Luxulyan Parish Council DRAFT Minutes
Ordinary Meeting, THURSDAY 8 OCTOBER 2026
6.00 pm, at Luxulyan Memorial Institute

PRESENT:
Cllr Dan Cordy (Vice-chair), Cllr Danny Allen, Cllr Helen Francis, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin, Cllr Keith Westmacott.

ALSO PRESENT:
Clerk to the Parish, Mrs Christine Wilson and 8 Members of the Public.

ABSENT:
Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Luxulyan Ward Member Cllr Sarah Preece, Lockengate Ward Member Cllr Steve Trevelyan.

ABBREVIATIONS:
Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Luxulyan Parish Community Fund (LPCF), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM. The Vice-chair took the chair and welcomed all.

26.27/88 Apologies

Apologies were received from ML, KB, Cllr Preece.

26.27/89 Declarations of interest or requests for dispensation.

None.

26.27/90 Public Session

A	Having written to the parish council, 6 members of the public came to report on the smell from muck-spreading in the field opposite their houses. The neighbouring farmer also attended the meeting and explained the fertilising regimen for that field. The farmer promised to look into ways of mitigating the smell when booking contractors for the muck-spreading. The council asked all parishioners to consider the need for efficient and environmentally-friendly farming methods in our changing climate. The council hopes that all parties left the meeting knowing that their concerns will not be ignored.

7 members of the public left the meeting.

B	LUXULYAN EMERGENCY PLAN. Ms B Fahey came to talk about the need for an Emergency Plan for the parish. Ms Fahey and FP attended the Cornwall Whole Society Resilience Conference at the Royal Cornwall Showground on 22 September organised by Cornwall Council's Resilient Communities Service. It explained the need for local communities to pre-plan and organise against events like flooding, electricity or water outages, storm damage to road networks, etc, etc. Ms Fahey asked the parish council to help organise the formation of a Community Emergency Plan group that will write an Emergency Plan for Luxulyan Parish. Cornwall Council has toolkits, templates and training available to assist — but the Plan must be based on local knowledge and local skills to be effective. The writing will not take very long when the local knowledge is available.

It was **AGREED** that the Clerk would ask a CC officer to come and speak with those interested in an Emergency Plan. The meeting will be advertised through the Pub, the Shop, Facebook, Granite Towers and word of mouth.

One member of the public left the meeting.

26.27/91 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 10 September 2026 are a true and correct record (proposed MG, 2nd CT) and they were duly signed.

B Luxulyan Parish Community Fund. It was **AGREED** to hold the working party to review the committee's Terms of Reference on Thurs, 22 October at 6.30pm. All members of the parish council and the LPCF committee are asked to attend. [**Changed** to **Wed, 21 Oct, 6.30pm**]

26.27/92 Finance

A The Audit Panel met that day before the ordinary meeting. DA reported that the internal control check was completed for the 2nd quarter and all is correct.

B The council discussed the DRAFT Budget/Precept prepared by the Clerk and using an estimated Taxbase. The council made small adjustments to the draft, but as the Precept need not be submitted to Cornwall Council until November or December, the final decision has been **DEFERRED**. The council hopes to get a final Taxbase figure from CC soon.

C There were no questions about the accounts and it was **RESOLVED** (proposed HF, 2nd DA) to receive the Clerk's reports, *Bank Reconciliation, Budget Comparison* and *Cash Flow* to the end of September 2026, as a correct record.

D The Council **RESOVED** (proposed HF, 2nd MG) to approve the rise of 10p per mile for the Clerk's mileage allowance starting this month in accordance with the 2026/27 HMRC rise.

E The council **RESOLVED** (proposed DC, 2nd HF) to approve the payment schedule for October 2026 totalling £6,690.47.

Description	£ with VAT	£ VAT
Clerk's salary and expenses	1,217.89	-
HMRC payment	330.28	-
Clerk's Pension	59.01	-
Playground inspections	120.00	-
Public Conveniences, electricity	18.60	0.86
Public Convenience Cleaning Sep26	688.50	114.75
Granite Towers postage	18.60	-
External Audit	378.00	63.00
Annual subscription to the ICO	47.00	-
Annual play area inspection	115.80	19.30
Land Registry of Institute	2,130.00	355.00
Sycamore & Elm removed from cemetery	1,440.00	240.00
New light fitting Gents toilets	119.54	-
Monthly bank interest	7.00	-

26.27/93 Reports on actions

A Reports from Clerk. After building survey of the council's properties was completed the Clerk reported to the insurance company. Zurich Municipal has confirmed that there will be no change to the insurance premium this year (ending 17 Sept 27).

B	Report from the Councillor Advocate for the police. Though KW receives emails almost every day from the police, there is little of direct impact on Luxulyan. He did note that the Chief Constable will remain in office for the next two years. There is increased funding to deal with crimes that have particularly vulnerable victims.
C	Chair's report. None
D	Cornwall Councillor Sarah Preece's report to the Parish (Luxulyan Ward) • Cornwall Local Plan consultation launched (5 October). Scoping documents are now available for consultation. Parish councils are encouraged to review and respond. • The new Delegated Planning Powers come into effect on 31 Oct. This affects the "tilted balance" in favour of development and changes the parameters of local decision making. Cornwall Council intend to continue with the protocols for members and parish councils but have revised these to take into account the new arrangements. • Cornwall Visitor Alliance Ltd has taken over the Visit Cornwall website. • Discussions regarding the proposed Overnight Visitor Levy remain at an early stage. • The inaugural Cornwall Reading Challenge has been an unmitigated triumph. Participation figures for the Challenge topped 8,500 – the highest number ever, this is over 21% of all of Cornwall's school and nursery-age children.
E	Cornwall Councillor Steve Trevelyan's report to the Parish (Lockengate Ward). None.

26.27/94 Considerations

A	Luxulyan CLT. FP reported that the CLT held its AGM on 24th September.
B	Emergency Plan. See Minute 90.B.
C	Weed Treatment. In anticipation of a possible Service Level Agreement from CC for weed treatment, the council looked at the current level of weed spraying. It **RESOLVED** that besides the village and Rosevale Gardens, Beswetherick Field should be added to the weed spraying schedule. The council now waits for CC to initiate the Service Level Agreement for 2027/28 at which point the council will consider whether it is good value or whether to use a local contractor.

26.27/95 Planning

A	Neighbourhood Priorities Statement Steering Group update.
B	Correspondence and planning of note. [Planning decisions are reported in Clerk's Notes]

i. **PA26/06649 | Prior notification of agricultural or forestry development for: A single storey steel framed agricultural barn with green metal clad walls and a cement fibre roof | Treskilling Luxulyan**.
The council briefly discussed the application and **NOTED** it. As it is a 'prior notification' application, the council is not consulted.

C	Applications for consultee comments.

i. **PA26/06550 | Erection of agricultural building | Land South Of Okewoon Farm Lanivet Bodmin Cornwall PL30 5HU**.
The council discussed the application and **RESOLVED** (proposed HF, 2nd FP) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this application; however, it asks that Highways looks carefully at the access point to the field. This stretch of road has been under scrutiny for many years because of poor visibility, traffic speed and a history of collisions.

D	Applications for consideration since the posting of the Agenda.

i. **PA26/07007 | Works to trees subject to a Tree Preservation Order, including reduction of Beech (T1) to 5 metre habitat monolith and reduction of Beech (T2) to 6 metre habitat monolith. | Old Walled Gardens Prideaux St Blazey Par PL24 2SS**.
The council discussed the application and **RESOLVED** (proposed KW, 2nd CT) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this application.

26.27/96 Highways & Flooding

A	The Clerk reported that CC has inspected Gatty's Bridge and states: "Our Structures Team has confirmed that the repairs cannot take place until the fish spawning season is over which will be between June and September next financial year. They will be monitoring the structure in the meantime."
B	The Clerk reported CC's response to the request to grit from Henry Orchard's to Lockengate. CC replied: "unfortunately it is not possible to add the site to the precautionary salting network…. The route in question is categorised as '3b' in the network hierarchy and therefore does not meet the criteria for salting. During severe weather, the Council will continue to provide a reactive service on roads that do not form part of the precautionary salting network where possible."
C	Lorries on back lanes. Danish Crown replied to the council request: "I am contacting all of our external suppliers and Contractors who deliver stock to us to inform their drivers not to use the small roads around Bowling Green, Lavrean and Higher Menadew…. I am ensuring that they follow the direct route along the B3278 at Lockengate."
D	The council made a request to Highways for a convex mirror at the top of Bridges hill across from Kitt's Place so pedestrians could see the cars coming up the hill. The Clerk reported that placement of a convex mirror had been denied. The response included these reasons: "We do not generally authorise the use of mirrors on the highway. Mirrors can give a distorted view of the road and a misleading impression of the speed of approaching vehicles. In addition, mirrors can cause drivers to feel a sense of security when entering a road, to such an extent that due care may not be taken when completing the manoeuvre. Furthermore, they can present a hazard to a driver after dark when the sudden appearance of reflected headlights may cause a driver to take dangerous and unnecessary avoiding action."

26.27/97 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for September 2026 were received and **NOTED**.

i. The Clerk reported that after the approval of repairs and repainting of the Toddler Swings, they were assessed by the contractor who found them too rusty to repair. The swings need not be condemned yet but are not worth repairing and repainting.

B	Cemetery. Nothing to report.
C	Footpaths. HF reported that there are 10-15 metres of FP25 which should be cut back and it was **RESOLVED** (proposed MG, 2nd DC) to ask A&A to do this extra footpath work.
D	Luxulyan Memorial Institute. Nothing to report.
E	Village Toilets. The locks on the doors are still with the locksmith. The metal toilet roll holder has been modified for a padlock. The council awaits the invoice and will have the other toilet roll holders modified in the same way.

F	New bins. The Cemetery rubbish is being collected regularly now. KW is monitoring the Atwell bin, but it is fine for now.
G	Grit Bins. DC reported that he has found a good spot for a grit bin in Rosemelling and will send the Clerk What3Words. FP will also send the Clerk suggested locations for grit bins in three locations.
H	Defibrillators. The new cabinets have arrived with the LPC logo on the front. DWB Electrical Services will mount the new cabinets and connect them electrically, so they do not freeze. The cabinets will also contain new carry cases, Bleed Kits and Ready Kits.

26.27/98 Parish Matters – reports

A	Luxulyan Valley Partnership. Next meeting will be in November.
B	Village Hall Committee. Nothing to report.

26.27/99 Correspondence & Invitations (complete list in Clerk's Notes)

A	Danish Crown. See Minute 96.C.
B	Muck-spreading. See Minute 90.A.

26.27/100 Business for the next meeting

Budget/Precept.

26.27/101 Dates of next meetings.

A	Ordinary Meeting 12 November 2026, 6.00 pm at the Luxulyan Memorial Institute.
B	Meeting of the working party about the Terms for the LPCF Committee was re-arranged for Wed, 21 October, 6.30 pm, Memorial Institute. All councillors and committee members are invited to attend.
C	An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 7.55 pm and the Chair thanked everyone for attending.
Mrs C Wilson ~ Parish Clerk ~ 16 October 2026

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____