

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 12 FEBRUARY 2026
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Cllr Helen Francis, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Luxulyan Ward Member Cllr Sarah Preece and two Members of the Public.

ABSENT:

Cllr Dan Cordy (Vice-chair), Cllr Kay Baker, Cllr Keith Westmacott, Lockengate Ward Member Cllr Steve Trevelyan.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Luxulyan Parish Community Fund (LPCF), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 pm and the Chair welcomed all.

25.26/155 Apologies

Apologies were received from KW, KBa, DC.

25.26/156 Declarations of interest or requests for dispensation.

None.

25.26/157 Public Session

The agent for planning application PA25/09313 (Minute 162.B.i) introduced the application and answered questions from the councillors about the plans. A neighbour attended in support of the application.

Item 162.B.i was brought forward for discussion and vote. See the council's decision at that item. Two members of the public left the meeting.

25.26/158 Meetings and governance

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| A | The council RESOLVED that the minutes, as read, of the meeting held on 13 January 2026 (postponed from 8 th Jan because of a severe storm) are a true and correct record (proposed HF, 2 nd CT) and they were duly signed. |
| B | The council NOTED the Draft Minutes of the Luxulyan Parish Community Fund Committee for 21 January 2026. |
| C | There were no changes to the email addresses of the parish councillors. |
| D | The council RESOLVED (proposed KBi, 2 nd MG) to approve the council's updated Privacy Notice and it was duly signed. |
| E | The council RESOLVED (proposed KBi, HF) to approve the IT Policy and it was duly signed. |

- F The council **RESOLVED** (proposed ML, 2nd KBi) to approve CALC training for the Clerk about Assertion 10 at £12.50 + VAT.
- G The council **RESOLVED** (proposed ML, 2nd MG) to approve CALC training for the Clerk: Managing Grant Applications and Source Funding (19th February 2026, online) at a cost of £77 + VAT.

25.26/159 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed KBi, 2nd CT) to receive the Clerk's reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of January 2026, as a correct record.

B The council **RESOLVED** (proposed CT, 2nd KBi) to approve the payment schedule for February 2026 totalling £3,043.75.

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,191.95	£5.93
HMRC payment	£309.37	-
Clerk's Pension	£55.96	-
Playground inspections	£150.00	-
Public Conveniences, electricity	£26.85	1.27
Public Convenience Cleaning Jan26	£729.00	-
Public Conveniences, water (reading)	£384.62	-
Granite Towers postage Feb/Mar	£49.60	-
LPCF room hire	£8.00	-
FoLV membership 2025	£25.00	-
Clerk's Training: Assertion 10	£15.00	2.50
Clerk's Training: Grant funding	£92.40	15.40
Monthly bank interest	£6.00	-

25.26/160 Reports

- A Report on Actions. Nothing outside these minutes.
- B Chair's report. The Chair along with many others in the parish continues to report potholes. However, Cornwall Council is unable to make permanent repairs during this wet weather. CC is trying to keep up with temporary repairs, though they are very aware that these do not last very long.
- C Cornwall Councillor Sarah Preece's report to the Parish (Luxulyan Ward).
- The three recent storms have taken out an estimated 2000 trees across Cornwall.
 - Highways is trying to repair potholes but sturdy repairs are not possible in the wet.
 - As weather is becoming more extreme (this January was the wettest month ever recorded in Cornwall) Cllr Preece encourages the parish to make an Emergency Plan.
 - see Minute 165.B about the Luxulyan Valley Partnership.
 - The government has withheld the 'fairer funding' monies originally promised to Cornwall and the subsequent budget cuts for Cornwall Council have been very painful. The Cabinet meets this week and Cornwall Council votes on the budget soon after.
- D Cornwall Councillor Steve Trevelyan's report to the Parish (Lockengate Ward). None.

25.26/161 Considerations

- A Luxulyan CLT. The council **NOTED** an update on Beswetherick Field and FP (Secretary of the CLT) will meet with Cllr Preece so she is aware of the difficulties the residents face.

B	The council RESOLVED (proposed ML, 2nd MH) to register an interest in starting a <i>Neighbourhood Priorities Statement</i> in consultation with local residents to set out the parish’s aspirations and identify important local planning issues.
C	The council RESOLVED (proposed ML, 2nd MG) to fix a suitable and attractive post box to the Institute and request it become a postal address. This address could then be the permanent address for official documents: Luxulyan Parish Council, Luxulyan Memorial Institute, Luxulyan, Bodmin PL30 5EA.
D	The council RESOLVED (proposed ML, 2nd MG) to renew the corporate subscription to Friends of Luxulyan Valley which includes four newsletters a year at a cost of £25.
E	As discussed at the January meeting, the council RESOLVED (proposed HF, 2nd KBi) to purchase 6 new grit bins for Luxulyan parish at £300 per grit-filled bin in these areas: Rosemelling, Treskilling, Gatty’s Bridge, Cemetery Car Park, Bodiggo, Lockengate.
F	Quotes had not been received so the decision to continue weed spraying the pavements in Luxulyan village in 2026 was DEFERRED .
G	The council RESOLVED (proposed ML, 2nd CT) to sign the Local Maintenance Partnership 2026 with Cornwall Council for cutting the footpaths.
H	The council RESOLVED (proposed CT, 2nd HF) to sign the Grass Cutting Agreement with Cornwall Council for cutting the verges.

25.26/162 Planning

A	Correspondence and planning of note. Planning decisions are reported in Clerk’s Notes
	<p>i. PA26/00321 Prior Approval for conversion of barn to a single dwelling Land North West Of Tan Yard Cottage Luxulyan PL30 5DR.</p> <p>Though not a consultee for this application, the council discussed it and RESOLVED (proposed ML, 2nd CT) to submit the following consultee comments: *** Luxulyan Parish Council SUPPORTS this application for a local farmer who wants to live and continue farming in the parish.</p>
B	Applications for consultee comments.
	<p>i. PA25/09313 Replacement dwelling to include demolition of existing property Land At The Workshops, Station Yard, The Bridges, Luxulyan, PL30 5EF.</p> <p>The council discussed the application and RESOLVED (proposed FP, 2nd HF) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application.</p>
	<p>ii. PA25/09678 Retrospective application for the demolition of the original dwelling due to structural instability and construction of a replacement two-storey dwelling. Penhale Bugle St Austell PL26 8RT.</p> <p>The council discussed the application and RESOLVED (proposed ML, 2nd HF) to submit the following consultee comments: *** Luxulyan Parish Council OBJECTS to this retrospective application because it appears to be 2 meters higher than the original plans approved (PA25/01920). Unlike the original building, it can now be seen from Helman Tor car park and from the road. It now dominates the skyline which is not in keeping with the rural nature of the area or the original building. The PROPOSED_INFRASTRUCTURE-9204439 claims the ridge height to be 147.6 m; however, the PROPOSED_SITE_PLAN-9211091 indicates the height to be 149.6 m. The EXISTING_SITE_PLAN-9211094 shows the original ridge at 146.3 m. The parish council would have objected to such a tall imposing residence</p>

more than 3 metres higher than the original farmhouse. The parish council is very disappointed that a compromised plan was not discussed to mitigate the impact of this imposing residence. The dormer windows on the first floor are not mentioned in the plans and documents.

25.26/163 Highways & Flooding

A	Potholes. See Minute 160.B.
B	Large puddle as Water Meadows (despite the renewed pipework across the road) was noted. The pipe needs to be cleared; however, the puddle should disappear quickly once the rains decrease.
C	Gritting. The council NOTED the Cornwall Council had added onto the list of requested changes the Luxulyan’s request that hills on either side of Bridges be gritted, preferably from Henry Orchard’s through the village to Lockengate. Such requests will be reviewed by Highways before the start of the next winter season.
D	Salt/Grit refills. The council NOTED that Cormac will sell loose salt by the tonne from its Bodmin distribution centre. The council will keep this in mind for next year.
E	Fly tipping. It is very effective to use the Cornwall Council website to report fly tipping: https://www.cornwall.gov.uk/rubbish-recycling-and-waste/litter-fly-tips-beach-and-street-cleaning/fly-tipping/ It does get cleaned up relatively quickly.

25.26/164 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for January 2026 were received and NOTED . i. When the parish council approved a new bin for the play area, they wanted a bin the children would be encouraged to use. Not able to decide between novelty bins, the PC requested that the Luxulyan schoolchildren decide. The children voted overwhelmingly for the Bear!
B	Cemetery. As in previous years, Purple Gecko Events requested the temporary use of the Cemetery Car Park as a checkpoint for their annual foot race. This year, the event will be held 14 th February and there was not time to bring the decision to full council. The council RATIFIED (proposed MG, 2 nd HF) the decision made by the Clerk and the Vice-chair to allow the event checkpoint at the car park. As before they have been requested not to use the rubbish bins in the Cemetery and to leave room for anyone wishing to park to visit the cemetery.
C	Footpaths. i. The council NOTED Cornwall Council’s guidance concerning gates and stiles : • Landowners must ensure gates and stiles are safe and easy to use under Section 146 of the Highways Act 1980. • Poorly maintained structures can cause injuries, and landowners may be held liable. • Clearly way marked and well-maintained access points prevent confusion from becoming lost and protect fences and boundaries from damage. ii. Cllr Preece reported that the Countryside Team expect to replace the bridge on the new Gold Footpath 25 soon and at the same time they will improve its muddy surface.
D	Luxulyan Memorial Institute. Nothing to report.
E	Luxulyan Parish Community Fund. Nothing to report.

F Village Toilets. The water bill was very high this quarter. Cllr Payne and the Clerk are looking into it; however, they suspect that the meter was not read by South West Water for many months and this is a cumulative increase.

25.26/165 Parish Matters – reports

A Luxulyan Valley Partnership. A stakeholder meeting is being set up for March.

B Village Hall Committee. Nothing to report.

25.26/166 Correspondence & Invitations (complete list in Clerk’s Notes)

A The neighbours of Luxulyan Sewage Works have been in conversation with their offices about the noise coming from extra pumping due to excessive rain. The Clerk will post information about this on Facebook.

B A local citizen scientist is keeping Luxulyan’s MP, Anna Gelderd, informed about the discharges from the Luxulyan Sewage Works into the River Par. She has promised to bring this up when she speaks with the Chair of Pennon Group (South West Water) David Sproul.

25.26/167 Business for the next meeting

Weed treatment contract. An Emergency Plans for Luxulyan parish

25.26/168 Dates of next meetings.

A Ordinary Meeting 12 March 2026, 6.00 pm at the Luxulyan Memorial Institute.

B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 7.40 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 5 March 2026

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____