

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 11 JUNE 2026
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Danny Allen, Cllr Keith Bilston, Cllr Helen Francis, Cllr Michael Grindley, Cllr Francis Payne, Cllr Carl Tonkin, Cllr Keith Westmacott.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson and six Members of the Public.

ABSENT:

Cllr Dan Cordy (Vice-chair), Cllr Margaret Higman, Luxulyan Ward Member Cllr Sarah Preece, Lockengate Ward Member Cllr Steve Trevelyan.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Luxulyan Parish Community Fund (LPCF), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

26.27/32 Apologies

Apologies were received from MH, DC and Cllr Preece.

26.27/33 Declarations of interest or requests for dispensation.

None.

26.27/34 Public Session

A Applicants for PA26/03250 introduced their application and were able to answer questions from the councillors. See the decision at Minute 26.27/39.B.i.

Two members of the public left the meeting.

B Applicants for PA26/03430 introduced their application and were able to answer questions from the councillors. Their neighbours also came to support the application. See the decision at Minute 26.27/39.B.ii.

C Members of the public gave an update on the noise from the Luxulyan Sewage Works which isn't loud at the moment. During a power cut there can be extra noise.

D The Chair asked whether the drains near their homes had been cleared by Cormac. They said they had cleared them themselves.

Four members of the public left the meeting.

26.27/35 Meetings and governance

A The Clerk received new Registers of Interest from each councillor which will be uploaded to the CC website in the new format.

B The council **RESOLVED** that the minutes, as read, of the meeting held on 9 April 2026 are a true and correct record (proposed KB, 2nd HF) and they were duly signed.

C	The council RESOLVED that the minutes, as read, of the meeting held on 14 May 2026 are a true and correct record (proposed KB, 2nd DA) and they were duly signed.
D	The review of the Draft Minutes of the Annual Parish Meeting was DEFERRED because the wrong document had been sent out for review.
E	A proposed Logo for the parish council was DEFERRED . The artist is considering an alternative design.
F	Luxulyan Parish Community Fund. Nothing to report.
G	Neighbourhood Priorities Statement Steering Group update. Luxulyan Parish has been designated an NPS Neighbourhood Area. However, no one has yet come forward for the Steering Group. The Neighbourhood Priorities Statement requires less detail than a Neighbourhood Development Plan and it will inform Cornwall Council’s Local Plan due at the end of 2027.

26.27/36 Finance

A	There were no questions about the accounts and the council RECEIVED the Clerk’s reports, <i>Bank Reconciliation, Budget Comparison</i> and <i>Cash Flow</i> to the end of May 2026, as a correct record.		
B	The council RESOLVED (proposed KB, 2nd HF) to approve the payment schedule for June 2026 totalling £2,762.42		
	<u>Description</u>	<u>£ with VAT</u>	<u>£ VAT</u>
	Clerk's salary and expenses	1,392.26	38.51
	HMRC payment	314.97	-
	Clerk's Pension	55.96	-
	Playground inspections	150.00	-
	Public Conveniences, electricity	12.44	0.59
	Public Convenience Cleaning May26	688.50	114.75
	Granite Towers postage Jun-Jul	49.60	-
	Suspension Files, etc	76.69	12.78
	Clerk's training, - Accessible Docs	15.00	2.50
	Monthly bank interest	7.00	-

26.27/37 Reports

A	Report on Actions. The cemetery bins have not yet been emptied by Cornwall Council.
B	Chair’s report. The Chair attended the opening of the 14 th National Nature Reserve at Helman Tor. It combines a number of reserves across mid-Cornwall and it was well attended and celebrated. The Chair raised concerns about people exercising dogs in the cemetery. See Minute 41.B.
C	KW represents Luxulyan as a Councillor Advocate with the police. He reported that the January 2026 inspection by the Police Inspectorate showed room for much improvement, but the Commissioner is confident the Chief Constable has plan to make much needed improvements in the police service.
D	Cornwall Councillor Sarah Preece’s report to the Parish (Luxulyan Ward). Cllr Preece gave her apologies and hopes to send a report later in the month.
E	Cornwall Councillor Steve Trevelyan’s report to the Parish (Lockengate Ward). None.

26.27/38 Considerations

A	The council is requesting photos of the problems on the unadopted road at Beswetherick so the Clerk can reply to CC’s Planning and Housing Service regarding the completion of the road at Beswetherick and request a meeting about the unadopted road.
B	Village Hall 50 th Anniversary in July 2027. A consideration of a grant for the celebration is DEFERRED until more details are known.
C	<p>Defibrillators. There was no proposal for a lock box to hold extra defibrillator pads inside the Institute. Extra pads will be kept with the defibrillator in its cabinet.</p> <p>The Clerk had further investigated new cabinets and found that carry cases were also needed. It was RESOLVED (proposed ML, 2nd KB) to purchase new orange carry cases at £75 each because the plastic has degraded and they are sticky.</p> <p>It was RESOLVED to purchase a Defib Kit for each defibrillator. The kits include a razor and scissors, so it was further RESOLVED (proposed ML, 2nd KB) to purchase locked cabinets instead of the unlocked cabinet originally approved.</p>
D	The council RESOLVED (proposed KB, 2nd CT) to add a page on the website for information and Minutes regarding the Luxulyan Valley Partnership meetings.

26.27/39 Planning

A	Correspondence and planning of note. [Planning decisions are reported in Clerk’s Notes]
i.	The council NOTED the letter of 2 nd June about voluntary upgrades benefitting from the Local Development Order (LDO) for River Camel catchment area PA26/01068 . It is hoped something similar could be enacted for the River Par catchment.
B	Pre-apps. Comments on pre-applications may be submitted to the case officer but the council is not a consultee.
i.	<p>PA26/00609/PREAPP Pre-application advice for proposed conversion and redevelopment of the existing derelict barn into a single dwellinghouse, alongside associated external works and landscaping. Land North East Of Menagreeth Bugle PL26 8RW.</p> <p>The council NOTED and briefly discussed the pre-application. It will await a full application to consider commenting on the development.</p>
C	Applications for consultee comments.
i.	<p>PA26/03250 Change of use of residential annexe to allow short-term holiday use New Property On Land At Little Gillies Conce Bugle St Austell PL26 8RT.</p> <p>The council looked at the plans and was able to ask questions of the applicants. The council RESOLVED (proposed ML, 2nd KB) to submit the following consultee comments:</p> <p>*** Luxulyan Parish Council has NO OBJECTION to this application.</p>
ii.	<p>PA26/03430 Proposed demolition of 2no conservatories. Proposed sun room. Proposed single storey side extension and first floor extension. Proposed external improvements and internal alterations Bridges Moor Bridges Luxulyan Bodmin Cornwall PL30 5EN.</p> <p>The council looked at the plans and was able to ask questions of the applicants. The council RESOLVED (proposed ML, 2nd KB) to submit the following consultee comments:</p> <p>*** Luxulyan Parish Council has NO OBJECTION to this application.</p>

D Applications for consideration since the posting of the Agenda.

- i. **PA26/02648 | Proposed Double Storey Extension/ Alterations to existing dwelling & Conversion/ Change of use of existing Garage to Study/ WC | Laventie St Cyors Luxulyan Bodmin PL30 5EA.**

The council looked at the plans and discussed the application. The council **RESOLVED** (proposed ML, 2nd CT) to submit the following consultee comments:

*** Luxulyan Parish Council has **NO OBJECTION** to this application.

26.27/40 Highways & Flooding

DA and ML reported smelly water going across the road at Carne Cross from a house that hasn't previously had a leakage. The council **RESOLVED** (proposed ML, 2nd FP) to report the matter to Highways on CC's Report Something page.

26.27/41 Assets – reports and maintenance

A Playing Field. Playing Field inspections for May 2026 were received and **NOTED**.

B Cemetery. Two councillors have volunteered their time to remove the compost from the compost bins in the cemetery and find a use for it. However, they also found a lot of plastic and material from wreaths that was not compostable in the compost bins. The council **RESOLVED** (proposed FP, 2nd ML) to remove both compost bins and the Clerk will laminate a sign asking everyone to take their old flowers, etc, home with them.

C Footpaths. HF reported. 408/9/1 has been cleared. 408/16/1 has been cleared of the fallen tree. A request has been made by a parishioner for the reinstatement of 408/7/1 through a field. 408/25/1 has been partially resurfaced and the new bridge is very welcome.

D Luxulyan Memorial Institute. Nothing to report.

E Village Toilets. DA has found a painter decorator willing to repaint the door and door frames and he will pass on the contact details to the Clerk.

26.27/42 Parish Matters – reports

A Luxulyan Valley Partnership. The Partnership met on 27th May. The Terms of Reference have been agreed and the Grant Application form for the Turbine Fund. Documents for the Partnership such as agendas, draft minutes, Terms of Ref, etc, will be posted on each member parish's website.

B Village Hall Committee. See Minute 38.B.

26.27/43 Correspondence & Invitations (complete list in Clerk's Notes)

HF and the Clerk will respond to CC's review of dog-related Public Spaces Protection Orders.

26.27/44 Business for the next meeting

No business was requested.

26.27/45 Dates of next meetings.

A Ordinary Meeting Thurs, 9 July 2026, 6.00 pm at the Luxulyan Memorial Institute.

B Audit Panel, 5.30 pm before the meeting on Thurs, 9 July 2026.

C Play Equipment Working Party will meet Wed, 24 June at the Institute, 6pm.

D An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

*Ever mindful of the 8pm kick-off, the meeting closed at 7.35 pm and everyone skedaddled.
Mrs C Wilson ~ Parish Clerk ~ 16 June 2026*

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____