

Complete	Task Name	Duration	Start	Finish	Resource Names
	Luxulyan LNP				
	Phase One				
	Start-up				
✓	'What is a Neighbourhood Plan meeting'	1 day	Tue 18/10/16	Tue 18/10/16	CRCC,Parish,General Public
✓	Establish Steering committee group and assign roles	1 day	Tue 08/11/16	Tue 08/11/16	Parish,General Public
✓	Confirm meeting dates (3rd Tuesday of each month)	1 day	Tue 08/11/16	Tue 08/11/16	Committee,Parish
✓	Committee Baselined	0 days	Tue 08/11/16	Tue 08/11/16	
	Grant fund management				
✓	First Grant Secured - 9th Aug 16	1 day	Fri 31/03/17	Fri 31/03/17	Parish
✓	End of grant budget review - £2075 was spent. £333.00 returned - 31st March 2016	1 day	Fri 31/03/17	Fri 31/03/17	Treasurer
✓	Apply for second grant - Beginning august	1 day	Tue 01/08/17	Tue 01/08/17	Nick
✓	Update grant monitoring (monthly)	0 days	Tue 18/10/16	Tue 18/10/16	Nick
	Initiation - Structure Planning				
✓	Review and update Terms of Reference	1 day	Tue 29/11/16	Tue 29/11/16	Committee,Parish
✓	Identify Core Objectives of the Cornwall Local Plan	1 day	Tue 29/11/16	Tue 29/11/16	
✓	Review Cornwall Local Plan: Strategic Policies 2010-2030	1 day	Tue 29/11/16	Tue 29/11/16	Committee,Parish
	Information Gathering Based on Key areas				
✓	Identify how to obtain this information				
✓	Review other Parish LNP's	34 days	Wed 30/11/16	Mon 16/01/17	Committee
✓	i.e. public questionnaire	34 days	Wed 30/11/16	Mon 16/01/17	Committee
✓	statistical reports	34 days	Wed 30/11/16	Mon 16/01/17	Committee
✓	Sessions with independent bodies in that field?. i.e. Local Landscape Character Assessment	34 days	Wed 30/11/16	Mon 16/01/17	Committee
	Identify High Level Themes				
✓	HOUSING DEVELOPMENT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	TRANSPORT IMPACT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	COMMUNITY FACILITIES	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	EMPLOYMENT AND COMMERCIAL	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	NATURAL ENVIRONMENT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	TOURISM	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	COMMUNITY GREEN SPACE	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	HISTORIC ENVIRONMENT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	RENEWABLES	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
	CRCC Review direction on LNP				
✓	CRCC attend LNP meeting to review and advise on our progress and approach	1 day	Tue 21/02/17	Tue 21/02/17	Committee,CRCC,Parish
	Steering Group Structure:				
✓	New chairman and sub committee formed	1 day	Tue 18/04/17	Tue 18/04/17	Committee
✓	Two new Parish councillors joined/replaced steering group	1 day	Tue 13/06/17	Tue 13/06/17	Parish
	Sub-committee meeting on regular basis including reviewing other Parish's np/documentation				
✓	Meeting 1 - 28th March	1 day	Tue 28/03/17	Tue 28/03/17	Nick,Robin,Roger
✓	Meeting 2 - 13th April	1 day	Thu 13/04/17	Thu 13/04/17	Nick,Robin,Roger
✓	Meeting 3 - 25th April	1 day	Tue 25/04/17	Tue 25/04/17	Nick,Robin,Roger

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✓	Meeting 4 - 23rd May	1 day	Tue 23/05/17	Tue 23/05/17	Nick,Robin,Roger
✓	Meeting 5 - 13th July	1 day	Tue 13/06/17	Tue 13/06/17	Nick,Robin,Roger
✓	Meeting 6 - 20th July	1 day	Tue 20/06/17	Tue 20/06/17	Nick,Robin,Roger
	Meeting 6 - 27th July	1 day	Tue 27/06/17	Tue 27/06/17	Nick,Robin,Roger
	Local Landscape Character Assessment				
✓	LLCA Introduction	1 day	Mon 15/05/17	Mon 15/05/17	Judy,Roger,Mick
	Key areas identified for Luxulyan				
✓	Discussions took place within the committee	1 day	Tue 16/05/17	Tue 16/05/17	Committee,Parish,Cornwall council
	Part One (priorities)				
✓	Housing and settlement patterns	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Housing types and design	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Economic Development	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Traffic and Transport	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
	Part Two (post referendum)				
✓	Sustainability and renewables	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Community facilities	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Natural environment and open spaces	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Heritage & historic environment	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Healthy living & support structures	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	General Policies and other issues	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Key areas agreed at May meeting	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Verbal presentation to the Parish council	1 day	Thu 18/05/17	Thu 18/05/17	Parish,Robin
✓	Send to councillors to review for advise	1 day	Fri 19/05/17	Fri 19/05/17	Robin
✓	Councillor review and respond (2 weeks)	10 days	Mon 22/05/17	Fri 02/06/17	Cornwall council
	Phase Two - Consultation analysis and finalisation of draft LNP				
✓	Identify opportunities for promoting the consultation	1 day	Tue 13/06/17	Tue 13/06/17	Committee,Parish
	Carry out consultation including mailshot questionnaire	10 days	Wed 06/09/17	Tue 19/09/17	Committee
	Analysis of response from consultation	10 days	Wed 25/10/17	Tue 07/11/17	Committee
	Revise draft neighbourhood plan	20 days	Tue 21/11/17	Sun 10/12/17	Committee + Consultant
	Present draft to Parish council Nov	1 day	Thu 14/12/17	Thu14/12/17	Committee
	Parish Review period and finalising draft	25days	Thu 14/12/17	Tue 16/01/2018	Parish, committee+ consultant
	Final consultation	6 weeks	Mon19/02/18	10/05/18	Committee
	Any revisions to plan in April 2018	1 day	18/05/18	18/05/18	Committee
	Present draft neighbourhood plan to Parish Council	1 day	14/06/18	14/06/18	Committee
	Send final draft for SEA/HRA opinion	3 weeks	18/06/18	09/07/18	Committee
	Send final draft and associated papers to Cornwall Council	1 day	16/07/18	16/07/18	
	Phase Three - Council approval of plan, referendum and implementation				
	Finalised draft approved by the council August 2018				Cornwall council
	Carry out referendum Autumn 2018				Cornwall council
	If agreed Council and Parish Council adopt NP				Cornwall council
	Phase four - If Plan agreed then possible part two of plan initiated				Parish