

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 10 JULY 2025
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Kay Baker, Cllr Helen Francis, Cllr Michael Grindley, Cllr Francis Payne, Cllr Carl Tonkin, Cllr Keith Westmacott.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Luxulyan Ward Member Cllr Sarah Preece and FOUR Members of the Public.

ABSENT:

Cllr Michaela Linfoot (Chair), Cllr Dan Cordy (Vice-chair), Cllr Keith Bilston, Cllr Margaret Higman and Lockengate Ward Member Cllr Steve Trevelyan.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

In the absence of Chair and Vice-chair, Cllr Baker (proposed MG, 2nd FP) was appointed to chair this meeting. The meeting began at 6.01 PM and the Chair welcomed all.

25/46 Apologies

Apologies were received from ML, DC, MH, KBi.

25/47 Declarations of interest or requests for dispensation.

None.

25/48 Public Session

<p>Problematic traffic all along the lane that passes Challow Terrace and Cross was discussed. Lorries and tourist busses can cause lengthy chaos. Not only the holiday traffic going toward Eden but also the traffic returning from Eden will cause jams and severe delays. At one point cars were so stuck that a cyclist was unable to pass. The Clerk reported that the Portfolio Holder for Transport had been asked for a fresh look at the traffic problems but he has not yet replied.</p>

Effective signage and speed restrictions were suggested as possible solutions.

Cllr Preece has taken details and, at her suggestion, a working party has been set up: herself, Cllr Francis, T Moore, K Potter, L Paynter, I Giles. They will look in detail at the problem and try to work with the Eden Project and Highways.

T Moore has offered to monitor the lane this weekend and report back.

Four members of the public left the meeting.

25/49 Meetings and governance

A The council DEFERRED the minutes of the meeting held on 12 June 2025.
--

B The council discussed the Draft Reserves Policy and in doing so considered the future purposes of the ordinary reserves and the ringfenced reserves. It was RESOLVED to
--

change the name of the ringfenced Special Project Fund (£10K received as a Covid grant) to the Play Area Renewal Fund.

The council **RESOLVED** (proposed HF, 2nd CT) to approve the Reserves Policy.

- C The council **RESOLVED** (proposed HF, 2nd MG) to renew the Code of Conduct without change.

Cllr Preece's report to the council was moved forward, after which she made her apologies and left the meeting. See the report at 25/51.D.

- D After discussion, the council **RESOLVED** (proposed CT, 2nd MG) to renew the Standing Orders without change.

25/50 Finance

- A KW reported that the internal control check was completed for the 1st quarter and all is correct.

- B There were no questions about the accounts and the council **RESOLVED** to receive the Clerk's reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of June 2025, as a correct record.

- C The council **RESOLVED** (proposed HF, 2nd MG) to approve the payment schedule for July 2025 totalling £3,884.94

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,313.37	£13.53
HMRC payment	193.60	-
Clerk's Pension	53.08	-
Playground inspections	120.00	-
Public Conveniences, electricity	19.61	0.93
Public Convenience Cleaning Jun25	688.50	114.75
Village Bus Shelter repointing	460.00	-
Toilets & bus shelter	375.00	-
Gatty's fingerpost, letters	74.40	12.40
Gatty's fingerpost, varnish	15.49	2.58
Weed spraying in village	192.00	32.00
Rubber Mat, etc for Junior Swing	373.89	62.32
Monthly bank interest	£6.00	-

25/51 Reports

- A Congratulations to all involved with the renovation of the 3-finger fingerpost at Gatty's bridge. It looks brilliant. Other actions reported at other items in these minutes.

- B Someone left some personal items in the Lockengate bus shelter after spending a night there. It may be a homeless issue. The situation is being monitored.

- C There is talk of a Christmas Tree competition in Luxulyan village held at the church.

- D Chair's report. The chair was not present.

- E Cornwall Councillor Steve Trevelyan's report to the Parish (Lockengate Ward). No report

- F Cornwall Councillor Sarah Preece's report to the Parish (Luxulyan Ward)
 1. Cllr and Cabinet Role. As divisional member for Lostwithiel and Lanreath, I continue to seek opportunities to listen to local residents about the issues of concern and to respond to case work. I am judging carnival entries later this month in Luxulyan and am

open to any support I can offer for local events you are hosting.

As Cabinet member, I am meeting team members related to my portfolio and starting to form plans with the teams on the process for developing the new Local Plan and a new Cultural Strategy. The Cabinet is finalising its priorities in readiness for presenting its business plan for the year.

2. Luxulyan Valley Partnership. Finally, I met with Councillor Simkins this month, councillor at Lanlivery Parish Council and Acting Chair of Luxulyan Valley Partnership. She gave me an overview of the history, governance, funding and current status. I will be reviewing the role of Cornwall Council to the Partnership and will report back in due course prior to the AGM which looks likely to be set for September.

3. Community Area Partnership. Dick Cole Cllr for St Dennis & St Enoder was elected as Chair. Steven Trevelyan Cllr for Roach and Bugle was elected Vice Chair. Workstream areas were discussed and are now being developed.

4. Cornish Lithium Trelavour Lithium Project Consultation. Cornish Lithium has opened the UK's first low-emission lithium hydroxide demonstration plant as part of its Trelavour hard rock project in Cornwall, England. The project aims to produce 10,000 tonnes of battery-grade lithium hydroxide per year by 2027. They are undertaking a non-statutory public consultation across a number of locations throughout July. For more information go to: www.cornishlithium.com

With many thanks, Sarah Preece

- It was NOTED that there are two companies (the other is British Lithium) working to extract Lithium in the area.

25/52 Considerations

- A FP reported on Luxulyan CLT activity. A letter from Stephens & Scown Solicitors has been sent to Nick Witcomb, the Beswetherick developer, demanding that shares in the Beswetherick Residents Assoc be immediately issued all residents.

Also, at the end of the month the CLT will have a meeting with Cornwall Council Affordable Housing team and *Three Seas Cornwall*, a charity set up to deliver affordable housing.

25/53 Planning

- A Of note. A 2-storey structure is being built at Eden Meadows. It may not have planning permission. It was **AGREED** that the Clerk should submit a possible 'breach of planning' to Cornwall Council so that CC can investigate it.

- B Correspondence. Planning decisions are reported in Clerk's Notes.

- C Applications for consultee comments.

- i. **PA25/04165 | Non-material amendment in relation to decision notice PA24/07338 dated 23/01/2025, namely 1) make the link between the two buildings larger to accommodate the proposed lift (the proposed new link will have a flat roof with roof lights rather than a pitched roof.). | Penmount Grange Lanivet PL30 5JE.**

The council looked at the plans, discussed the application and **RESOLVED** (proposed FP, 2nd HF) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this application.

- ii. **PA25/04781 | 2 storey side /rear extension and associated works. | Captains Cottage New Road St Blazey Par Cornwall PL24 2SB.**

The council discussed the application and **RESOLVED** (proposed FP, 2nd CT) to submit

the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application.

25/54 Highways & Flooding

- | | |
|---|---|
| A | After numerous emails to Network Rail, the overhanging trees on the bridge at Bridges have not been cut back. KB reported that Network Rail is responsible for vegetation within 2 metres of the bridge. The Clerk will contact them again. |
| B | Other hedges were discussed. The roadside hedges at Danish Crown were reported as overgrown, including in Minorca Lane, so that pedestrians are forced to walk in the centre of the road. The Clerk will contact the factory at Ebenezer. |

25/55 Assets – reports and maintenance

- | | |
|---|--|
| A | Playing Field. Playing Field inspections for June 2025 were received and NOTED . The Junior swings have been taped up because of trip hazards in the old matting. New matting has been ordered and will be installed soon. |
| B | Cemetery. The old wreaths have been removed; thanks to KW and FP. KW and FP will now look for a good home for the compost. |
| C | Footpaths. It was AGREED that the Clerk would organise a meeting with the footpath contractors to discuss the footpaths maintenance schedule with input from the Feast Week team.
FP 408/14 have steps that need attention. It was RESOLVED (proposed MG, 2 nd HF) that the clerk should write to the Countryside Access team to see if the steps are safe.
The Clerk is still awaiting a response from the Countryside Access team about reopening Dark Lane, i.e., FP 408/6. Countryside Issue <i>UO40TXR6-101007741356</i> . |
| D | Luxulyan Memorial Institute. Laying paving stones around the Institute is very expensive and concreting the area is also expensive. For the moment it will remain as it is. |
| E | Village Toilets. FP reported that a new manhole cover has been purchased. He and DC will be changing it shortly. |
| F | Bin for Atwell Triangle. The Clerk will look into the cost of a bin and the cost of weekly collection. It would serve for rubbish and dog mess. |

25/56 Parish Matters – reports

- | | |
|---|--|
| A | Luxulyan Parish Community Fund. The LPCF Panel plans to meet with Cornwall Community Foundation (CCF) that controls LPCF funds to see if they can improve communication and expedite applications. LPCF will also meet with the Clerk to consider moving the fund to PC control. This could aid accountability, transparency and speed up decisions. The PC would ringfence the funds and the committee would decide all applications directly. Terms of Reference for such a committee would detail how the committee would function; councillors and non-councillors could be committee members. |
| B | Luxulyan Valley Partnership. As part of her Cabinet role, Cllr Preece will be looking at the efficacy of the Partnership. She learning how it works and will later decide whether to become the LVP Chair. A date in September for the AGM has not yet been decided. |
| C | Village Hall Committee. Nothing to report. |
| D | Weed Control in the village. At the council's request, weed spraying has been completed but removal of the weeds is another matter. The Feast Week team has removed the |

dead weeds so that the village is looking good, but this might be an additional job the council should look to fund.

- E Signpost to Luxulyan Quarry. It is an historic and significant part of the parish. It was **AGREED** that the sign needs some attention and will be on the next agenda.

25/57 Correspondence & Invitations (complete list in Clerk's Notes)

Nothing to report outside these Minutes and Clerk's Notes.

25/58 Business for the next meeting

Signpost to Luxulyan Quarry. Removing weeds. LPCF.

25/59 Dates of next meetings.

A Ordinary Meeting 14 August 2025, 6.00 pm at the Luxulyan Memorial Institute.

B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 8.25 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 11 July 2025

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____