

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 13 March 2025
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Helen Francis, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson and two Members of the Public.

ABSENT:

Cllr Dan Cordy (Vice-chair), Cllr Keith Bilston, Cllr Margaret Higman, Cllr Sarah Kemp, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

NOTE ON NUMBERING:

The Municipal Year begins in May. January-April will carry the 24/ prefix. The first item in May will be 25/01.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

24/154 Apologies

Apologies were received from DC, KB, MH, SK, Cllr Guest and Cllr Martin.

24/155 Declarations of interest or requests for dispensation.

None.

24/156 Public Session

Two members of the public from Bodwen came because of their concerns about the 40mph speed limit. It is often exceeded and there are no pavements causing hazards to school children going to their bus and other pedestrians and dog walkers. The council has been looking into this for a number of years without success; however, it was AGREED that it should make new initiatives.

24/157 Meetings and governance

A The council NOTED the **parish and county elections to be held on THURSDAY, 1st MAY.**

Election of Parish Councillors is divided into two wards.

- Lockengate Ward has **three seats** on the Parish Council, and
- Luxulyan Ward has **seven seats.**

Each ward will elect a different County Councillor.

- Lockengate Ward votes in the **Roche & Bugle** electoral division.
- Luxulyan Ward votes in the **Lostwithiel & Lanreath** electoral division.

Nomination packs for each Ward were distributed at the meeting to the councillors wishing to stand. If you would like a nomination pack, please **contact the Clerk 01208 831283 or Michaela Linfoot 07515 438080**). If required, nomination papers can be downloaded from the Electoral Commission website:

[Guidance for Candidates at Parish council elections in England.](#)

Notices of the election will be posted on the PC's website, Facebook and the notice boards which are located in Luxulyan (outside the public toilets) and Lockengate (at the A391 junction on the corner opposite the bus shelter.)

Applications to **REGISTER TO VOTE** at this election close at Midnight on Friday 11 April, 2025. www.gov.uk/register-to-vote. You normally only need to register once - not for every election. You'll need to register again if you've changed your name, address or nationality.

B The minutes were not completed and the council **DEFERRED** approval.

C At the request of the Luxulyan Valley Partnership (LVP) the council **RESOLVED** (proposed ML, 2nd HF) that the Clerk should be loaned to the LVP for one of its quarterly meetings each year to prepare Draft Minutes. This is a cost-saving measure for Cornwall Council. The CC officer will attend two LVP meetings and prepare each meeting Agenda. Another Clerk from one of the Valley parishes will take the other quarterly meeting.

D There was no proposal to leave keys to the public toilets in the Village Shop. The question of the Institute keys will be decided by the Institute committee.

24/158 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed FP, 2nd CT) to receive the Clerk's reports, *Bank Reconciliation, Budget Comparison and Cash Flow* to the end of February 2025, as a correct record.

B An estimate of £983 was discussed for the refurbishment of the Gatty's Bridge wooden fingerpost. It was **AGREED** that the councillors should look at the fingerpost to confirm whether it might need complete replacing. The Clerk will also try to find another quote for the repair of the sign.

C The council discussed the grant request of £500 for publishing costs at the Granite Towers and awaits further information from Lanlivery Parish Council.

D The council **RESOLVED** (proposed HF, 2nd CT) to approve the payment schedule for March 2025 totalling £2,438.98.

| Description | Amount with VAT | VAT |
|---------------------------------------|-----------------|-----|
| Clerk's salary and expenses | £1,220.62 | - |
| HMRC payment | 136.21 | - |
| Clerk's Pension | 53.08 | - |
| Playground inspections | 120.00 | - |
| Public Conveniences, electricity | 27.07 | - |
| Public Convenience Cleaning Feb25 | 648.00 | - |
| Public Convenience, 2x drain flushing | 228.00 | - |
| Monthly bank interest | £6.00 | - |

24/159 Reports

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| A | Some actions are still in progress and the Clerk will give a complete report next month. |
| B | After the Q&A with South West Water at the February meeting the council RECEIVED answers to most of its queries. However, the question about the yellow water at the properties at Bridges was not answered. The Clerk will send the query again. |
| C | Chair’s report. It was unfortunate that when an oil tanker left its cap off and left a trail of oil along the Luxulyan lanes, the Chair could not get through to the Highways emergency number. The Clerk will send a letter of thanks to the Cormac employee who was on holiday who helped the Chair; however he was also unable to contact Highways about the issue. |
| D | Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward). None. |
| E | Cornwall Councillor Colin Martin’s report to the Parish (Luxulyan Ward). None. |

24/160 Considerations

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| A | Luxulyan CLT. The Clerk will organise a TEAMS meeting coordinated by D Mutton, Senior Officer for Affordable Housing, including officers at Cornwall CLT and Luxulyan CLT. |
| B | The council RESOLVED (proposed ML, 2nd HF) to allow Purple Gecko to set up a checkpoint at the Cemetery car park for it Run on Saturday, 12 April. As in previous years, parking will still be available for people wanting to visit the Cemetery and Purple Gecko will take away all their rubbish. The council wishes them good weather! |
| C | The council considered two quotes for the refurbishment of the play equipment. The Clerk requested quotes from three other businesses that were not interested in the work. It RESOLVED (proposed ML, 2nd CT) to accept the quote from Josh and start with the Fireman’s pole. |
| D | Quotes for refurbishment of the doors at the Public Toilets was DEFERRED . |

24/161 Planning

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| A | Correspondence and planning of note. Planning decisions are reported in Clerk’s Notes. |
| B | Applications for consultee comments. <ul style="list-style-type: none"> i. PA25/01273 Change of use of dwelling to meeting hall St Austell Gospel Trust Peacehaven Prideaux Road St Blazey Par Cornwall PL24 2SR. The council discussed the application and RESOLVED (proposed ML, 2nd FP) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application, but asks the Case Officer to look closely at the parking to see whether it will be adequate. Overspill from the Meeting Hall would make traffic flow on that lane very awkward. ii. PA25/01920 2 storey extension to accommodate multi generational living Penhale Bugle St Austell Cornwall PL26 8RT. The council discussed the application and RESOLVED (proposed ML, 2nd CT) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to the 2 storey extension; however, the driveway causes severe flooding on the highway since the current owners recently raised the level of the drive and blocked the normal drainage into the adjacent field. Residents have reported more than 300mm of water standing on the road outside the entrance to the property causing locals to divert away from the area |

during rains and causing great difficulty to unwary road users.

24/162 Highways & Flooding

A resident requested help from the parish council about the potholed private lane at Lockengate. The council regrets that neither it nor Cornwall Council has the authority or budget to help with the resurfacing of private roads. The council has been approached on a number of occasions about private roads and private fences and the answer can only be the same.

24/163 Assets – reports and maintenance

- A Playing Field. Playing Field inspections for February 2025 were received and **NOTED**. The council **RESOLVED** (proposed ML, 2nd CT) to renew the annual inspection by The Play Inspection Co.
- B Cemetery. See 24/160.B. Removal of the fallen trees awaits drier firmer ground.
- C Footpaths. The alleyway between Rosevale Gardens and the Bridges bus shelter is paved but is not an official Public Right of Way. As it is used daily by residents, the council will write to the landowners that need to cut back their hedges. CT will get the addresses of the residents so the Clerk can write.
- D Luxulyan Memorial Institute. The Institute committee is putting up laminated signs and respectfully requests that hirers of the Institute DO NOT ADJUST THE HEATERS in any way as this cancels the schedules.
- E Village Toilets. The manhole cover in the cupboard that needs to be lifted occasionally to unblock the toilets. It is very heavy and cannot be lifted by one person. The question of whether or not to purchase a pressure washer to unblock the toilets was deferred until after a solution can be found to replace the manhole cover with a better one. FP will investigate possible replacements.
The Clerk will enquire with the electricity provider about their request to FP to send in monthly meter readings.
The Clerk will arrange a meeting with the cleaners to discuss the renewal of the cleaning contract.

24/164 Parish Matters – reports

- A Luxulyan Parish Community Fund. Nothing to report.
- B Luxulyan Valley Partnership. Revised Terms of Reference will be voted on at the next meeting.
- C Village Hall Committee. The AGM of the Village Hall will be held 8th May 2025 at
- D Friends of Luxulyan Valley AGM will be held Wed, 19 March, 7.30pm at the Village Hall.

24/165 Correspondence & Invitations (complete list in Clerk’s Notes)

Nothing to report outside these Minutes and Clerk’s Notes.

24/166 Business for the next meeting

No business was requested.

24/167 Dates of next meetings.

- A Ordinary Meeting Thurs, 10 April 2025, 6.00 pm at the Luxulyan Memorial Institute.

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| B | NOTE: the May meeting will be held on THURS, 15 MAY , one week later than normal because of the date that new councillors take office after the election (Minute 24/69.B). |
| C | The Audit Panel will meet one half hour before the ordinary meeting on 10 April. |
| D | An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before. |

The meeting closed at 8.00 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 17 March 2025

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____