

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 9 July 2026
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Dan Cordy (Vice-chair), Cllr Danny Allen, Cllr Keith Bilston, Cllr Helen Francis, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin, Cllr Keith Westmacott.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, and three Members of the Public.

ABSENT:

Luxulyan Ward Member Cllr Sarah Preece and Lockengate Ward Member Cllr Steve Trevelyan.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Luxulyan Parish Community Fund (LPCF), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

26.27/46 Apologies

None.

26.27/47 Declarations of interest or requests for dispensation.

None.

26.27/48 Public Session

A Citizens' Advice. The Communications Officer from Citizens Advice Cornwall came to explain the more about what they do. In general terms he also explained the type of help given to Luxulyan resident. 20 parishioners were helped by Citizens Advice about many issues in the last fiscal year, for example, help to receive Universal Credit.

One member of the public left the meeting.

B Village Hall 50th Anniversary. Chris Thomas updated the council about his plans for the 50th Anniversary celebrations which will take place on the playing field and will be open to everyone. He asked for help in principle to cover costs. The council emphasised its willingness to help financially, but it will first need to see a working budget. Various councillors offered tips and help.

One member of the public left the meeting.

C A member of the public came to request help alerting the residents and the public to the problem of parking on 'Bridges Hill'. It was mentioned that the letter sent by the council to the residents of St Julitta asking them to park more courteously, worked. The Clerk will send a letter to all the residents of Bridges Hill and also to the Pub asking that residents and Pub customers park safely, keeping in mind all road users and pedestrians.

One member of the public left the meeting.

26.27/49 Meetings and governance

A	The council RESOLVED that the minutes, as read, of the meeting held on 11 June 2026 are a true and correct record (proposed HF, 2nd KB) and they were duly signed.
B	The council reviewed the Draft Minutes from the Annual Parish Meeting on 17 th April and there were no corrections. The Draft Minutes will be approved at the next Parish Meeting, probably in April next year.
C	Luxulyan Parish Community Fund. The Draft Minutes of the Committee meeting held 29 th June were NOTED , including two grants totalling £5,500. All agendas & draft minutes can be found on the LPC website.
D	CALC will review its governing documents at an Extraordinary General Meeting on 23 July. The council CONFIRMED that the council's CALC representative, Cllr H Francis, will attend.
E	Eden Geothermal Community Liaison Group. This group will be re-established for Phase Two of the project which is the generation of electricity. The council APPOINTED Cllr M Grindley as its representative with the Group.
F	The CALC Conference on 6 Oct 2026 will be held at the Royal Cornwall Showground. Five councillors volunteered to attend: DA, HF, MG, ML & FP at a cost of £37.50 each for the all-day event.
G	LPC Logo. The council RESOLVED to choose the earth-toned logo designed by Cllr Francis. The logo is in two forms, one using the full 'Luxulyan Parish Council' name and another more compact logo using just 'LPC'. Both forms contain the iconic viaduct arches. The council is very pleased to have a logo which can be used on council correspondence and social media.
H	Smart phone for Clerk. After looking at more than five quotes, the council RESOLVED (proposed ML, 2 nd KB) to use BT Business to order a Samsung Galaxy A17 with a 36-month contract at £14/month + VAT. The Clerk's number will remain 07543 427 141.

26.27/50 Finance

A	ML and KB reported that Audit Panel had met that day before the ordinary meeting. The internal control check was completed for the 1st quarter and all is correct.		
B	There were no questions about the accounts and the Clerk's reports, <i>Bank Reconciliation</i> , <i>Budget Comparison</i> and <i>Cash Flow</i> to the end of June 2026 were NOTED .		
C	The council RESOLVED (proposed HF, 2nd MG) to approve the payment schedule for July 2026 totalling £5,030.45.		
	Description	£ with VAT	£ VAT
	Clerk's salary and expenses	1,184.13	-
	HMRC payment	314.97	-
	Clerk's Pension	55.96	-
	Clerk's mobile	17.92	2.99
	Playground inspections	120.00	-
	Public Conveniences, electricity	18.79	0.89
	Public Convenience Cleaning Jun8	729.00	121.50
	Re-painting Lockengate bus shelter	95.00	-
	Siting two rubbish bins	70.00	-
	2x removal dead trees	300.00	-
	Cemetery & Playing Field grass cutting	1,500.00	-
	Verges grass cutting	600.00	-

Sign for cemetery	17.68	2.95
Monthly bank interest	7.00	-

26.27/51 Reports

A	Report on Actions
B	Report from the Councillor Advocate for the police. KW reported that the Community Officer for Luxulyan is Sgt Martin Easter; telephone 01726 223712.
C	Chair's report. Now resolved, the council was falsely accused of interfering in a private matter regarding safeguarding. Though it was cleared up and the council was not involved in any way, the Chair wished to emphasise that council work and personal matters must be kept separate in accordance with the LPC Code of Conduct.
D	Cornwall Councillor Sarah Preece's report to the Parish (Luxulyan Ward). Cllr Preece's report was lengthy so only the parish portion of the report will be published here. The full report will be posted on the website with these Minutes. WATER ISSUES. On what was one of the hottest days on record so far, and only the second time a red warning had been issued, I received notification of a burst water main in the village. I was on a mobile library tour of East Cornwall that day, so had to coordinate a response from distance. I got some response from South West Water who delivered some supplies, but got better traction by calling on local community members. This resulted in two car loads of bottled water being purchased and distributed directly across affected areas. Thanks in particular to my local ally Michelle Nineham who turned out for me, and to Danny Allen who went with her to collect water and helped distribute. Thanks also to Kay at the shop and Michaela for helping identify vulnerable people and coordinate supplies. CORNISH LANGUAGE. I attended the Cornish Language Take Over of Lys Kernow, New County Hall on 25 June and was delighted to discover Luxulyan school were not only in attendance to showcase their skills but at the event as a Bronze Award winner. This is testament to the brilliant work of Ms Alison who fits in the learning around the curriculum and to all the children who have worked so hard to learn words, phrases, rhymes and songs. I will be attending Luxulyan school on the morning of Saturday 18 July as part of the Cornish Show and look forward to meeting children and parents there. MOBILE CONNECTIVITY. Using legacy funds from the old Superfast Cornwall programme we are about to commission a major data tracking of mobile phone coverage/signal strength street by street across Cornwall. We will also be commissioning a specialist company to provide help to local communities (for a very affordable price) to get their own analysis of the data and ideas to get boosted mobile connectivity. We will support 'unconnected' places to lobby the mobile companies to rectify not-spots. This should appeal to town and parish councils, BIDs and other groups. This may be something councillors think relevant to our area, so watch this space. THE CORNWALL READING CHALLENGE 2026. This year Cornwall has designed its own Reading Challenge building on the national programme, but now with a Cornwall focus. The challenge kicks off on 11 July and is free for children of all ages at libraries across Cornwall. The Reading Quest challenges children to finish 6 books of their choice in a format that best suits them: fiction books, fact books, poetry books, audio books, joke books, picture books, graphic novels and ebooks. The One and All Challenge - is our accessible challenge for those who may be too young, or, for who reading 6 books may not be right. Find out more here: Link to Reading Challenge. Also great news that Lostwithiel Library is now open on Saturdays. Link to Libraries.
E	Cornwall Councillor Steve Trevelyan's report to the Parish (Lockengate Ward). None.

26.27/52 Considerations

A	Luxulyan CLT. The AGM is coming up next month.
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B	The council considered the Dowl Glan Campaign. It is a grassroots campaign that has one objective: to unite all parish and town councillors in Cornwall to formally declare "No Confidence" in South West Water and petition the Government for the sewage and water system to be transferred to a public-owned organisation and managed as a public service. The council considered the River Par reports, posted on the council website, that Citizen Scientists have been compiling for many years. It also considered the frequent Combined Sewage Spillages (CSS). The council RESOLVED (proposed ML, 2nd CT) to support the Dowl Glan Campaign and agrees with this statement: "This Council notes with grave concern the systemic failure of South West Water to manage the sewage system in Cornwall. Despite record bills and government intervention, raw sewage continues to impact our environment and public health." The council further RESOLVED to 1) formally declare a Vote of No Confidence in South West Water, and 2) to sign the collective letter to the Secretary of State demanding the removal of South West Water's management through a Special Administration Order.
C	The council discussed South West Water's letter regarding the Dowl Glan campaign and the points from a local Citizen Scientist which point out the historic lack of engagement with pollution problems. The council RESOLVED (proposed HF, 2 nd ML) to reply to South West Water using the thoughtful and measured points from our local Citizen Scientist.
D	The pros and cons of painting a mural in the Lockengate bus shelter were considered and quotes were reviewed. The council RESOLVED (proposed KB, 2nd ML) to keep the bus shelter white and repaint it (at a cost of at least £100) any time it is marred with graffiti.
E	After a short discussion the council RESOLVED (proposed DC, 2nd ML) to purchase Bleed Control Kits for each new defibrillator cabinet. The Ambulance Service recommends that defibrillator cabinets remain unlocked and also recommend bleed kits.
F	The council considered moving the public toilets to new facilities next to the Memorial Institute. The example was the new public toilets in Bodmin which come prefabricated. Only one unisex toilet and one wheelchair accessible toilet would be needed. The building now holding the toilets could be repurposed. It was agreed that MG should look further into the costs.

26.27/53 Planning

A	Neighbourhood Priorities Statement Steering Group update. No Luxulyan NPS Steering Group has formed.
B	Correspondence and planning of note. [Planning decisions are reported in Clerk's Notes]
i.	PA26/04067 Application for prior notification for the proposed change of use of a former agricultural building to a single dwelling house together with operational development Land At St Cyor's Farm Luxulyan PL30 5EA. The council discussed the application with the understanding that comments have not been requested and AGREED that there are no grounds for objection.
ii.	PA26/02391 Prior notification of agricultural or forestry development for general purpose agricultural building Land South East Of Nanscawen St Blazey PL24 2SR. The Clerk will organise a site visit for this development.
iii.	The council NOTED the enforcement registered under EN26/00508 for a property at Gunwen.
iv.	The council RESOLVED (proposed ML, 2 nd CT) to submit a breach of planning control for a property on New Road.

C There were no applications for consultee comments.
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26.27/54 Highways & Flooding

20-mph proposal for Luxulyan village. The council RESOLVED (proposed ML, 2 nd DA) to confirm its support for the proposal Infra25-174_SN409.
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26.27/55 Assets – reports and maintenance

A Playing Field.

i. Playing Field inspections for June 2026 were received and NOTED .

ii. It was RESOLVED (proposed ML, 2 nd DA) to remove the rotten and partially rotten wooden play equipment: stilts, balance beam, stumps and parallel bars.

iii. The Clerk reported that she is waiting for a quote from the supplier for replacement of the uprights of the Junior Swing.
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B Cemetery. The Clerk gave KW signs for the Cemetery: “Dogs on leads” and “Please take your compostable rubbish home with you.”

C Footpaths. HF will walk Footpath 25 to determine the amount of work needed.

D Luxulyan Memorial Institute. Seed & Swaps with bacon butties are every last Saturday of the month at 10am.
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E Village Toilets.

i. It was RESOLVED to purchase two metal toilet roll holders for the Ladies toilets. The Clerk will request a meeting with Fresh Start because the standards of cleanliness appear to be lower than before.
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F The new bin at Atwell triangle should be moved further away from the bench because the bin can be smelly.

26.27/56 Parish Matters – reports

A Luxulyan Valley Partnership. Nothing to report.

B Village Hall Committee. See Item 48.B.
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26.27/57 Correspondence & Invitations (complete list in Clerk’s Notes)

Nothing to report outside these Minutes and Clerk’s Notes.
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26.27/58 Business for the next meeting

No business was requested.

26.27/59 Dates of next meetings.

A Ordinary Meeting 13 August 2026, 6.00 pm at the Luxulyan Memorial Institute.
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B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.
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*The meeting closed at 7.52 pm in time for the football
and the Chair thanked everyone for attending.
Mrs C Wilson ~ Parish Clerk ~ 28 August 2026*

SIGNED:**THESE ARE DRAFT MINUTES.**

Chair: _____ Date: _____