest limb over drive, T27 Beech - Crown lift all round to 4.5m, T38 Douglas Fir - Remove the lowest limb over garden, T42 Beech - Crown lift south side to 4.5m over garden, T43 Sycamore - Remove the lowest limb to south, T44 Hornbeam -Reduce crown spread from 6m to 4.5m on East and West sides, T45 Beech- Remove the lowest limb to south over garden - Note: All works to allow more sunlight to penetrate the lower planting around the garden. Garden Cottage Prideaux St Blazey Par Cornwall PL24 2SS.</p> <p>The council looked at the plans and discussed the application. The council RESOLVED (proposed DC, 2nd MG) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application.</p>

24/134 Highways & Flooding

Nothing reported. Road closures are reported on Facebook as soon as the Clerk is advised.

24/135 Assets – reports and maintenance

A Playing Field. Playing Field inspections for December 2024 were received and **NOTED**. Also see 24/132.D.

CT left the meeting for the duration of the discussion and vote on the following item.

B Cemetery. The council received a quote from A1 Tree & Grounds Ltd, £1,200 +VAT, for the removal of two trees, a large sycamore that fell into the field below the cemetery and a large elm leaning at a 45° angle against other trees. A1 will wait for dry weather to carry out the work. The council **RESOLVED** (proposed DC, 2nd BH) to accept the quote.

C Footpaths. MG reported another fallen Public Right of Way signpost on Footpath 12. He will send the coordinates to the Clerk so she can report this to the Countryside officer. A

recent reply from the Countryside officer about the previous fallen signpost: “We are currently compiling a list of broken and missing signs with the view to getting as many replaced as we can before the end of the financial year. I will add this sign to the list.”

D Luxulyan Memorial Institute. The Institute has applied for a grant for new radiators.

E Village Toilets. See 24/132.F.

BH gave his apologies and left the meeting.

24/136 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. A meeting will be held on 15th January. The Clerk will confirm whether ML can attend.

C Village Hall Committee. Nothing to report.

24/137 Correspondence & Invitations (complete list in Clerk’s Notes)

Nothing to report outside these Minutes and Clerk’s Notes.

24/138 Business for the next meeting

No business was requested.

24/139 Dates of next meetings.

A Ordinary Meeting 13 February 2024, 6.00 pm at the Luxulyan Memorial Institute.

B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 7.30 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 12 January 2025

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____